

Cape & Islands Facilities Directors

January 25, 2013 Meeting Agenda

- Introductions
 - Attending:
- Discussion Items - Review
 - **AHERA**

There are several vendors being used by districts. Fuss & O'Neill has been used recently for AHERA Plans by Bourne Public Schools. Vertex has also had some positive results recently. Barnstable Public Schools is considering re-evaluation of their plan.
 - **Check – In** : Discussion of Current District Issues
 - Facility Rental Issues
 - Facility Rental Schedules (cost schedules) – PLEASE BRING A COPY / COPIES
 - “Know your school” Training – discussion
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 - Massachusetts Facilities Administrators (**MFAA**)
 - Ken Wertz
 - Regional establishment
Ken will discuss the planned process for virtual MFAA meetings to allow for increased (remote) participation for monthly meetings
 - **Safety Training**
 - DY - February 19th
 - Monomoy – February 20th
 - Marina Brock
 - Asbestos Management training (12 hour – 2 day)
 - Barnstable
 - January or February – more information to come through Marina Brock
 - \$200 per person / 15 per session (currently 9 enrolled)
 - **“SchoolDude”**
 - Sharing information regarding extent of use
 - **Coordinated Planning**
 - Opportunities for sharing staff?
 - Opportunities for sharing vendors / procurement?
 - Energy Management?
 - **Cape Light Compact**

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- February Meeting
 - Date - February 22
 - Agenda

- Other?
 - Independent – Owner Operator Tradesmen: John Shields (phones); Art Ross
 - Potential Shared Trades
 - HVAC
 - Software / controls
 - Mechanical – filters / belts / lubrication /repair
 - Items for inclusion in agendas to come:
 - Playground Safety
 - HR Practices
 - School Dude presentation for February 21st
 - Air Base tour confirmed with Coast Guard Facilities Director (Cdr Paul Rendon) for March 22nd
 - March (22nd) focus – Energy Conservation / Management
 - April (16th) – Capelight Compact : Nicole Price and or TJ Turner to be invited