



Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
June 10, 2020 - 5:15 PM

I. Call to Order

The June 10, 2020 meeting of the Cape Cod Collaborative Board of Directors was called to order at 5:17 PM by Mr. Furnari, Chair.

Mr. Furnari noted the meeting was scheduled to occur virtually through the Zoom application and that the recommendations associated with conducting a public meeting virtually were shared with Board members as required.

The posting of this Board meeting include means for public participation through telephonic means. Attendees were able to join the meeting by calling:

Phone Number: 1-929-205-6099
Meeting ID: 914 5792 0418
Password: Cape Cod

Mr. Furnari noted the "order of the meeting" included the necessity for all votes to occur through a "roll call" process. He explained that each member of the Board was required to verbally "sign in" as well as any other attendees.

Computer access, including video, was recommended for board members to allow for "sharing" of information on the screen if necessary.

Mr. Furnari also noted that the need for Executive Session and indicated the importance that members of the Board have the capacity to ensure that others cannot participate and/or access the "broadcast" of the meeting during the Executive Session portion of the meeting.

Guidance from Collaborative counsel (Murphy, Hesse, Toomey & Lehane) had been included with Board materials to offer additional guidance.

Please note that members, guests, and staff who attended the meeting remotely have “R” noted after their names. In attendance were:

Falmouth	John Furnari, Chair - R
Eastham	Judy Lindahl, Vice-Chair – R
Barnstable	Barbara Dunn- R
Bourne	Maureen Fuller - R
Brewster	Marie Enochty - R
Cape Cod Tech	Scott McGee - R
Dennis-Yarmouth	Phillip Morris - R
Monomoy	Joe Auciello - R
Nantucket	Zona Tanner-Butler – R
Nauset	Robert Jacobus – R
Orleans	Hank Schumacher – R
Sandwich	Kristin Bader – R
Upper Cape RTS	Robert Fichtenmayer – R
Wareham	Michael Flaherty – R
Wellfleet	Jill Putnam – R
Treasurer	William (Bill) Friel
Treasurer	Elizabeth (Beth) Deck

Also in attendance were:

Executive Director	Paul Hilton
Business Manager	Amy Lipkind
Admin & Finance Coordinator	Marc Dupuis
Operations Manager	Anders Erikson
Director of Education Programs	Dr. Anita Woods
Asst. Director of Education Programs	Christina Caputo
Director of Special Projects	Dr. Christopher Bogden

Mr. Furnari passed the (virtual) gavel to Mr. Hilton for the Appointment of Officers. Mr. Hilton started recording the meeting, consistent with regulations.

II. Appointment of Officers

VOTE

A. Election of Chairperson

Mr. Hilton asked for nominations for Chairperson.

Ms. Putnam nominated Mr. Furnari; Ms. Enochty seconded the nomination.

A roll call vote was taken:

Ms. Putnam – yes, Ms. Bader – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Ms. Fuller – yes, Ms. Enochty – yes, Robert Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Tanner-Butler – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Morris – yes, Mr. Furnari – yes

Mr. Furnari was elected as Chairperson.

The gavel was returned to Mr. Furnari.

B. Election of Vice-Chairperson

Ms. Putnam nominated Ms. Lindahl for Vice Chairperson. Mr. Fichtenmayer seconded the nomination. A roll call vote was taken:

Ms. Putnam – yes, Ms. Bader – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochtly – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Morris – yes

Ms. Lindahl was elected as Vice-Chairperson.

C. Election of Executive Committee.

This Subcommittee of the Board is composed of five (5) Board members plus the Chairperson and Vice Chairperson. Mr. Hilton indicated the Executive Committee has met only once during his time at the Collaborative. This Committee would be called to act in when the entire Board could not be called together quickly in the event that response to an unexpected event calls for urgent action.

Mr. Morris, Mr. Schumacher, Mr. Fichtenmayer, and Ms. Putnam have participated in this Subcommittee.

Mr. Furnari stepped briefly out of his role as Chair and nominated Mr. Schumacher to the Executive Committee. Mr. Morris seconded the motion. Ms. Putnam, Mr. Fichtenmayer, and Mr. Morris indicated their willingness to continue to serve on this Committee. Ms. Tanner-Butler volunteered to fill the fifth position.

Ms. Enochtly made a motion that the Board vote to appoint Mr. Schumacher, Ms. Putnam, Mr. Fichtenmayer, Mr. Morris, and Ms. Tanner-Butler to the Executive Committee. The motion was seconded by Ms. Putnam. A roll call vote was taken:

Ms. Putnam – yes, Ms. Bader – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochtly -yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Morris – yes.

The Executive Committee of the Board:

Mr. Furnari, Chair

Ms. Lindahl, Vice-Chair

Mr. Schumacher, Ms. Putnam, Mr. Fichtenmayer, Mr. Morris, Ms. Tanner-Butler

D. Appointment of Secretary to the Board of Directors

Recommendation - Elizabeth Deck

Ms. Putnam made a motion that the Board vote to reappoint Ms. Deck as Secretary to the Board. The motion was seconded by Ms. Lindahl.

Mr. Jacobus joined the meeting.

A roll call vote was taken:

Ms. Putnam – yes, Ms. Bader – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochtly – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – abstain, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Morris – yes

Ms. Deck was reappointed as Secretary to the Board.

E. Appointment of Treasurer

Recommendation – William Friel

Ms. Enochty made a motion that the Board vote to reappoint Mr. Friel as Treasurer. Ms. Putnam seconded the motion. Mr. Furnari praised Mr. Friel’s work for the Collaborative, speaking of him as a “valuable resource.”

A roll call vote was taken:

Ms. Putnam – yes, Ms. Bader – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochty – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus -yes, Mr. McGee – yes, Mr. Flaherty – yes, Mr. Morris – yes.

Mr. Friel was reappointed as Treasurer.

F. Approval of a meeting day, time, and location.

Mr. Hilton noted that The Board has traditionally met on the second Wednesday of each month from September through June of each school year and as necessary during the summer. He indicated that the meetings have been occurring at 5:15 PM at the Collaborative offices in Osterville. He also noted that it would be necessary to seek an alternative date for the November 2020 meeting, as the second Wednesday falls on the Veterans’ Day holiday.

Mr. Auciello noted the meeting time changed from 5:00 PM to 5:15 PM one year ago. He observed the time change was a compromise that occurred at that time and wondered if this time change has been sufficient for members. Mr. Fichtenmayer said he appreciated the change, as at the time he was working off-Cape. Since last year, his work site has changed and meetings starting at 5:00 PM would no longer create a hardship for him.

Mr. Morris indicated that 5:15 PM is a better time for him, except for the nights when MASC also has meetings. Mr. Jacobus indicated that 5:15 PM was a better fit for his work schedule. Mr. Furnari observed that 5:15 PM seemed an effective time.

Mr. Hilton received communication from Mr. Schmidt, Mashpee’s representative to the Board. He indicated that Mr. Schmidt informed him that the Mashpee School Committee had changed School Committee meeting times and that the change would allow Mashpee’s member to attend Collaborative meetings more regularly.

The Board reached consensus that meetings would continue to be held the second Wednesday of each month at 5:15 PM.

III. Executive Session

Mr. Furnari indicated that it was necessary to enter into Executive Session for the following reasons:

- a. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;*

- b. *To discuss strategy with respect to collective bargaining or litigation if an open meeting would have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.*

He noted the necessity to enter into Executive Session was to discuss preparation for contract discussions with non-union personnel as well as to discuss litigation strategy (separate issues).

Ms. Lindahl made a motion that the Board vote to enter into Executive Session for the stated purposes. Mr. Jacobus seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochty – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Mr. McGee -yes, Mr. Morris – yes, Mr. Flaherty – yes

The Board exited open Session and entered into Executive Session at 5:38 PM.

The Board exited Executive Session and returned to Open Session at 5:47 PM.

IV. Minutes

a. May 13, 2020

VOTE

Mr. Auciello made a motion that the Board vote to approve the minutes of the May 13, 2020 meeting. Ms. Putnam seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Enochty – yes, Ms. Fuller – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Tanner-Buter – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Furnari – yes.

The motion passed.

V. Old Business

a. Paycheck Protection Program

Discussion

Mr. Hilton updated the Board regarding the status of an application that had submitted to the US Small Business Administration (US-SBA) seeking financial support for the Collaborative through the Paycheck Protection Program (PPP). He noted that this program is part of federal stimulus funding that is structured to mitigate the impact of the COVID-19 Pandemic. He explained that the Board had approved the submission of an application for Paycheck Protection Program funds at the last Board meeting. He noted that the funds (\$1,936,792) associated with the loan were received on May 15, 2020 and were deposited into the Collaborative account at TDBank. He explained that the Collaborative has been tracking eligible expenses for the loan and working closely with TDBank and with the collaborative auditors (Powers & Sullivan) to continue to assess eligibility and adherence to the processes for loan forgiveness.

Mr. Hilton indicated that a recently passed change to the law (CARES Act) extended the “covered period” for spending PPP loan proceeds, giving businesses through the end of the year to spend the loan funds for eligible purposes. Mr. Hilton also explained that the Commonwealth of Massachusetts had recently passed a law allowing for payment of

services which were contracted by not rendered (due to the Coronavirus pandemic), with a requirement for an attestation regarding any loans or grants that had been received to fund the same services. Mr. Hilton noted that some, but very few, districts have indicated inability to pay for invoices covering the school closure period, especially those related to transportation.

Mr. Hilton explained that, if the Collaborative receives loan forgiveness, the Board would be asked to vote to award credits to member districts for funds paid by both the PPP and the district. Mr. Hilton noted the Collaborative has worked closely with district administrators to ensure transparency associated with the Collaborative's receipt of PPP funds and the credits which the Collaborative may be able to issue as a result. He then restated that the Board would make the final decision.

Mr. Schumacher asked for clarification regarding the tracking of eligible expenses and where the money is currently being held. Mr. Hilton indicated the Collaborative has moved the funds to Rockland Trust, where the funds are collateralized. Mr. Hilton noted that the Collaborative is tracking actual payroll, benefit, and other eligible costs. He further explained that the current guidance on spending is not clear regarding school staff and the accrual of school year contracts, and that further guidance was forthcoming.

Mr. McGee asked about the attestation included in the Board packet, noting the recent law changes will require corrections to the form. Mr. Hilton said that the attestation draft had preceded knowledge of the change and that the attestation would be corrected to align with the changes in the law.

b. Transportation

- Invoicing

Ms. Lipkind discussed the status of invoicing for services for FY20 as well as ongoing communication with districts regarding payment to maintain capacity during the COVID-19 closure. She noted that the Collaborative had invoiced for services through the school year. She explained that invoices from March 13th through the end of June include substantial discounts for fuel, and driver/monitor hours.

Mr. Hilton noted three city districts (Boston, Lynn & Salem) had indicated an inability to pay invoices for the period after the closure of schools at the current time. He noted that recently passed legislation had addressed the issues that they have cited. He indicated that some districts have also been hesitant to pay for post-closure invoicing for McKinney-Vento transportation. Ms. Lindahl asked what financial impact nonpayment of invoices for Boston, Lynn and Salem would have on the Collaborative. Mr. Hilton said there would be minimal impact, as the total invoicing for these districts was approximately \$4,000.

- Reconciliation

Ms. Lipkind reviewed the projected reconciliation of the revenues and expenses associated with this service area for FY20. She indicated the Collaborative has received a credit of approximately \$8,000 for vehicle insurance policies. Mr.

Hilton noted the Collaborative expects to finish in the black, but not significantly.

VI. New Business

a. Warrants

VOTES

- | | | | |
|-------|------|-------|------|
| • #46 | VOTE | • #48 | VOTE |
| • #47 | VOTE | • #49 | VOTE |

Mr. Fichtenmayer made a motion that the Board vote to approve Warrants #46, #47, #48 and #49 as a slate. Ms. Putnam seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Bader – yes, Mr. Jacobus – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

Ms. Lindahl made a motion that the Board vote to approve the slate of Warrants which was seconded by Mr. Auciello.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello -yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

Mr. Hilton noticed that the recording of the meeting had paused and restarted the recording of the meeting. The meeting had been paused for Executive Session.

b. FY20 Spending Plan

VOTES

- Updates

Discussion

Ms. Lipkind and Mr. Hilton discussed the status of the FY20 Spending Plan. Mr. Hilton indicated that positive variances for both the FY20 Spending Plan and FY20 Budget are expected as actual revenues and expenses for the fiscal year are finalized. Ms. Lipkind indicated that this finalization was a work in progress, as adjustments continued to be made for the changes due to the Coronavirus pandemic which have impacted both expected expenses and revenue. Mr. Hilton noted Central Office revenue had been impacted by gains and losses associated with fluctuations in the OPEB account, an account where the financial position had been impacted by changes in the stock market.

Mr. Hilton noted that the Finance SubCommittee had been scheduled to meet immediately prior to the Board meeting. The status of the FY20 Spending Plan as well as the development of the FY21 Spending Plan were discussed.

- **FY20 Budget Revision**

Mr. Hilton noted that a vote of the Board was required to adjust the FY20 budget if expenses are expected to exceed revenue. Mr. Friel told the Board that this situation had not occurred, and that no vote is necessary.

- **OPEB Charge-Off**

VOTE

Ms. Lipkind recommended the “charge off” of \$33,272.28, which represented the liabilities for Other-Post-Employment-Benefits (OPEB) expenses made from the Operating Budget over the past year (FY20). Mr. Hilton noted this “charge off” has a positive impact on the OPEB trust, as it would decrease the long-term liability for OPEB by the associated amounts. He explained that if this “charge off” was not made, the liability for these expenses would decrease the balance in the OPEB Trust Fund.

Mr. Morris made a motion that the Board vote to approve the OPEB charge-off. The motion was seconded by Ms. Putnam.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

- ⊖ **Modified Line Item Budget**

VOTE

No vote was necessary.

- **Personnel**

- **Additions**

VOTE

- James Daniel Wareham, CDL Driver – Training

Ms. Putnam made a motion to approve the addition listed on the agenda. Ms. Lindahl seconded.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello -yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – abstain, Mr. Furnari – yes.

The motion passed.

- **Reductions**

VOTE

- Paula J. Archambault, Paraprofessional Sub, STAR
 - Kathleen McGrady, Kitchen Sub, STAR
 - Daniel Miller, Custodian Sub, Waypoint
 - John Power, Custodian Sub, STAR

- Kathleen Zawasky-Altham, Accounting Coordinator
Ms. Putnam made a motion that the Board vote to approve the reductions listed on the agenda. Mr. Auciello seconded.

A roll call vote was taken:

Ms. Putnam – yes, Ms. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Ms. Bader –yes, Mr. McGee – yes, Mr. Morris - yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

- Change of Status

- Edward Beauchemin, from CDL-Training to CDL
- Erin Eldredge, from CDL-Training to CDL
- Peter Nielsen, from CDL Training to CDL

Ms. Putnam made a motion that the Board vote to approve the changes of status as noted on the agenda. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

c. Program Students – Care Outside the Classroom **VOTE**

Mr. Hilton explained that the Collaborative had maintained a policy that no teacher or staff member will provide care during the school year outside of the Collaborative program for students who are enrolled in that teacher or staff member’s program. Mr. Hilton and Dr. Woods recommended that the Board vote to temporarily suspend this policy. The purpose of the suspension is to remove restrictions that have limited relief to some of the families served by the Collaborative.

Ms. Lindahl made a motion that the Board vote to temporarily suspend this policy. Mr. Auciello seconded the motion.

Mr. Flaherty indicated that he was happy to hear of the suspension of this policy. Ms. Putnam asked if staff would be working on their own liability, or whether they would have coverage under the Collaborative. Mr. Hilton responded the Collaborative would not be involved in any arrangement. He explained that suspending the policy simply opens the door for Collaborative staff to provide respite care to families. Ms. Putnam said that this makes sense, and that it appears staff would be acting as “independent consultants.” Mr. Hilton concurred, and

indicated that there were some (individual) questions regarding ethics requirements which might apply to some teachers.

Mr. Hilton noted that this policy was being suspended until further notice but would remain in the Employee Handbook. Dr. Woods told the Board that discussion on this policy began a few months ago as families reached out for assistance. She explained that, when it was announced that schools would be closed for the duration of the school year, it was apparent that these families, who are struggling, needed this temporary help.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Lindahl – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Mr. Jacobus – yes, Ms. Bader – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes.

The motion passed.

d. FY21 Budget Development

Mr. Hilton and Ms. Lipkind discussed the FY21 Spending Plan. Mr. Hilton noted that the FY21 Tuition Rates and FY20 Service Rates were approved by a vote of the Board at the May meeting, and noted that a final vote on the Spending Plan and Budget must occur each June.

- Service Commitments

- Programs

- STAR

- i. September Projection of 47 students
- ii. Total School Year Projection of 55 FTEs
- iii. Extended School Year (Summer) Projection at 44

- Waypoint Academy

- i. Commitments Projected at 56
- ii. Total School Year Projected at 60.5 (FTEs)
- iii. Extended School Year (Summer) Projection at 32

- Transportation

- Summer Transportation

Mr. Hilton noted that, at the time of the Board meeting, it was not certain that any transportation services would be required from districts. He noted that there was a possibility that there would be a need for services as re-opening of programs, schools and services are considered. He explained that the current Spending Plan & Budget includes the standard service model from previous years. He indicated that a recommendation would be made to modify/adjust the Spending Plan & Budget when there was further clarity regarding the service need for FY21.

- School Year Transportation

Mr. Hilton also noted that it was also likely that there would be considerable change in the service delivery as the opening of school was considered in each district. He indicated that a recommendation would be made to modify/adjust the Spending Plan & Budget when there was further clarity regarding the service need for School Year transportation for FY21.
- General Education
 - i. Nauset – Committed through FY21
 - ii. Mashpee – Committed through FY23
 - iii. Truro – Committed through FY22
 - iv. Monomoy – commitment through FY22
 - v. Bourne – Commitment in Process
 - vi. Nantucket – Commitment in Process
- Special Education – In-District
 - i. Nauset - Committed through FY21
 - ii. Nantucket – Commitment in Process
 - iii. Mashpee – Committed through FY23
 - iv. Truro – As needed
 - v. Monomoy – through 2022
- Special Education – Out-of-District
 - i. Nauset – Committed
 - ii. Nantucket – As Needed
 - iii. Truro – Committed
 - iv. Dennis-Yarmouth – Committed
 - v. UCT / CCT – If Needed; As Needed
 - vi. Mashpee – Committed
 - vii. Monomoy - Committed
- Therapies
 - CCT – OT (1.0), PT (hourly) –Committed
 - Riverview – OT (.5) questionable
 - Truro – OT (2.0), PT (.6) Committed
 - UCT – OT – as needed
 - Other Districts – As Needed
- Other
 - Mr. Hilton noted that ASLP was likely to occur in a different manner for Summer 2020 cohort of students. He noted that the participation rate and costs were not likely to be known until mid-July. He explained that a recommendation would be made to modify/adjust the Spending Plan & Budget when there is further clarity regarding the program for FY21.

Mr. Furnari spoke about his participation in a Zoom meeting, held in May, with ASLP students, Massachusetts Maritime Academy staff, Mr. Hilton and Dr. Gilbert. He told the Board that he admired Dr. Gilbert's engagement in the process. He explained that, after the meeting, he

received a telephone call from the parent of an ASLP student, who said that this meeting had been a “model” for social-emotional support for students.

Mr. Hilton indicated that the Rear Admiral Dr. Francis X McDonald President of Massachusetts Maritime Academy spoke at the meeting. He also noted that Rear Admiral McDonald was a former member of the Collaborative Board of Directors.

Mr. Schumacher asked about the plans for the ASLP program. Mr. Furnari responded that the July 2020 residential program had been cancelled, but that plans were moving forward to offer the ASLP2020 cohort daily programs on weekends, starting in February and culminating with an overnight in April. Mr. Schumacher asked if payments for the summer 2020 program had been refunded to families. Mr. Furnari noted that many families were still deciding whether their student(s) wanted to participate in the modified programming.

Mr. Hilton informed the Board that 230 students had been accepted into the program; and that at the time of the Board meeting that six (6) families have asked for and had received refunds for their deposits. He noted that most families are waiting for determination of the structure of the alternative program.

Mr. Hilton also noted that Dr. Gilbert, who indicated that he would be “retiring” as of June 30th, has agreed to stay on through November 30th to assist with the process of program restructuring.

Mr. Schumacher asked about the negative variance shown in the financial information provided for the Board meeting. Ms. Lipkind responded that this variance was the result of the summer 2019 program, which occurred in FY20 and that the variance would be corrected with journal entries as the audit process proceeded,

e. Plymouth Public Schools / Plymouth School Committee

Mr. Hilton discussed the continuation of the Collaborative’s relationship with Plymouth Public Schools administrators regarding their intention to seek “Adjunct Membership” with the Cape Cod Collaborative.

He noted that the current Superintendent and the Business Administrator were retiring in rapid succession. He noted that they had previously inquired regarding “adjunct Membership”. Mr. Hilton expressed that the conversation would continue to occur with the incoming administrators.

Mr. Hilton discussed the process for considering membership and recommended that the Board consider a process to consider admission of the Plymouth Public Schools/ Plymouth School Committee as “Adjunct Member” along with conditions for Membership.

f. MOUs – Transportation

VOTES

Mr. Hilton and Ms. Lipkind updated the Board regarding the status of the Memoranda of Understanding for the provision of transportation services to school districts.

They explained that the “costing templates” associated with all MoUs would need to be updated to reflect service changes as further information was known regarding requirements for transportation providers resulting from the Coronavirus pandemic.

The noted that the MoUs for Bourne and Nantucket needed to be renewed. It was explained that Nantucket’s annual agreement included summer transportation services. Ms. Lipkind indicated that these services are billed as used with an “up to” amount stated.

Mr. Hilton referred to copies of the MOUs provided with Board materials and asked the Board to consider (separate) votes to approve both.

- Nantucket Public Schools Memoranda of Understanding VOTE
 - General Education Transportation
 - Special Education Transportation
 - Virtual High School

Ms. Putnam made a motion that the Board vote to approve the MOU for Nantucket Public Schools. Ms. Dunn seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Furnari – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

(Ms. Lindahl did not respond when called on to vote.)

The motion passed.

- Bourne Public Schools Memorandum of Understanding Renewal VOTE

Ms. Putnam made a motion that the Board vote to approve the renewal of the MOU for Bourne transportation. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

(Ms. Lindahl did not respond when called on to vote.)

The motion passed.

g. Collaborative Handbooks

VOTE(S)

Mr. Hilton recommended that the Board consider approval of these handbooks at this meeting, with the understanding that these handbooks would continue to be

revised throughout the early summer as further guidance comes from the state regarding (new) requirements associated with operations. He noted that revisions would be presented for consideration and approval at a later Board meeting.

Dr. Woods described changes to handbooks which had resulted from the recent CPR (Coordinated Program Review) process. She explained that policies and procedures had been made more consistent across programs. She noted that the Department of Elementary & Secondary Education (MA-DESE) recommended that the exact same language be used in parent/student handbooks with components associated with suspension, discipline, restraint, and discipline be included in employee handbooks. Dr. Woods also indicated that, rather than have separate parent/student handbooks for each school program, the Collaborative had developed one handbook that met the needs of both programs.

- CCC Policy & Procedures Manual for Public Day Schools VOTE
- Parent & Student Handbook – CCC Public Day Schools VOTE
- Employee Manual / Handbook VOTE
- Transportation Employee Handbook VOTE
- Health Care Procedures Manual VOTE

Mr. Schumacher made a motion that the Board vote to approve the Collaborative handbooks as a slate. This motion was seconded by Mr. Auciello.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes.
(Ms. Lindahl did not respond when called upon to vote.)

The motion passed.

Ms. Putnam made a motion that the Board vote to approve the slate of Collaborative handbooks. Ms. Dunn seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes.
(Ms. Lindahl did not respond when called upon to vote.)

The motion passed.

(Ms. Lindahl sent a text message to Mr. Hilton indicating that she had been called away from the meeting due to an emergency and would attempt to return when able to do so. Although Ms. Lindahl's cat was engaged for a portion of the meeting, the cat did not respond when called upon to offer opinions or to vote.)

h. Annual Appointment of School Physician

VOTE

Mr. Hilton recommended Dr. Mathew H Baldasaro for appointment as School Physician for Cape Cod Collaborative Programs for the 2020-2021 School Year.

He noted that Dr. Baldasaro, a pediatrician in practice at Bass River Pediatrics in South Yarmouth, had served in the capacity for the past eight (8) years. Mr. Hilton indicated the Collaborative had issued a contract to Dr. Bansasaro each year for \$5,000 but had not been invoiced in any year.

Ms. Putnam made a motion that the Board vote to appoint Dr. Baldasaro as school physician. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Mr. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

i. Personnel Recommendations FY2021

VOTE(S)

Mr. Hilton indicated that no personnel recommendations had been brought forward for the ASLP program. This was stricken from the agenda.

~~• Advanced Studies & Leadership Program~~ ~~VOTE~~

• Extended School Year Program(s) VOTE

• Waypoint Academy VOTE

• STAR Program VOTE

• Transportation Recommendations VOTE

• Therapy Recommendations VOTE

• Administrative Recommendations VOTE

• Administrators and Administrative Salary Recommendations
(2 % increase – with some adjustments) VOTE(S)

○ Adjustments

• Lisa Stobbart – Transportation Manager

• Nathan Bach - Mechanic

• Andrea Barbel – Dispatch

• Andrew Hunt - Dispatch

• Delegation of Personnel authority to Executive Director VOTE

The Board was asked to delegate personnel authority to the Executive Director until the Board meets again, allowing the Executive Director to add and/or terminate staff during the summer. Mr. Hilton will notify the Board at the first meeting following the personnel action for a formal vote by the Board regarding the action(s).

• Vacation Carryover / Carry-Forward VOTE(S)

Mr. Hilton requested authority to grant “carry forward” of up to eight (8) days of vacation for “full-year” employees. He noted that this practice was consistent with practice in previous years and was not projected to have an adverse impact upon the budget.

Mr. Hilton that the Board authorize him (Mr. Hilton) to grant the “carry-forward” of vacation time for year -round (administrative, administrators, business office and transportation central office) employees upon request by each employee. VOTE

Mr. Fichtenmayer made a motion that the Board vote to authorize the personnel recommendations as listed on the agenda. Ms. Tanner-Butler seconded the motion. Mr. Hilton affirmed that the Delegation of Personnel authority and Vacation Carryover were included in this authorization.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

j. FY21 Spending Plan & Budget

VOTE(s)

Ms. Lipkind and Mr. Hilton reviewed the FY21 Spending Plan & Budget. Mr. Hilton noted the FY21 Budget was reviewed at the April & May Board meetings, and the FY21 Tuition & Service Rates were approved at the May Board meeting.

Mr. Hilton also indicated there are likely to be further, and considerable changes in the Spending Plan & Budget as the impact of the pandemic upon Collaborative programming and operations becomes clearer. He indicated that the Board would be asked to consider approval of a Revised FY21 Spending Plan & Budget in a later Board meeting.

He explained that the Spending Plan & Budget for FY21 has been based upon several assumptions & priorities (as indicated on the face page of the FY21 Spending Plan):

- Benefits Increases are Factored at 0%
- Salary Increases are Factored @ 2% for Salary Grid
- Risk-Eraser (Marc Hauser) Contract Continues
- Camp Burgess Contract Amount Maintained
- Capital & Operating “Reserves” Are Included
- OPEB Allocation Continues @ 3% of Labor
- OPEB Deposit from Fund Balance Will Continue @ \$180,000
- Staff Adjustments Across Program & Support Areas
- Purchase of New Vehicles (4 large buses – Mashpee; 2 large buses – Nantucket)

Mr. Hilton noted vehicle purchases were put on hold as the impact of the pandemic was being assessed. He indicated that there could be a need to purchase more vehicles as further guidance regarding safe transport of students was received,

It was recommended that the Board vote to adopt the FY21 Spending Plan as included in the Board materials

VOTE

Mr. Morris made a motion that the Board vote to adopt the FY21 Spending Plan as included in the Board materials. Ms. Enochty seconded the motion.

Mr. Jacobus asked about the contract with Risk Eraser and the value of this continuation of this contract to Collaborative programs. Dr. Woods responded that Dr. Hauser was an integral part of the data management component for school programming. She explained that his expertise has been critical to the programming. She expressed that Dr. Hauser had been of great assistance during the closure in developing methods and means for tracking communication with students/families as well as in tracking the completion of components of staff improvement. Mr. Hilton noted Dr. Hauser remains willing to present to the Board, if /when requested.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – no, Mr. Furnari – yes.

The motion passed.

It was also recommended that the Board vote to adopt the FY21 Budget as included in the Board materials **VOTE**

Mr. Auciello made a motion that the Board vote to adopt the FY21 Budget as included in the Board materials. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – no, Mr. Furnari – yes.

The motion passed.

k. Osterville Elementary School Building

VOTE

Mr. Hilton updated the Board regarding discussions with the Town of Barnstable, the Barnstable School Committee and the Barnstable School Administration regarding the Collaborative's desire to renew the Collaborative lease for the Osterville Elementary School.

He explained that the Barnstable School Committee had indicated that the Town (and School Committee) had asked for a reserve of funds be added to the lease for significant maintenance issues (\$100,000 the first year, maintaining at \$150,000 for the start of each year of the lease at the second year – with all funds controlled by the Collaborative). He also noted that the Town had also added language regarding field maintenance fertilizers and options for capital improvements to the lease.

He informed that Board that the Barnstable School Committee voted regarding the lease renewal at their June 3, 2020 School Committee Meeting.

He explained that the current lease is for a total of forty (40) years that must be mutually renewed at each ten (10) year period. With the initial ten-year term ending on June 30, 2020.

Mr. Hilton recommended that the Board accept the lease renewal for the second ten-year term. He indicated that it was likely that the Board would be asked to consider approval of the creation and utilization of the reserve account at a later meeting.

Ms. Putnam made a motion that the Board vote to accept the lease renewal for the Osterville Elementary School for a second ten-year term. Mr. Jacobus seconded the motion.

Mr. Schumacher asked for clarification regarding the amount of the lease. Mr. Hilton indicated the negotiated annual rent was equal to two (2) commitments for Waypoint Academy. He explained that, at the approved rates for FY21, the value would be approximately \$90,000.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – abstain, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

I. Contract for Risk-Eraser

VOTE

Mr. Hilton spoke about the positive impact Dr. Marc Hauser has continued to have upon Collaborative staff, students, and the programming. He noted that Dr. Hauser would continue consulting with other collaboratives and non-profit organizations in the coming year.

Mr. Hilton recommended that the Collaborative continue to contract with Dr. Hauser through FY21 and recommend that the Collaborative contract with Dr. Hauser through his (Dr. Hauser's) consulting organization for a consulting amount of approximately \$70,000. He explained that the final contract deliverables for FY21 continued to be developed as particular outcomes are sought to support Collaborative programming (Waypoint, STAR & Transportation). He explained that Dr. Woods and Ms. Caputo would be meeting with Dr. Hauser to discuss deliverables.

Mr. Hilton also discussed the Collaborative intention to procure database development support through this organization (amount expected at approximately \$10,000).

It was recommended that the Board grant Mr. Hilton the authority to continue to negotiate the terms of the contract with Risk-Eraser and to grant Mr. Hilton the authority to sign the contract with Risk-Eraser.

Ms. Putnam made a motion that the Board vote to authorize Mr. Hilton to negotiate the terms of the contract with Risk Eraser and authorize Mr. Hilton to sign the negotiated contract. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

m. Programs/Services

- **Waypoint**

- Programming

- **STAR / Osterville**

- Programming
- Summer Planning

Dr. Woods spoke about the energy that was focused upon reopening school programs and following the (sometimes conflicting) guidance being provided by MA-DESE and the US – CDC (Center for Disease Control). Dr. Woods noted that she and Ms. Caputo were writing protocols as well as performing an inventory of Personal Protective Equipment (PPE) and ordering additional PPE .

She noted that both school programs were scheduled to start, offering remote education, on July 1st. She noted that staff have been surveyed, and families are being contacted to discuss how and when schools might reopen safely.

Ms. Fuller observed that some staff may not be able to return due to their own risk factors. Dr. Woods confirmed that some staff had expressed concerns due to their own conditions, or caregiving roles. She also explained that staff with young children were also concerned about the lack of available day care, as preschools and camps were also struggling with reopening. She explained that some staff were waiting for additional protocols regarding school openings to be released to make further decisions.

Ms. Enochty asked about the return to face-to-face instruction and the need to provide separate space should staff or students become ill during school hours. Dr. Woods indicated that there were questions regarding isolation of the sick person in the classroom, or having a space available, separate from the health office. She noted that guidance offered by different agencies was conflicting.

Mr. Hilton noted that he had emailed much of the available guidance to Board members prior to the meeting. He noted that a large number of Collaborative

students were likely referred to in Collaborative programs because they have difficulties follow guidance. He explained that it was probable that these students would have difficulty respecting social distancing or wearing masks. Mr. Hilton further observed that the alterations required for reopening were considerable; and that the July 6th recommended reopening date referred to in the guidance was not possible. Mr. Hilton stressed that it was incumbent on the Collaborative to point out what the risks were and how the Collaborative would address the risks.

Dr. Woods spoke about a “staggered” reentry for staff and students. She reminded the Board that Collaborative buildings and offices had not close during any part of the pandemic as the staff were considered to be “essential” employees. She explained that, while the Extended School Year (ESY) programs would initially be provided through remote means, a parallel component would begin involving staff returning to the building to prepare the classrooms and the building for the return of students.

Ms. Tanner-Butler expressed that the Collaborative should err on the side of caution and be prepared for a resurgence of the pandemic.

Mr. Hilton complimented Dr. Woods, Ms. Caputo, and the Program Coordinators for their efforts. He noted transportation services seemed to be an afterthought with state (MA-DESE) guidance regarding programs reopening to serve students. He noted that the Collaborative was also developing protocols to be ready to transport students safely when in-person instruction begins again.

Mr. Furnari spoke about the Waypoint graduation parade. He indicated that he was happy that that he had been able to participate in this “drive-by” celebration. He noted that the staff made this a celebratory event which was appreciated by the graduates.

- **Transportation**

Mr. Hilton provided an update regarding current issues and opportunities with Collaborative transportation. He indicated that one unique challenge presented by the pandemic was the difficulty in getting trucks to Nantucket on the ferry. He noted that this has prevented the mobile bus inspection vehicle from getting to the island. He indicated that as a result, the Collaborative has not been able to complete the required school bus inspections at the time of the board meeting.

- **Authorization to Solicit Proposals for Contracted Vehicle Maintenance**

VOTE

Mr. Hilton indicated that it was necessary to seek new / additional contracts for the provision of vehicle maintenance. He recommended

the Board vote to authorize the Collaborative to solicit proposals for contracted vehicle maintenance.

Mr. Morris made a motion that the Board vote to authorize the Collaborative to solicit proposals for contracted vehicle maintenance. Ms. Putnam seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochy – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

○ **Authorization to allow Executive Director to enter into agreements for Contracted Vehicle Maintenance** **VOTE**

Mr. Hilton and Ms. Lipkind recommended the Board authorize Mr. Hilton to enter into agreements with vendor(s) to provide vehicle maintenance services. These agreements will be brought before the Board in September for ratification.

Mr. Jacobus made a motion that the Board authorize Mr. Hilton, as Executive Director, to enter into agreements for contracted vehicle maintenance. Ms. Putnam seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochy – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

● **Therapies**

Mr. Hilton provided an update regarding the provision of services within the Collaborative and to districts (and others). Mr. Hilton suggested that this was an area to watch, as many related service providers in the region were considering retirement in the near future

● **Southeastern Collaborative Regional Organization (S-CRO) VOTE**

Memorandum of Understanding (MOU) renewal for 2020-2021

Mr. Hilton indicated he had not received an updated agreement for 2020-2021. He sought a vote of the Board which would authorize the Collaborative to continue participation for the upcoming school year. He explained that this cooperative / collaborative group formed in 2009 to alleviate duplicity in services and to enhance resource efficiency. He explained that, over the years, this group had fostered increased development of regional capacity and service delivery.

Ms. Putnam made a motion that the Board vote to authorize the Collaborative to continue participation in the Southeastern Collaborative Regional Organization (S-CRO) for 2020-2021. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed

- **Special Projects**

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

- Bridgewater State University

Dr. Bogden spoke about the partnership between the Collaborative and Bridgewater State University. He noted that the Collaborative continued to offer coursework through the Collaborative that supports a cohort of students in progressing towards their licensure in Moderate or Severe Special Education. Dr. Bogden indicated that recent recruitment efforts had increased interest in this cohort. He explained that this cohort was not operating on the same schedule as Bridgewater State, rather dates had been set which make it easier for local school employees to participate. He indicated that the next classes for the cohort would begin on June 22, 2020.

- Professional Development

- **Modern Teacher**

VOTE(s)

Dr. Bogden spoke about regular meetings which have occurred with Curriculum Administrators from member districts. He indicated that there had been consensus regarding the need to provide professional development to the Cape’s educators in remote teaching and learning. He indicated that, after several weeks of presentations and discussions, ten (10) of the districts had indicated the desire to engage the Modern Teacher organization to support professional development in the delivery of instruction.

Dr. Bogden recommended that the Board authorize the Cape Cod Collaborative to enter into an agreement with Modern Teacher for 2020-2021 for provision of a regional professional development program.

Ms. Tanner-Butler made a motion that the Board authorize the Collaborative to enter into an agreement with Modern Teacher for 2020-2021 to provide regional professional development.

Mr. Auciello seconded the motion.

Mr. Schumacher recommended that the inclusion of an evaluation component in the contract, and recommended districts conduct a survey of the results of the training.

Ms. Enochy asked which districts would be participating. Dr. Bogden indicated that Falmouth, Wareham, Bourne, Sandwich, Martha's Vineyard, Mashpee, Barnstable, Monomoy and Cape Cod Tech would participate. He noted that Nauset, Truro and Provincetown had decided not to participate, and Nantucket had decided to go in another direction.

Ms. Fuller asked if learning would be self-paced. Dr. Bogden described the flexibility provided within the program which allows each district to adapt its approach.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochy – yes, Ms. Bader – abstain, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

Dr. Bogden also recommended that the Board vote to authorize Mr. Hilton to execute a signed contract with Modern Teacher to support the coordinated efforts of the participating districts.

Ms. Putnam made a motion that the Board vote to authorize Mr. Hilton to execute a contract with Modern Teacher. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochy – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Flaherty – yes, Mr. Furnari – yes.

The motion passed.

Mr. Flaherty indicated that he had to disconnect from the meeting. He left the meeting at 7:34 PM.

- Virtual High School

Dr. Bogden indicated that Curriculum Administrators are showing increasing interest in VHS. The VHS offers accredited teachers and courses, from remedial to AP. This offers districts

great potential to supplement existing courses or provide an avenue for credit recovery.

- ASLP

Mr. Hilton briefly discussed the current planning for the Summer 2020 ASLP Program. Considerable changes have been necessary to the structure of ASLP for the ASLP2020 cohort. He explained that the program would not be a three-week residential program at Massachusetts Maritime Academy for this cohort. He explained that a “Zoom” teleconference occurred on May 26, 2020 with accepted students and their families. He noted that there was significant discussion regarding options for programming for these students during that conference. He explained that it was anticipated that viable options would be presented to the ASLP2020 cohort for consideration in the coming weeks.

- *All-Cape In-Service*

Dr. Bogden discussed recent activities associated with the development of the November 2020 All-Cape In-Service. He noted that it was unlikely that an in-person event on Election Day would be held this year. Instead, the possibility of providing virtual in-service offerings was being discussed with Curriculum Administrators.

n. Virtual High School

VOTE

Mr. Furnari recommended that the Board authorize Mr. Hilton to execute a new contract with Virtual High School for the 2020-2021 School Year on behalf of the districts participating in the consortium. Mr. Hilton indicated that the financial terms remain the same as in previous years.

Ms. Putnam made a motion that the Board authorize Mr. Hilton to execute a new contract with Virtual High School for the 2020-2021 School Year. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms.

Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Furnari – yes.

The motion passed.

VII. Cracker Barrel Discussion

Mr. Furnari noted this section of the meeting was set aside for informal discussion and information sharing among members of the Board of Directors.

a. Questions / Concerns

Mr. Auciello asked Board members for suggestions on how they share Collaborative information with members of their school committee. He wondered if there was a template or model that could be shared. Mr. Furnari said that he gives reports at each school committee meeting and answers questions from members. Ms. Putnam indicated that her school committee has set aside time at the end of the meeting

where she is able to provide highlights and answer questions. Mr. Jacobus said he has an opportunity to share information and answer questions at school committee meetings. Mr. Hilton suggested that providing a copy of the Collaborative's Annual Report would fulfill the requirement for written information.

b. Local District Budgets

Mr. Auciello noted that his school district has budgeting challenges, as one town will not be voting on the school budget until September. Until the vote occurs, the school district must operate based on last year's budget, which does not allow for step increases. It is probable that layoffs will occur.

VIII. Other

Mr. Hilton indicated that the Treasurer, Mr. Friel, has recommended that a meeting of the OPEB Board of Trustees occur. Mr. Hilton explained that currently members of the Board of Directors are also members of the OPEB Board of Trustees.

Ms. Enochty thanked everyone and indicated that this is her last meeting as a Board member. She is leaving the school committee. Mr. Hilton thanked Ms. Enochty for her continued service, explaining that although Ms. Enochty's current term on the Board was fairly brief, she has served about 17 years in total.

Ms. Bader joined the Board as representative from Sandwich. Mr. Furnari welcomed her to the Board.

Mr. McGee observed that the Board does not usually meet during the months of July and August. The Executive Committee will convene if an emergency arises and a meeting of all Board members cannot occur.

IX. Adjournment

Mr. McGee made a motion that the Board vote to adjourn. The motion was seconded by Mr. Auciello.

A roll call vote was taken:

Ms. Putnam – yes, Mr. Schumacher – yes, Mr. Fichtenmayer - yes, Mr. Auciello – yes, Ms. Dunn – yes, Ms. Fuller – yes, Ms. Tanner-Butler – yes, Ms. Enochty – yes, Ms. Bader – yes, Mr. Jacobus – yes, Mr. McGee – yes, Mr. Morris – yes, Mr. Furnari – yes.

The June 10, 2020 meeting of the Cape Cod Collaborative Board of Directors adjourned at 7:49 PM,