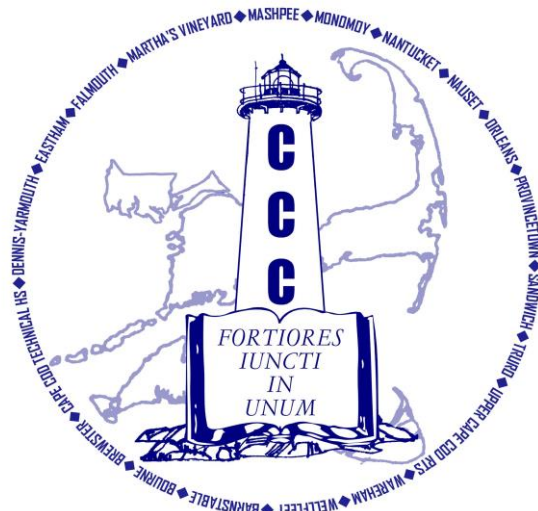


Cape Cod Collaborative

Advanced Studies and Leadership Program



Cape Cod Collaborative

Liaison/Contact Orientation Guide

Eligibility
Selection
Application

November 3, 2016

Introduction

The “Orientation Guide” is provided to assist the districts’ contact/liaisons with the student selection process and student application process for ASLP. The information contained in this guide is a supplement to the more comprehensive program document entitled, “Parent/Student Catalogue”.

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Advanced Studies and Leadership Program

Program Objective: To provide a 3-week college like residential experience that emphasizes leadership development and project oriented instruction in STEM areas and the humanities for high achieving students from the Cape Cod Collaborative member districts.

Location: Massachusetts Maritime Academy

Dates: June 25, 2017-July 14, 2017

Students: The program will serve approximately 100 current 7th graders (8th graders as of September 2017) and 100 8th graders (9th graders as of September 2017).

Selection of Students: Approximately 205 students will participate in the program on the basis of:

1. Past academic achievement
2. Interest in subject area
3. Current teacher recommendations (2)
4. Guidance Counselor/or Principal recommendation.

NOTE: Students selected for the program must have achieved, on the most recent administration of the MCAS tests, a combined Math and English or Science score that is within the top 15% of the combined scores for the district at the 7th or 8th grade level.

Cost Per Student: The total charge per student will be \$1320.00 for the 3 week residential experience including the \$80 application fee (\$1240.00 tuition + \$80.00 application fee = \$1320.00). The actual cost for the program would be substantially higher without the indirect cost offsets provided by MMA and CCC. Note: The application fee is waived for those who qualify for free or reduced lunch.

Financial Aid: A limited amount of financial aid funding is available for those meeting ASLP financial needs guidelines. Except for very unique circumstances the maximum financial aid award will not exceed \$350. Districts may supplement their own students' tuitions.

Seats Available per District: Proposed number of student seats per district – Barnstable (32), Bourne (15), D/Y (20), Falmouth (21) Martha’s Vineyard Regional High School (11), Mashpee (11), Monomoy (11), Nantucket (8), Nauset (16), North River Collaborative Districts (18), Provincetown (2), Sandwich (22), and Wareham (18). Each district is encouraged to exceed their seat quotas by 5 students at each grade level thus establishing a “five (5) student waiting list” of those qualifying and interested in attending the program. Students from the districts’ waiting list will replace those students who rescind their agreement to attend the program.

Scholarships: A limited number of scholarships in the amount of \$1000 may be available depending on corporate donations in a given year. Scholarships in general are made available to qualifying ASLP students who meet the federal guidelines for free or reduced lunch. Scholarship slot quotas per district for Summer 2017 are currently being determined.

STEM Curriculum:

Students will enroll in a 3 module STEM Pathway (students will be placed in Pathway I or Pathway II). The 3 modules will each involve 4 days (3.5 hours each day) of exciting hands-on study that will include demonstrations and interactive work with “world class” technology and state-of-the-art science labs.

Pathway I will include the following modules: “Remotely Operated Vehicles and Their Use in Oceanography”, “Discovering Science on Cape Cod” and “Ship Handling”.

Pathway II will include the following modules: “Power Engineering and Renewable Energy”, “Navigation” and “Marine Environmental Problems on Cape Cod”.

Pathway III will include “Strength of Materials”, “Chemistry of Water”, “Emergency Management”.

Humanities Curriculum for All Students:

All students will elect one Humanities course (105 minutes per day - Monday through Thursday) to be selected from the following courses: Improve with Improv!, Painting and Drawing, Memory Book Development: Photograpy and Publication, Critic’s Corner, Musical Creativity and Speak Out .

Eligibility

A student is eligible to participate in the Advanced Studies and Leadership Program if:

1. The student is entering grade 8 or 9 in September of 2017.
2. The student is enrolled in a public school within a member district of the Cape Cod Collaborative. Note: a limited number of seats may be made available to public school students from non-member districts.
3. The student has sufficient background, potential, and the commitment to profit from the courses and residential environment being offered.

Selection

Each member district will be notified of their allotment of seats by November 3, 2016. Seat allotments per district are determined based on the total number of students in grades 7 and grade 8 in each district. The number of students selected for participation in the program should not exceed the number of seats allotted to the district.

Approximately 205 public school students will participate in the program on the basis of:

1. History of academic achievement
2. Interest in subject area to be pursued
3. Current teacher recommendations (two)
4. Guidance Counselor/or Principal recommendations

In order to qualify for participation in the ASLP, students must have achieved, on the most recent administration of the MCAS tests, a combined score for math and English that is within the top 15% of the combined math and English grade level scores for the district. **Note:** These scores will span two years: for students entering grade 8, scores to be utilized would be math in grade 6 and Science in grade 5; for students entering grade 9, scores to be utilized would be math in grade 6 and ELA in grade 7.

Suggested District Selection Process

Step One - Combine the most recent Math and ELA or Science scores of all students currently in grade 7 and grade 8.

Step Two - Rank order the students by combined MCAS/PARRC scores for each grade.

Step Three - Identify the pool of students who qualify for the program (from top15% of combined scores) from each grade. From the qualifying pool, identify those eligible for free/reduced lunch for scholarship consideration.

Step Four - Advise qualifying students/parents of their eligibility to participate in the Program. The Program will need to be thoroughly explained at this point utilizing the Student/Parent Catalogue. This could be done on a group or individual basis.

Step Five – Advise qualifying students who are eligible for free/reduced lunch of your district’s allotment of \$1000 National Grid/NSTAR scholarships

Step Six - Identify the date by which application materials must be returned to the district contact/liaisons.

Step Seven - Distribute application materials to all interested parents of qualifying students indicating due date – advise that no application fee required for those eligible for free/reduced lunch.

Step Eight - Select the students to fill the **allotted** number of seats for each grade level. Select recommended students to receive scholarships.

Step Nine - Select additional students for the district’s **waiting list**. Up to a maximum of five (5) additional students per grade level should be identified for the district’s waiting list. Send application materials for each student selected (students selected for the waiting list should be clearly identified) to the Cape Cod Collaborative, c/o ASLP, 418 Bumps River Road, Osterville, MA 02655 by February 3, 2017.

Cape Cod Collaborative (CCC) will make final decisions on student admissions and will send out formal letters of acceptance to the selected students no later than March 27, 2017.

2017 Calendar

The date to submit your completed application to your principal or guidance counselor will be established by each school district. The selection for admission to ASLP is a district-based decision.

Thursday	November 3, 2016	Contact Liaison Meeting
Friday	February 3, 2017	Deadline for receipt of applications from member school systems including identification of scholarship recipients
Monday	March 27, 2017	Student acceptance notification from ASLP Office
Friday	April 7, 2017	Parent questionnaire and initial payment due in ASLP Office
Friday	May 19, 2017	Last day for final payment of tuition
Friday	May 26, 2017	Student Health Information Form
Sunday	June 25, 2017	Move-in, Registration, Orientation – 5:00 p.m.
Monday	June 26, 2017	First Day of Program
Friday	July 14, 2017	Commencement Program 9:00 a.m.

Student Application

Cape Cod Collaborative Advanced Studies and Leadership Program

Please type or print clearly

_____M__F__
Last name First Name Middle Initial

_____Mailing Address

_____ (_____) _____
City/Town Zip Telephone

_____ School Grade 1st or 2nd year at ASLP

_____ Parent's Email Address

This completed application, a check for the \$80 Application Fee made out to Cape Cod Collaborative, and the items listed below are to be submitted to your guidance/principal office by the application deadline established by your district.

- School Records: To be completed by your Guidance Counselor or Principal
- Two Teacher Recommendations: Teachers should complete/return to Guidance Office or Principal's Office to be included with your application.
- (Optional) Request for Financial Aid form

STEM Courses and Modules: All students will be assigned to either STEM Pathway I, Pathway II or Pathway III (see Parent/Student Catalogue for module descriptions)

HUMANITIES SUBJECT SELECTION

The student should choose three courses from the following Humanities selections: **“Improve with Improv!”**; **“Painting and Drawing”**; **“Yearbook Development – Writing and Publication”**; **“Critics Corner”**; **“Musical Creativity”**, **“Speak Out”**

(Circle your three choices) Reminder: Each student will take only one of these courses for the entire 3 weeks.

Record below the Humanities selections that you circled

1st Choice _____
2nd Choice _____
3rd Choice _____

OVER →

In the space below tell why you want to attend the Cape Cod Collaborative's Advanced Studies and Leadership Program. Your response will be evaluated with regard to seriousness of purpose and interest in the subject areas to be pursued.

Applicant's Signature

Parent's Signature

STUDENT STATEMENT (USE THIS SPACE ONLY)

Advanced Studies and Leadership Program

Teacher Recommendation Record

Student's Name _____

Please record the names of school personnel to whom you (applicant) have given your recommendation forms. This form should be returned to the Guidance/Principal's Office with your application.

Teacher Recommendation #1

Name _____

Position _____

School _____

Teacher Recommendation #2

Name _____

Position _____

School _____

Note: Applicant should give the two forms (Teacher Confidential Recommendation) to the teachers recorded above. All other forms should be submitted to the Guidance/Principal's Office. Remind the teacher that you select to submit their completed recommendation to the Guidance/Principal's Office to be attached to your application.

Signature _____ Date _____

Advanced Studies and Leadership Program

Teacher's Confidential Recommendation

Selection of participants for the Advanced Studies and Leadership Program is highly competitive.

Teacher recommendations carry great weight in the ultimate selection or rejection of a student. If you feel that you cannot give an honest and comprehensive picture of the applicant, please return the form to the student so that he/she may select another teacher to complete the form.

All information on this sheet will be kept in strict confidence. Please return to the Guidance/Principal's office on or before the application deadline established by your district.

Candidate's Name _____

Present School _____

Teacher's Name _____

What subject(s) have you taught the candidate? _____

The student's grade in my subject(s) is (was) _____

Do you feel this student should be in a summer program for highly achieving students?

Yes____ No____

Please explain, considering the candidate's greatest strengths and weaknesses, academic background, interest in the subject area to be pursued, seriousness of purpose, and any other additional points that can be used to evaluate the potential of the student.

Signature _____ Date _____

Advanced Studies and Leadership Program
School Records and Guidance Recommendation

The Principal or Guidance Counselor of the candidate's present school should complete this form.

Please submit a copy of the student's grade report(s) for grades 7 **AND** 8.

Name _____

School _____

Do you believe the student can participate responsibly in a summer residential program for highly achieving students? _____

Please explain:

Please add any additional information concerning the learning style, character, personality, social, physical and mental maturity, outside interests, initiative and drive, and special talents of this student. All information will be treated as confidential. (Use reverse side if necessary)

Signature _____ Date _____

Cape Cod Collaborative
Advanced Studies and Leadership Program
Request for Financial Aid

Please type or print clearly

_____M__F__
Student Last Name First Name Middle Initial

Mailing Address

_____(_____)_____
City/Town Zip Telephone

School Grade

In order to receive financial aid, a student must qualify for free or reduced lunch within their district or have a documented financial hardship. Note: Financial aid awards will generally not exceed \$350.00.

I wish to apply for financial aid for the ASLP Program.

Parent/Guardian signature Date

This student qualifies for reduced lunch or free lunch. (Circle one)

School Administrator Signature Date

Request for \$1,000 Corporate Scholarships

Note: Requests should not exceed your district's allotted scholarship slots. CCC administrator will call the contact/liaison to obtain the names of scholarship recipients by January 15.

District Name _____

Please type or print clearly

_____ M _____ F _____
Student Last Name First Name Middle Initial

Mailing Address

_____ () _____
City/Town Zip Telephone

School Grade

I certify that this student qualifies for reduced lunch or free lunch. (Circle One)

School Administrator Signature Date

I certify that the parent/guardian has been notified of this scholarship and agrees to accept the scholarship upon their child's acceptance to ASLP.

School Administrator Signature Date

Note: attach a separate sheet for each recommended scholarship recipient. See ASLP Liaison/Contact Guide for district scholarship allotments.

Dear _____

We/I am pleased to inform you that, **student's name**, has qualified for the Advanced Studies and Leadership Program (ASLP). This 3 week summer Program is an exciting initiative for 150 high achieving 7th and 8th grade students enrolled in public school districts on Cape Cod and the Southeast Region.

The Advanced Studies and Leadership Program is designed to provide an enriched learning and social experience within a collegial environment that emphasizes project-oriented instruction, team building and leadership development. The Massachusetts Maritime Academy has agreed to partner with the Cape and Islands school districts and make their facilities, including “world class” technology and labs, available to participants. Students will participate in the Program on a residential basis Monday through Friday returning to their homes on Friday afternoon and returning to MMA on Monday morning.

As a qualifying student, **student's name** is invited to apply for acceptance to ASLP. A limited number of seats have been allocated for each Cape Cod district based on the size of the district. The allocation for our district is **number of seats**. The Cape Cod Collaborative, a school consortium of which we are a member, will administer and supervise the Program in partnership with the Massachusetts Maritime Academy.

The fee for participating students is \$1320 (including a \$80 application fee) for the full 3 week residential Program. The cost includes tuition, dormitory room, meals, activity fee and accident insurance premium. Limited financial aid and scholarship funds are available for those who qualify. Also, individual school districts will make decisions on financial support of students participating in ASLP. Please check with your guidance counselor to see if there is school district financial support for ASLP students from your district.

It is our strong recommendation that you consider this innovative alternative for your child. *At this point you will have to develop a few sentences of your own to describe how you will get more information including application materials to parents (ie: evening parent meeting, meetings by appointment, etc.) Also, you may wish to attach page 13 (Curriculum overview) from the Parent/ Student Catalogue to this letter when you are sending it out. This page will likely generate a good deal of a parent interest.*