



PLC Guidance

- The Purpose of PLCs is improve student performance
- PLCs are teacher driven.
- PLC meeting time is teacher collaboration time. Samples of appropriate activities include:
 - Review of assessment data to inform/adjust instruction
 - Regular sharing student work to assess student progress
 - Planning lessons and/or units of study that include instructional strategies for all learners to master the grade level concepts/standards
 - Sharing of instructional strategies based on real time student response
 - Adjustments in Tiered Instructional groups to better meet the needs of students
 - Setting of common expectations for instructional and behavior supports
 - Problem solving around instructional and behavioral issues
- Each meeting of the PLC should have:
 - Agenda – agreed upon by the participants in advance
 - Specific tasks/outcomes directly related to student performance
 - Notes of the substance of the meeting provided to participants and building administration
 - Principal should feel free to periodically drop in on or schedule attendance at PLCs as issue dictate
 - Leadership that is shared by the participants
 - At the end of each PLC meeting each participant should write down an action they commit to taking before the next meeting. (Serves as a check in for the next PLC meeting.)