

b. Collaborative Oversight / Accountability Bill

Mr. Hilton noted that co-Chair of the Board of Directors and Falmouth School Committee Member, Terri Medeiros, has been appointed to the Special Commission on Collaboratives of the Massachusetts legislature. This Special Commission will be considering the future role(s) of educational collaboratives in Massachusetts and making recommendations to the Massachusetts legislature. Ms. Medeiros informed the Board that the first meeting of this commission will occur on June 28, 2012.

c. Local District Budget Preparation

Board Members shared current concerns and challenges in local educational budget development.

d. Questions / Concerns

No questions or concerns were raised at this meeting.

III. Minutes

a. May 9, 2012

VOTE

Dr. Bentinck-Smith made the motion that the Board of Directors vote to accept the minutes of the May 9, 2012 meeting. This motion was seconded by Ms. Daggett.

YEA 6 NEA 0 ABSTAIN 3 (Bloomfield, Sundermeyer, Putnam)

IV. Old Business

a. Transportation

• Invoicing

Mr. Brown updated the Board regarding the status of FY12 invoicing to districts. He noted that May invoices have been completed and June templates have been prepared and are ready to send. Mr. Brown stated that billing should be completed by the end of next week.

• Reconciliation

Mr. Brown provided an update regarding the reconciliation of costs and revenues projected for FY12.

• Mashpee Special Education

The Mashpee Public Schools solicited “bids” for special education transportation for the next three years. The “bids” were due March 15, 2012. The Collaborative was the only party that responded to the solicitation. Mr. Hilton anticipates that the Collaborative will continue to provide Special Education Transportation.

• Mashpee General Education

Mr. Hilton provided a brief update regarding Mashpee Public Schools general education bus service. Mashpee Public Schools solicited bids for the provision of this service; responses were due May 3, 2012. Information continues to be included in the agenda to ensure Board members are aware of these operational issues:

i. Memorandum of Understanding

1. The Collaborative continues to provide these services according to a five (5) year agreement that began July 2009.

2. The Collaborative and the District continue to seek a written Memorandum of Understanding (MOU) regarding this agreement
- ii. “Bid” of Mashpee Public Schools General Education Transportation
Mr. Hilton indicated that there would be a meeting with Mashpee school administration on June 19, 2012 meeting and continues to hope for a signed contract. The following items were noted items relevant to the ongoing discussions with the Mashpee Public Schools.
 1. The Collaborative invested in the purchase of 16 buses on behalf of the Mashpee Public Schools to support their requested service delivery. Approximately \$700,000 will be outstanding at the close of this fiscal year on the financing that supported this purchase.
 2. The Collaborative has expected to continue to provide the services (at least) through the next two years.
 3. The Collaborative continues to discuss changes to the term and the pricing of service delivery. The Collaborative’s goal continues to be to provide effective and efficient services at the cost for delivery of the service.
 - iii. Equipment maintenance and warranty issues
Mr. Hilton directed Board Members to information included under “Additional Items” in this agenda. After considerable communication with the dealer (O’Connor of Maine) and the manufacturer (Blue-Bird), the Collaborative has received a twenty-four (24) month extension to the original warranty on the following features:
 1. The entrance door
 2. ABS modulator
 3. Seat upholstery discoloration

Mr. Hilton re-stated that it continues to be imperative for the Collaborative to have a clear plan for the provision of this service (Mashpee transportation).

b. Legislative Bills

The Massachusetts Legislature enacted changes to the Massachusetts General Laws Chapter 40, Section 4e through legislation (S 2105) signed by the Governor in March 2012. This legislation took effect May 31, 2012. Mr. Hilton recommended that the subcommittee meet to review the bill and recommend changes that will become necessary to the full Board.

The Cape Cod Collaborative’s websites (www.ccollaborative.org and www.capecodcollaborative.org) have been updated to include the most recent financial audit report as well as the names and contact information for each of the Board members. Mr. Hilton suggested that Cape Cod Collaborative email accounts be created for Board members; this suggestion received a favorable response from Board members. Mr. Hilton asked Board members to let him know what contact information members would like to have publicly displayed.

V. New Business

a. Warrants

VOTE

Mr. Telman asked for clarification. He inquired as to whether the Warrant provided to Board members at the meeting different from the Warrant contained in the Board packet. Mr. Brown explained that the Warrant provided at the meeting is up-to-date as of the meeting date and often includes adjustments or additions that have occurred since the mailing of the “preliminary warrant”.

Ms. Putnam made a motion that the Board vote to approve Warrant #11. This motion was seconded by Dr. Bentinck-Smith.

SO VOTED – UNANIMOUS

b. FY12 Spending Plan

• Personnel

○ Additions

VOTE

There were no additions to consider at this meeting, no vote was necessary.

○ Reductions

VOTE

Scott Thomas – voluntary resignation (STAR para)

Cheri Eastman – voluntary resignation, effective August 2012 (STAR para)

Mr. Hilton asked that the Board refer to the Additional Items on the agenda and include in this vote the following (accepted by unanimous consent):

Jennifer Diodato – voluntary resignation as of June 15, 2012 (AEP food service)

Ms. Daggett made the motion that the Board vote to approve the reductions created by the voluntary resignations. This motion was seconded by Ms. Putnam.

SO VOTED – UNANIMOUS

○ Workers’ Compensation Issues

Mr. Hilton explained that ongoing situations with three employees will necessitate entering Executive Session later in the meeting. These issues pertain to one settlement and two teachers on leave who are seeking retirement.

• Close-Out Status

Mr. Brown reviewed the Budget Forecast and Narrative included in the Board packet. At this time, he noted that the close-out is looking very good, in part due to the additional commitments to the AEP Program and also increased enrollment in the STAR Program. There is the potential that the Collaborative will close FY12 with a surplus. Mr. Brown indicated that it may be necessary for the Finance Subcommittee to meet over the summer to discuss use of funds, including the potential for funding OPEB expenses. Mr. Hilton explained that, in part, any funds remaining at the end of the fiscal year are due to the frugality of the Collaborative. He noted that it may

prudent to respect the needs of students and staff through further reinvestment in programming on an ongoing basis.

c. FY13 Budget Development

Mr. Hilton and Mr. Brown reviewed the revised Spending Plan Proposal and the expressed services needs and programs proposed for FY 13. Mr. Hilton noted that, under Additional Items in this agenda, final Board approval of the FY13 Spending Plan will be sought.

- Mr. Hilton and Mr. Brown noted that the May 1, 2012 and May 3, 2012 Finance SubCommittee Meetings generated significant and productive discussion. Both indicated that a meeting of the Finance SubCommittee may be necessary during the summer to complete the process.
- Service Commitments
Projected program use and commitment was reviewed in coordination with the Spending Plan review. (Programs, Transportation, Therapies)
 - Other
 - Data Specialist Grant – Continues through FY13
 - Medicaid – Assistance to be purchased “per diem” FY13
 - Literacy Grant expected to continue FY13
 - ASLP expected to continue at slightly modified levels FY13
 - Regional Data Analyst – Mr. Hilton noted that Barnstable is in the process of hiring the current regional analyst directly. He also noted that the Collaborative will review need with other districts and pursue further if/when appropriate.
 - Transportation Consulting – “As Needed” FY13

d. Collaborative Handbooks

VOTE(S)

Ms. Ellis noted that she would abstain from votes regarding the Handbooks as she had not received the handbooks via e-mail (unknown cause) and had not had time to review the paper copies made available at the meeting).

- Advanced Studies & Leadership Program 2012 VOTE
Dr. Gilbert asked the Board to note the changes/corrections included with the proposed ASLP handbook, which as revised to include the bullying policy. Dr. Bentinck-Smith made the motion that the Board vote to approve the ASLP handbook as revised. This motion was seconded by Ms. Putnam.
YEA – 8 NEA – 0 ABSTAIN – 1 (Ellis)
- Alternative Education Program Parent/Student Handbook VOTE
Dr. Bentinck-Smith made the motion that the Board vote to approve the AEP Parent/Student Handbook. Ms. Putnam seconded this motion.
YEA – 8 NEA – 0 ABSTAIN – 1 (Ellis)
- STAR Program Parent/Student Handbook VOTE
Dr. Bentinck-Smith made the motion that the Board vote to approve the STAR Parent/Student Handbook with a change in the Collaborative’s logo on the cover (updated with the new Monomoy School District). This motion was seconded by Ms. Sundermeyer.

YEA – 8 NEA – 0 ABSTAIN – 1 (Ellis)

- Employee Manual/Handbook VOTE

Mr. Hilton noted that further discussion by the Board will be necessary regarding: Sick Bank Access Process; Workers Compensation for Teachers; and, Teacher Certification Waiver Salary Guidelines. These items will be presented for consideration after review with employee groups.

Mr. Hilton noted that the Collaborative logo used on the Employee Handbook will be updated to reflect the formation of the Monomoy School District and that page 7, listing contact information for Board members, will be updated as necessary.

Dr. Bentinck-Smith made a motion that the Board vote to approve the Employee Manual/Handbook with changes to the logo and addresses as necessary. This motion was seconded by Mr. Telman.

YEA – 8 NEA – 0 ABSTAIN – 1 (Ellis)

- Transportation Employee Handbook VOTE

Several Board members indicated that they did not receive this Handbook as part of the Board packet. Ms. Sundermeyer made the motion that the current Transportation Employee Handbook be maintained until the September meeting of the Board of Directors. This motion was seconded by Ms. Putnam.

SO VOTED - UNANIMOUS

- Health Care Procedures Manual VOTE

Dr. Bentinck-Smith made the motion that the Board vote to approve the Health Care Procedures Manual. This motion was seconded by Ms. Putnam.

YEA – 8 NEA – 0 ABSTAIN – 1 (Ellis)

e. Medication Delegation VOTE

This process/procedure is required by the Massachusetts Department of Public Health for delegation of prescription medication for field trips and short-term events. The application requires the signature of the School Nurse, School Physician, School Administrator and the Chair of the Board of Directors. Ms. Putnam made the motion that the Board vote to approve this application and direct Ms. Medeiros to sign as Chair. This motion was seconded by Ms. Sundermeyer.

SO VOTED - UNANIMOUS

f. Annual Appointment of School Physician VOTE

Dr. Matthew H. Baldassarro was recommended for appointment as School Physician for Cape Cod Collaborative Programs for the 2012-2013 school year. Dr. Baldassarro has served in this capacity for the past two (2) years. He is a pediatrician in practice at Bass River Pediatrics in South Yarmouth. Ms. Woods noted that Dr. Baldassarro has been a great asset – he has made himself both available and accessible to the needs of the programs.

Ms. Daggett made the motion that the Board vote to appoint Dr. Baldassarro as School Physician for the 2012-2013 school year, with gratitude. This motion was seconded by Ms. Ellis.

SO VOTED – UNANIMOUS

g. Executive Director Evaluation

VOTE

Ms. Enochty (Chair of the Board of Directors through May 2012) had agreed to assist the Board through this evaluation, but was unable to attend this meeting. Mr. Bloomfield and Dr. Bentinck-Smith suggested that this agenda item be tabled until another meeting. Mr. Hilton asked if the Board might be willing to meet in July to address this issue and received a positive response.

h. Personnel Recommendations 2012

VOTE(S)

- Advanced Studies & Leadership Program

VOTE

Ms. Putnam made the motion that the Board vote to approve the personnel recommendations for the Advanced Studies and Leadership Program. Ms. Sundermeyer seconded this motion.

SO VOTED - UNANIMOUS

- Extended School Year, Alternative Education Program

VOTE

Mr. Telman made a motion that the Board vote to approve the personnel recommendations for the AEP Extended School Year program. This motion was seconded by Dr. Bentinck-Smith.

SO VOTED - UNANIMOUS

- Extended School Year, STAR Program

VOTE

Ms. Putnam made a motion that the Board vote to approve the personnel recommendations for the STAR Extended School Year program. This motion was seconded by Mr. Telman.

SO VOTED - UNANIMOUS

- Alternative Education Program

VOTE

Ms. Sundermeyer made a motion that the Board vote to approve the personnel recommendations for the AEP Program. This motion was seconded by Ms. Medeiros.

SO VOTED - UNANIMOUS

- STAR Program

VOTE

Dr. Bentinck-Smith made a motion that the Board vote to approve the personnel recommendations for the STAR Program. This motion was seconded by Ms. Medeiros.

SO VOTED - UNANIMOUS

- Transportation

VOTE

Ms. Daggett made a motion that the Board vote to approve the personnel recommendations for Transportation services. This motion was seconded by Ms. Putnam.

YEA – 8 NEA – 0 ABSTAIN – 1 (Bentinck-Smith)

- Therapists

Dr. Bentinck-Smith made a motion that the Board vote to approve the personnel recommendations for therapists for FY13. This motion was seconded by Mr. Bloomfield.

SO VOTED – UNANIMOUS

- Other Staff VOTE(S)
 Special Projects Staff, Business Office Staff, Kitchen/Janitorial Staff
 Ms. Sundermeyer made a motion that the Board vote to approve the personnel recommendations for Special Projects, the Business Office, and Kitchen/Janitorial needs. This motion was seconded by Mr. Bloomfield.
 SO VOTED – UNANIMOUS
- Administrative Staff
 Ms. Putnam made the motion that the Board vote to approve the personnel recommendations for Administrative Staff. This was seconded by Mr. Bloomfield.
 SO VOTED - UNANIMOUS
- Administrative Salary Recommendations VOTE
 Mr. Hilton reminded the Board that the spending plan includes an increase of 2.5% for administrative personnel. He noted that these administrators had increases of 1% and 1.5% in the immediate past. Mr. Hilton asked the Board to authorize increases of 4% for this coming fiscal year.
 Ms. Daggett made a motion that the Board vote to approve an increase of 4% for Administrative personnel. This motion was seconded by Ms. Putnam.
 SO VOTED – UNANIMOUS
 (Mr. Bloomfield departed the meeting prior to this vote.)
- Delegation of personnel authority to Executive Director VOTE
 It may become necessary for the Executive Director to add and/or terminate staff during the summer and/or before the school year. The Board was asked to delegate this authority to the Executive Director, who will notify the Board at the first meeting following the personnel action for a formal vote of the Board regarding the action(s).
 Ms. Putnam made a motion that the Board vote to extend personnel authority to the Executive Director. This motion was seconded by Dr. Bentinck-Smith.
 SO VOTED - UNANIMOUS

i. Programs/Services

- Opportunities
 - Camp Burgess (YMCA Camp in Sandwich)
 Mr. Hilton and Mr. Carroll informed the Board regarding the opportunity for enhancement of Collaborative and/or District programs through access to this 300 acre facility which includes a farm and adventure-based programming opportunities. Mr. Hilton noted that Special Education Directors visited the property recently and provided positive feedback. There was discussion among Board members regarding this opportunity with positive comments regarding the potential programming. Mr. Hilton noted that further discussion will occur with the Camp Burgess staff and it is possible that programming recommendations may be made for the coming school year.

- Penikese Island
Mr. Carroll spoke about an opportunity to partner with Penikese Island for programming. This opportunity is not likely to require any action over the summer
- Alternative Education Program / Otis
Mr. Carroll provided an update regarding the Alternative Education Program and associated activities
 - Mr. Carroll noted that the target enrollment was been met for the year – 68.5.
 - Additional Grant Opportunities
Mr. Carroll discussed grant applications that had been submitted to support AEP programming and activities.
 - Tower Foundation – multi-year, develop infrastructure of organization and data collection needs related to cognitive/brain training program (application submitted)
 - Toshiba – science grant will provide funding for study of coyote and turkey populations on the base (\$5,000 award).
 - McCarthy Dressman Education Foundation – to support the AEP’s radio/podcast program (application submitted)
 - Report on Annual Scholarship Golf Tournament
Mr. Carroll noted that the Walter E. Healey, Jr. Scholarship Golf Tournament was held on June 2, 2012. This event was organized by the senior class as raised approximately \$4,500 for the scholarship fund.
 - Facility Issues
Mr. Carroll and Mr. Hilton noted that the Otis Memorial School lease had been signed and that the gymnasium floor had ben procured and would be delivered over the summer (for installation). Both noted that the roof of the building continues to have leaks in several areas in the building.
 - Calendar Approval – FY13 VOTE
Dr. Bentinck-Smith made the motion that the Board vote to approve the FY13 AEP calendar. This motion was seconded by Ms. Daggett.
SO VOTED - UNANIMOUS
- STAR / Osterville
Ms. Woods provided an update regarding the status of the Osterville Programming and activities.
 - Enrollment – currently 65
 - Programming – Ms. Woods noted that students are maintaining a school garden. Students also take part in a swim program at the Barnstable YMCA. The Osterville Program continues to explore cooperative learning experiences, including reverse-inclusion with volunteers from Sandwich High School. Ms. Woods noted that fifteen

(15) staff members recently participated in Common Core training at the site.

- Family Fun Day – June 15th

Ms. Woods reminded the Board that “Family Fun Day” would occur on June 15th and that each of the Board members were welcome to attend.

- Calendar Approval FY13

VOTE

Ms. Putnam made a motion that the Board vote to approve the FY13 STAR Program calendar. This motion was seconded by Ms. Ellis.

SO VOTED - UNANIMOUS

- Extended School Year Programs

- Mr. Carroll discussed planning for the summer activities of the Alternative Education Program

- Enrollment - 36
- Activities – climbing wall, planting & cultivating garden beds, science fair

- Ms. Woods discussed the summer activities of the STAR / Osterville Program.

- Enrollment - 59
- Activities – exploring an educational opportunity through Audubon Society

- Transportation

- Flahive Consulting Status

Mr. Hilton updated the Board regarding Mr. Flahive’s current projects, including:

- Sandwich Public Schools Special Education transportation review (report submitted to school administration)
- Bourne Public Schools Bid Development (positive results, savings of approximately \$200,000/year)
- Middleborough Public Schools bid specification review (positive results from two different vendors)
- Regional Capacity Study (grant-funded – in process)

- Staffing/Routing

Mr. Hilton updated the Board regarding staffing and routing, which is continually monitored to ensure efficiency and effectiveness in operation.

- Large Buses

- Nantucket

Mr. Hilton reviewed the plan of the Nantucket Public Schools to utilize the same equipment through FY13. The Collaborative has developed pricing based upon this request. The proposal and pricing continues to be refined by Nantucket and the Collaborative. He noted that a signed agreement would be in place for July 1, 2012.

- Truro
 - Mr. Hilton updated the Board regarding the current operation in Truro. One driver will be retiring and the Collaborative is moving drivers to continue to maintain the level of service.
- Special Education Transportation
 - Mr. Hilton explained the need for the Collaborative to consider purchasing equipment for FY13. The Collaborative is exploring the purchase of 3 small buses and a caravan/minivan to replace vehicles which have logged over 200,000 miles. The Collaborative maintains its equipment, and it should be possible to sell the existing vehicles.
 - Mr. Hilton again noted that Mashpee Public Schools solicited “bids” for special education transportation for the next three years. The Collaborative was asked to submit pricing reflecting the expressed needs (in the bid) of the district. There were no “bids” received; the Collaborative submitted pricing as requested. The Collaborative is currently developing summer routing for the District as there has been a verbal commitment regarding service for FY13.
- Therapies

Mr. Hilton provided an update regarding the provision of services with the Collaborative and to districts (and others).

 - Speech/Language

Mr. Hilton discussed the current status of Ms. Wong. The Collaborative sponsored her Visa application as there is a continued need for Speech & Language Pathologists in the area. The Collaborative will offer Ms. Wong a contract effective when her visa is secured.
 - FY13 Service Commitments
 - Mr. Hilton noted that the Collaborative is currently receiving and reviewing commitments for the utilization of Collaborative staff to provide services in school districts for FY13.
 - Mr. Hilton explained that the evolving Monomoy Regional School District expects to hire an Occupational Therapist in place of the five (5) days of contracted Occupational Therapy that has been provided through the Collaborative for the past several years.
 - Mr. Hilton stated that most other districts have committed to maintaining the same (or similar) levels of services through the Collaborative to meet therapeutic (OT, PT, Speech & Language, Behavioral Consultation, Teacher for the Deaf/Hard of Hearing) needs.

- Southeastern (Massachusetts) Collaborative Regional Organization (S-CRO)

Mr. Hilton reviewed the activities of the S-CRO and noted that the Memorandum of Understanding (MOU) must be renewed for 2012-2013

Mr. Hilton explained that the collaboratives throughout southeastern MA formed a collaborative group in 2009 to alleviate duplicity in services and to enhance resource efficiency. He noted that this collaboration has allowed for increased development in regional capacity and service delivery in the region. Grant programs and state projects that have been facilitated by this group include, but are not limited to:

 - Regional Data Specialist Support (DSAC)
 - Regional DSAC Administration Support
 - Shared Professional Development
 - Regional Information Technology Grant Funding
 - Staffing of Executive Director for Southeast Readiness Center
- Special Projects

Dr. Gilbert and Mr. Hilton provided updates regarding items considered as “special projects” of the Collaborative. Mr. Hilton drew the Board’s attention to the contract for School Support Services for the Somerville Public Schools which was included with the Additional Items. He noted that a Board vote is necessary for this contract (later in agenda).

 - Professional Development/Grants
 - Fund 115 – Service Innovation Grant
 - i. Regional Professional Development Sharing & Tracking

Dr. Gilbert noted that all districts are involved in utilizing SmartEDU to streamline recordkeeping and archiving professional development data. Training dates: May 2, 2012 & June 15, 2012
 - ii. Regional Transportation Study

Mr. Hilton noted that this study is in process – Jim Flahive is in contact with school districts regarding data gathering and analysis.
 - iii. Regional Transitional Services Feasibility Study

Mr. Hilton noted that the Southeastern Massachusetts Educational Collaborative has been completing the work associated with this Study.

 - 1. Surveys have been conducted and meetings have occurred with Special Education Directors
 - 2. A report will be completed for June 30, 2012.
 - ASLP

Dr. Gilbert discussed the ASLP Program, which will commence at 5:30 PM on Sunday, June 24, 2012 (Board members welcome to attend).

 - ASLP Enrollment – 156 (36 Staff)
 - Acceptance letters and scholarship notices were mailed in April

- Bilezikian Foundation will underwrite some programming again for 2012
- National Grid was working to organize a luncheon for the recipients of the scholarships (totaling \$25,000)
- Regional Literacy
Dr. Gilbert informed the Board that 34 training sessions funded by the Literacy Partnership have been held to date. Participation in these sessions continues to be significant.
- Data Coaching Course
Dr. Gilbert spoke about the “Data Coaching” course that will be held in July at the Sandwich High School. Demand for this course has been high. Mr. Hilton noted that discussions regarding data have been going on for the past two years, putting the Cape region ahead of much of the state in this area.
- Center for Executive Search
Dr. Gilbert spoke about the completion of two recent searches: Martha’s Vineyard Special Education Director and Nauset Director of Finance and Operations.

j. Virtual High School

VOTE

Mr. Hilton discussed the consortium for Virtual High School that has existed through the Cape Cod Collaborative since 2001. The Consortium recently increased in participation and contract renewal (Collaborative with Virtual High School and Collaborative with Districts) is in process.

Mr. Hilton recommended that the Collaborative execute a new contract with Virtual High School for the 2012-2013 school year on behalf of the districts participating in the consortium.

Ms. Daggett made a motion that the Board vote to allow the Executive Director to sign the contract with Virtual High School for the 2012-2013 school year. This motion was seconded by Ms. Putnam.

SO VOTED - UNANIMOUS

k. Health Insurance Options

Mr. Brown discussed the benefits/programs that are available for staff during the coming school year and explained the intended use of these voluntary programs.

- **Gap Insurance Plan** – Voluntary insurance plan to cover increased co-pay and or deductible costs associated with municipal insurance coverage
- **Flexible Spending Accounts** – Voluntary pre-tax savings account that may be used for particular expenses (time limited use)

I. Cape Cod Collaborative Website

The Collaborative has recently redesigned its website to simplify access and ease of use. The process of converting the website began May 31, 2012 and will continue throughout the summer. The Collaborative is currently hosting two sites: www.cccollaborative.org and www.capecodcollaborative.org. Board members were encouraged to review the site and provide suggestions.

m. Changes in Educator Evaluation

Mr. Hilton noted that the Collaborative administration and staff continue to increase familiarity and competence regarding the changes in Educator Evaluation.

- Collaborative staff have been attending workshops offered through the MA Department of Elementary & Secondary Education (DESE) regarding regulatory changes in educator evaluation.
- The Collaborative is not a formal Local Education Agency (LEA) and did not receive Race to the Top (RTTT) funds.
- The Collaborative will need to implement the changes in the Educator Evaluation for the 2013-2014 school year (FY14).
- The changes in evaluation processes for the Executive Director, Program Administrators and for teachers must be reviewed and revised during the coming school year.
- There may be changes necessary in the recommended processes and procedures due to particular issues associated with educational collaboratives.

VI. Other

a. FY 13 Spending Plan Approval

VOTE

Dr. Bentinck-Smith made a motion that the Board vote to approve the FY13 spending plan as written. This motion was seconded by Mr. Telman.

SO VOTED - UNANIMOUS

b. Somerville Contract

VOTE

Authorize Executive Director to Sign Contract

A copy of the contract for School Support Services July 1, 2012 to June 30, 2013, Somerville Public Schools, was included in the Board packet. Ms. Ellis noted that she would abstain from this vote as Dr. Patricia Grenier would be staffing the contract and she (Ms. Ellis) was not positive regarding any conflict potential as Dr. Grenier had formerly been Superintendent in Barnstable).

Dr. Bentinck-Smith made the motion that the Board vote to authorize the Executive Director to sign this contract on behalf of the Collaborative. This motion was seconded by Ms. Putnam.

YEA – 7

NEA – 0

ABSTAIN – 1 (Ellis)

c. Reductions – Diodato resignation

VOTE

A vote to accept this resignation was taken earlier in the meeting agenda (see FY12 Spending Plan – Reductions).

d. Otis School Lease

Information

A copy of the executed lease for the Otis School was included for information purposes.

e. Blue Bird Warranty

Information

A copy of the letter from Blue Bird regarding the extension of the warranty was included for information purposes. (See IV. Old Business – Transportation.)

VII. Executive Session (if necessary)

A motion that the Board vote to enter Executive Session was made by Ms. Sundermeyer and seconded by Ms. Daggett. A roll call vote was taken: Ms. Ellis – Yea, Ms. Sundermeyer – Yea, Ms. Putnam – Yea, Ms. Irish – yea, Dr. Bentinck-Smith –yea, Ms. Daggett – yea, Mr. Telman – yea, Ms. Medeiros - yea. The Board of Directors entered Executive Session at 7:30 PM.

a. Litigation – Personnel

- *It will be necessary to enter Executive Session to discuss litigation strategy*

b. Executive Director Evaluation

c. Contract Discussion for non –union Personnel

- *Renewal(s)*
- *Changes*

Ms. Sundermeyer made a motion that the Board vote to exit Executive Session. This was seconded by Mr. Telman. A roll call vote was taken: Ms. Ellis – Yea, Ms. Sundermeyer – Yea, Ms. Putnam – Yea, Ms. Irish – yea, Dr. Bentinck-Smith –yea, Ms. Daggett – yea, Mr. Telman – yea, Ms. Medeiros - yea. The Board of Directors exited Executive Session at 7:40 PM.

VIII. Adjournment

Mr. Telman made a motion that the Board vote to adjourn the June 13, 2012 meeting of the Board of Directors. This motion was seconded by Ms. Daggett.

SO VOTED - UNANIMOUS