



Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
February 12, 2020

I. Call to Order

The February 12, 2020 meeting of the Cape Cod Collaborative Board of Directors was called to order by Mr. Furnari, Chair, at 5:15 PM. In attendance were:

Falmouth	John Furnari, Chair
Barnstable	Barbara Dunn
Brewster	Marie Enochy
Cape Cod Technical HS	Scott McGee
Dennis-Yarmouth	Phillip Morris
Monomoy	Joe Auciello
Nauset	Robert Jacobus (in at 5:17 PM)
Orleans	Hank Schumacher
Sandwich	Jim Dever (out at 6:07 PM)
Upper Cape Cod RTS	Robert Fichtenmayer
Wareham	Michael Flaherty

Participating Remotely *(Requires Votes to be Roll Call)*

Nantucket	Zona Tanner-Butler
Treasurer	William (Bill) Friel
Secretary	Elizabeth (Beth) Deck

Also in attendance were:

Executive Director	Paul Hilton
Business Manager	Amy Lipkind
Admin & Finance Coordinator	Marc Dupuis
Director of Educational Programs	Dr. Anita Woods
Director of Special Projects	Dr. Christopher Bogden
Operations Manager	Anders Erikson (in at 5:46 PM)

Mr. McGee made a motion that the Board vote to suspend the voting rights for districts whose representatives have missed two or more consecutive meetings: Martha's Vineyard, Truro, Nauset, and Provincetown. Mr. Morris seconded the motion.

SO VOTED – UNANIMOUS

Mr. Jacobs, representing Nauset, joined the meeting immediately after the vote was taken.

Mr. Dever made a motion that the Board vote to reinstate voting rights for Nauset. Mr. Fichtenmayer seconded.

SO VOTED -UNANIMOUS

II. Minutes

a. January 8, 2020

VOTE

Mr. Fichtenmayer made a motion that the Board vote to approve the minutes of January 8, 2020, as amended. Mr. Morris seconded.

Mr. Furnari reminded the Board that Ms. Tanner-Butler is participating remotely, and asked that the Board vote by roll-call for the remainder of the meeting.

A roll call vote was taken (due to remote participation):

Ms. Enochy – abstain, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – abstain, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – abstain, Mr. Furnari – yes.

The motion passed.

III. Old Business

a. Transportation

- Invoicing

Ms. Lipkind updated the Board regarding the status for FY20 invoicing to districts. Ms. Lipkind noted that the January invoices were in process. She noted that the Collaborative is continually adjusting invoicing as it is prepared for shared costs between districts.

Mr. Hilton noted there has been a change in Circuit Breaker reimbursement which will have a significant impact upon special education transportation service provision as it is phased in. Mr. Hilton explained that there will be a regional meeting held at the Collaborative on March 9, 2020 to discuss these changes. He noted that Business Managers and Special Education Directors would be attending that meeting. Mr. Hilton explained potential changes that may result from this change and how they would likely impact Collaborative operations. He indicated that, as reimbursement rates increase, districts may demand more routes with fewer students on each route. He further noted that this will increase the challenge of recruiting and retaining drivers.

Mr. Hilton observed the Collaborative's invoicing practices closely align with expected Circuit Breaker documentation requirements.

- **Reconciliation**

Ms. Lipkind shared the status of the reconciliation of costs and revenues projected for FY20. She noted that it was expected that revenue will continue to cover expenses.

b. Strategic Planning

Mr. Hilton discussed the need to develop a timeline and plan for the Strategic Planning process that had been discussed at the January Board meeting. Mr. Hilton noted the need to continuously refine programming and operations as the needs of the districts throughout the region evolve. Mr. Hilton highlighted the need to coordinate efforts to achieve some short(er) term goals including the relocation of Waypoint Academy and continued expansion of transportation services.

Mr. Hilton observed the Legislative Breakfast prompted discussion about the need to prepare for changes, both actively and reactively. Mr. Morris commended Mr. Furnari for acting as emcee with both humor and aplomb. Mr. Furnari described how legislators were seated with attendees, and how everyone participated in the discussions and listened to the opinions of others.

Mr. Schumacher commented that this past Legislative Breakfast was the best he has attended in his four years on the Board.

Mr. Schumacher noted that some funds from the short-term rental tax can be designated for education. He indicated that he did not believe that the legislators were aware of how this tax was being enforced. Mr. Furnari observed that three or four town managers were also present at the breakfast. Ms. Dunn said that she enjoyed the opportunity to interact with Mr. Ells (Town Administrator) from Barnstable and to hear his perspective.

Ms. Tanner-Butler indicated that the meeting was wonderful, she found it to be both interesting and enjoyable.

c. Waypoint Relocation Planning

Mr. Hilton and Ms. Lipkind provided an update regarding the status of planning for the relocation of Waypoint Academy. They noted that two proposals were received and were being reviewed. They indicated that neither of the properties was ideally suited to Collaborative needs.

Mr. Hilton and Ms. Lipkind indicated the Collaborative would be preparing to issue an RFP for a real estate broker to cooperatively work with the Collaborative for an RFP for the property.

Mr. Hilton updated the Board regarding the status of negotiations and planning with the Sandwich Public Schools and the Sandwich School Committee regarding the potential for (short term) extension of the current lease at the Henry T Wing School.

d. Transportation Subcommittee

Mr. Hilton noted that the Transportation Subcommittee did not convene during the period following the January Board meeting. It was recommended that this subcommittee convene before the March Board meeting to discuss the current opportunities and challenges in the transportation area, as well as consideration for the refinement of transportation (staff) policies.

e. Executive Director Evaluation

Mr. Hilton indicated that there was a plan for him to meet with the Chair, Mr. Furnari, and Vice-Chair, Ms. Lindahl before the March Board meeting to discuss the formalization/finalization of the evaluation of the Executive Director. Mr. Furnari encouraged Board members to complete and return their evaluation forms, if they have not already done so.

IV. New Business

a. Warrants

	VOTE		VOTES
• #28	VOTE	• #31	VOTE
• #29	VOTE	• #32	VOTE
• #30	VOTE		

Mr. Morris made a motion that the Board vote to approve Warrants #28, #29, #30, #31 and #32 as a slate. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Ms. Enochy – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed unanimously.

Mr. McGee made a motion that the Board vote to approve the slate of Warrants. Mr. Dever seconded.

Mr. Schumacher asked for clarification on payment to Coastal Rentals shown on Warrant #28. Ms. Lipkind clarified that this payment was for purchase of snow blowers.

A roll call vote was taken:

Ms. Enochy – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Tanner-Butler – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed unanimously.

b. FY21 Vehicle Purchases

Mr. Hilton updated the Board regarding the planning for the procurement of vehicles for FY2021.

He explained the identified needs included:

- Nantucket – Two (2) new 71 passenger buses to replace two (2) 71 passenger buses. This procurement would maintain the established process of replacing buses on the island after five (5) years of use. These buses are then placed in service for the Truro Public Schools. He explained that the Truro Public Schools assumes the primary lease responsibility with the transfer of use.
- Mashpee – Four (4) new 71 passenger buses to replace (4) 2010 model year buses. This procurement would support a replacement process that had been developed with the Mashpee Public Schools. These buses would replace buses that have been in service since 2009.
- Special Education – (up to) Five (5) short buses.
 - Three (3) “full seat” short buses – These 29 passenger buses would replace vehicles that have been in service since 2006 & 2007. These vehicles would support special education transportation services for districts throughout the region.
 - Two (2) “universal” short buses – These wheelchair accessible buses would maintain flexibility (track seating) and capacity for seating to be arranged for various numbers of wheelchair occupants. These vehicles would replace vehicles that have been in service since 2007. These vehicles would support special education transportation services for districts throughout the region.

c. FY20 Spending Plan & Statutory Budget

VOTES

• Updates

Discussion

The Finance SubCommittee met prior to the Board meeting to discuss the status of the FY20 Spending Plan as well as the development of the FY21 Spending Plan. Mr. Hilton observed that the Board had voted in previous meetings on a number of financial items which were not updated in the Spending Plan and Budget, which was originally developed in April of 2019. Mr. Hilton explained that the Spending Plan and Budget should be updated to include the driver incentives, voted in July 2019, as well as the cost for the new GPS system (Zonar) and positions that had been added in preparation for retirements. Ms. Lipkind noted the expenses associated with the lease of the school in Cotuit have been removed. She suggested the Board look at page 3 of the Spending Plan, where changes to the non-annualized items are noted.

- Ms. Lipkind reviewed proposed updates to the Collaborative Spending Plan and discussed necessary changes that must be considered as adjustments to the FY20 (statutory) budget.

- Financial Projection Review
 - Ms. Lipkind reviewed the financial status of the Collaborative and projections through the end of the fiscal year.
 - Projection Narrative
 - Projection Spreadsheet

Mr. Hilton and Ms. Lipkind recommended that the Board vote to approve changes to the Spending Plan and Budget, to align both with Board votes.

Mr. McGee made a motion that the Board vote to approve changes to the Spending Plan and Budget as noted. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Ms. Enochtly – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed by unanimously

- Personnel

○ Additions	VOTE
• Maureen Bittar	Paraprofessional, STAR
• Julie DeBenedictis	Special Projects/Admin
• Erin Eldredge	Monitor/CDL Training
• Alice Fontaine	CDL Driver, Spare
• Deborah Robinson	Monitor
• Kaitlyn Sawyer	Paraprofessional, STAR

Ms. Enochtly made a motion that the Board vote to approve the additions noted on the agenda. Mr. Jacobus seconded the motion.

A roll call vote was taken:

Ms. Enochtly – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes

The motion passed by unanimously

○ Reductions	VOTE
• Pauline DeBarros	Monitor
• Andrea Ferreira	Paraprofessional, STAR

Mr. Morris made a motion that the Board vote to accept the reductions noted on the agenda. Mr. Auciello seconded.

Mr. Hilton commented on the passing of Pauline DeBarros, a long-time employee of the Collaborative.

A roll call vote was taken:

Ms. Enochty – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed by unanimously

○ Change of Status

- Kevin Arnold CDL Training to Monomoy
- David Burnie CDL Monomoy to Spare
- Susan Davis CDL Mashpee to Spare
- Richard Toland CDL Training to Monomoy

Mr. Jacobus made a motion that the Board vote to accept the changes in status shown on the agenda. Mr. Dever seconded the motion.

A roll call vote was taken:

Ms. Enochty – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed by unanimously

• **WIDA Staff Stipends**

VOTE

Dr. Woods discussed the ACCESS testing (WIDA) required for students designated as an English Language Learners. She explained that one staff member from each program had been designated to conduct these assessments. She noted that these staff members needed training to be able to conduct the assessments with some of this training was done on the employee’s own time.

Dr. Woods recommended that the Board vote to approve a stipend of \$500 for each of these two staff members.

Ms. Enochty made a motion that the Board vote to approve stipends of \$500 for each employee. Mr. Jacobus seconded the motion.

Mr. Furnari asked this conducting these assessments fell within the employees expected duties. Dr. Woods said that conducting these assessments does not fall within the job description for these positions. Ms. Enochty noted these assessments require a lot of time per child, and that these assessments are often administered by masters-level staff.

A roll call vote was taken:

Ms. Enochty – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed by unanimously.

• **Cape Cod Municipal Health Group – Rates Discussion**

Mr. Hilton and Ms. Deck discussed the most recent information regarding the health and dental insurance rates for FY20 through the Cape Cod Municipal Health Group (CCMHG). They noted that the CCMHG was projecting a 0% increase in the cost for insurance plans for FY21.

• **Acceptance of changes to the Cape Cod Municipal Health Group (CCMHG) Joint Purchase Agreement VOTE**

Ms. Deck explained that, at the January 29, 2020 meeting of the CCMHG Board, members voted to approve revisions / amendments to the language in the Agreement. She explained that these revisions correct references within the agreement and clarified policies. It was further explained that, as a member of the CCMHG, the Collaborative had been asked to sign the revised agreement, ratifying these changes.

Ms. Enochty made a motion that the Board vote to authorize Mr. Hilton, as Executive Director, to sign the agreement on behalf of the Collaborative. Mr. Auciello seconded.

A roll call vote was taken:

Ms. Enochty – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Jacobus – yes, Mr. Furnari – yes, Mr. Flaherty – yes.

The motion passed by unanimously

d. Tenth Annual Legislative Breakfast

Mr. Hilton referenced discussion (earlier in the Board meeting) regarding the Tenth Annual MASC Division VII & Cape Cod Collaborative Legislative Breakfast that had occurred on Friday, January 31, 2020. He noted that the breakfast was moderated by John Furnari, Chairman of the Collaborative Board. He explained that the focus of the discussion at the event was the Student Opportunity Act, as well as facilitated discussion regarding Demographic Changes throughout the region.

Tom Scott, the Executive Director of the Massachusetts Association of School Superintendents, presented updated information regarding the Student Opportunity Act. Dr. Scott's update was followed by a coordinated activity among the

participants (regarding changing demographics in the region) to prepare for targeted discussion with the legislators.

Senator Cyr, Representative Peake, Representative Vieira, Representative Gifford, Representative Crocker and Representative Fernandes participated in the activity as well as staff from Senator Cyr's office and Representative Whelan's office.

There was vibrant discussion among the participants, including the legislators, regarding the opportunities and challenges facing the region, especially in regards to education.

e. Programs/Services

- **English Language Learner Policy & Procedures Update** **VOTE**

Dr. Woods and Mr. Hilton reviewed updates to the English Language Learners Policies & Procedures, which was included with Board materials for this meeting. Dr. Woods observed that this is the first year that educational collaboratives are being asked to follow the same regulations as the LEA. She explained that these policies and procedures provide guidelines for Collaborative students. Dr. Woods noted the Collaborative had been advertising for an ESL teacher (with state certification), but had had no qualified applicants.

Dr. Woods indicated the policies and procedures provide template letters for parents of English Language Learners, which offer parents the right to opt out of the ELL program.

It was recommended that the Board vote to approve the English Language Learners Policies and Procedures, as updated for January 2020.

Ms. Enochy made a motion that the Board vote to approve the English Language Learner Policy & Procedures as written. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Enochy – yes, Mr. Dever – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes

The motion passed by unanimously

- **Coordinated Program Review (CPR) – STAR & Waypoint Academy**

Dr. Woods and Mr. Hilton discussed the upcoming Coordinated Program Review (CPR).

They explained that the CPR was a review of the Collaborative programming which occurs on a six-year cycle. They noted that the review in late March 2020 would be a "full" review. They indicated that the Collaborative was last

reviewed in May 2017 for a “mid-cycle” review and in 2014 for the initial “full” Collaborative Coordinated Program Review.

The Massachusetts Department of Elementary & Secondary Education (MA-DESE) conduct these reviews to ensure compliance of programming with state and federal laws and regulations. The MA-DESE has added components to the review during each review process as laws and regulations change. The 2020 MA-DESE CPR will review Collaborative programming in regards to compliance with state and federal laws and regulations in the following areas:

- Special Education
 - Civil Rights
 - English Language Learners
- Waypoint Academy
 - Enrollment Update
 - Programming
 - STAR / Osterville
 - Enrollment
 - Programming

Dr. Woods discussed the status of enrollment and programming at Waypoint Academy and the Osterville STAR Program. She referred Board members to enrollment information which was included in Board packets.

She explained that staff were participating in trainings offered by Leslie University. She noted that the second session was scheduled to begin in April. She indicated that staff at both sites had also participated in trainings held through cooperation with Children’s Cove, as well as continued training(s) with Dr. Marc Hauser. She also highlighted that Waypoint counselors had developed a training focused teen suicide prevention and awareness.

Dr. Woods noted that two Waypoint High School teachers, Kathryn Richerson and Kimberly Gainey, had received mini-grants through the Cape Cod 5. She indicated that these grants would fund Cardio Pulmonary Resuscitation (CPR) and AED trainings for high school students.

Dr. Woods also noted that Melissa Bissonnette received a grant which would fund a middle-school bike-repair program.

Mr. Hilton told the Board that the current Program Coordinator at Waypoint had given notice that she would not be returning for the 2020-2021 school year.

- Transportation

Mr. Hilton provided an update regarding current issues and opportunities with Collaborative transportation. He observed that an unusual number of accidents involving Collaborative vehicles had occurred during the previous two weeks.

Mr. Dever left the meeting at 6:07 PM

- Staffing
 - Mr. Hilton updated the Board regarding current operations and planning for further opportunities to support member school districts.
 - Mr. Hilton noted that it would be necessary to recommend that the Board (at a later Board meeting) vote to approve additional staffing to support and prepare for additional transportation services in the coming months.
- Consultation
 - Mr. Hilton, Ms. Lipkind and Mr. Dupuis discussed recent and ongoing consultation with districts regarding their current and future transportation services.
- Therapies

Mr. Hilton provided an update regarding the provision of services within Collaborative programs and to serve school districts. He indicated that therapists employed by the Collaborative are all fully deployed.
- Special Projects

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

 - Bridgewater State University – Mr. Hilton and Dr. Bogden discussed the status of coordinated programming with Bridgewater State University. They noted that the University and the Collaborative recently developed and signed a Memorandum of Understanding to coordinate programming on behalf of the region. They also noted that the Collaborative had initiated a second Special Education Licensure Cohort program in January 2020, and would be offering four one (1) credit professional development courses in coordination with the University beginning March 16, 2020. Dr. Bogden noted these one credit courses are being offered at \$285 per course, offering a significant savings.

Mr. Furnari commented on the collaboration with BSU. He noted that he had received good feedback from districts regarding the cost savings.

Mr. Hilton indicated that Dr. Bogden was also working with a website designer to make changes to the Collaborative site. Dr. Bogden said the goal is to have a full professional-development functionality.
 - Professional Development / Grants - Tower Foundation Grant – Mr. Hilton provided an update regarding the status of the grant programming that was occurring with several districts in the region.

- All-Cape In-Service
Dr. Bogden discussed the planning for the upcoming All-Cape In-Services, to be held November 3, 2020 (Election Day). He noted that the district Curriculum Administrators continued to work towards identification of course content and presenters. Mr. Hilton indicated that the invoicing for the October 2019 All-Cape In-Service had been sent in January.
- ASLP
Mr. Hilton updated the Board regarding the planning for the Summer 2020 ASLP Program. He explained that the applications were received during the previous week from the school districts and were currently being processed.
- Sheltered English Immersion (SEI) Course Development
Dr. Bogden discussed the status of the assessment of programmatic needs for each of the districts throughout the region. He explained that the Collaborative would be offering a “for cost” SEI endorsement course at our Osterville location through a partnership with South Shore Educational Collaborative this spring, beginning February 13, 2020.

f. FY21 Spending Plan & Statutory Budget Development

It was indicated that it would be necessary to convene a meeting of the Finance SubCommittee in March as the development of the FY21 Spending Plan and Statutory Budget were proposed and reviewed.

g. Virtual High School

Mr. Hilton briefly discussed the status of the consortium for Virtual High School that has existed through the Cape Cod Collaborative since 2001. He noted that the Collaborative was reconciling the district use of the Virtual High School service for the 2019-2020 School Year. He also indicated that District invoices should be issued prior to the next Board meeting.

h. International Student Exchange

Dr. Bogden provided an update regarding the status of the regional consortium of school districts scheduled to host international students and to send Cape Cod educators to China to provide professional development.

Dr. Bogden noted that, in early January, Boston Ivy sent several Cape Cod educators to the Daxing School District in Beijing to conduct professional development activities for Chinese teachers and administrators. He indicated that they returned by January 20th, prior to any mandatory quarantine action being taken for containment of the Coronavirus.

Dr. Bogden indicated that Boston Ivy had been vigilant, with regard to the impact of the Coronavirus in China. He explained that they notified Dr. Bogden in mid-January

that a cancellation of visits by Chinese students to Mashpee and Bourne would be likely. (Those trips were officially cancelled on January 21st.)

Mr. Schumacher asked if exchange opportunities could be arranged with countries in other parts of the world. Dr. Bogden observed that Boston Ivy was Chinese-based, and has offered inviting and affordable opportunities. Mr. Hilton suggested that the Global Education group be convened to explore other possibilities. He noted that Dr. Bogden's particular background had made him appropriately cautious of the "scams" that had been perpetrated in the name of student exchange (noting recent Cape Cod Academy challenge with a different agency).

V. Cracker Barrel

Cracker Barrel discussion was tabled.

VI. Executive Session

a. Contract Discussion for Non-Union Personnel

Mr. Hilton indicated that it would be necessary to enter into Executive Session to discuss preparation for contract discussions with non-union personnel (sick bank).

Mr. Jacobus made a motion that the Board vote to exit Open Session and enter Executive Session, exiting Executive Session only to adjourn. Mr. Flaherty seconded.

A roll call vote was taken:

Ms. Enochty – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes,
Ms. Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr.
Flaherty – yes, Mr. Jacobus – yes, Mr. Furnari – yes.

The Board entered into Executive Session at 6:30 PM.

VII. Adjournment

The Board exited Executive Session and returned to Open Session at 6:38 PM.

Mr. Flaherty made a motion that the Board vote to adjourn. Mr. McGee seconded. A roll call vote was taken:

Ms. Enochty – yes, Mr. Morris – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms.
Tanner-Butler – yes, Mr. Auciello – yes, Ms. Dunn – yes, Mr. McGee – yes, Mr. Flaherty – yes,
Mr. Jacobus – yes, Mr. Furnari – yes.

The motion passed by unanimously

The February 12, 2020 meeting of the Cape Cod Collaborative Board of Directors adjourned at 6:40 PM.