

Cape Cod Collaborative
418 Bumps River Road
Osterville, MA 02655



Board of Directors
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Board of Directors Meeting
VIA ZOOM at the Cape Cod Collaborative
418 Bumps River Road, Osterville, MA 02655
April 14, 2021 5:15 PM

I. Call to Order

The April 14, 2021 meeting of the Cape Cod Collaborative Board of Directors was called to order by Mr. Furnari, Chair, at 5:16 PM.

Mr. Furnari noted the meeting would occur virtually through the Zoom application and that recommendations associated with conducting a public meeting virtually have been shared with Board members as required.

The posting of this Board meeting included means for public participation through telephonic means. Attendees may join the meeting by calling:

Phone Number: 1-929-205-6099
Meeting ID: 811 4304 8550
Password: CapeCod

Mr. Furnari noted the order of the meeting included the necessity for all votes to occur through a “roll call” process. Each member of the Board, and any other attendees, would be required to verbally “sign in.”

Computer access, including video, was recommended for Board members to allow for “sharing” of information on the screen if necessary.

Members, guests, and staff who attended the meeting remotely have “R” noted after their names.

In attendance were:

Falmouth	John Furnari, Chair (R)
Barnstable	Kathleen Bent (R)
Bourne	Maureen Fuller (R)
Brewster	Katie Miller-Jacobus (R)

Dennis-Yarmouth
Monomoy
Nantucket
Orleans
Sandwich
Upper Cape RTS
Wareham
Wellfleet

Phillip Morris (R)
Joe Auciello (R)
Zona Tanner-Butler (R)
Hank Schumacher (R)
Kristin Bader (R)
Robert Fichtenmayer
Michael Flaherty (R)
Jill Putnam (R)

Treasurer
Secretary

William (Bill) Friel
Elizabeth (Beth) Deck

Also in attendance were:

Executive Director
Business Manager
Admin & Finance Coordinator
Director of Sped Programs
Asst. Director of Sped Programs
Director of Special Projects
Waypoint Program Coordinator

Paul Hilton
Amy Lipkind
Mark Dupuis (R)
Dr. Anita Woods
Christina Caputo
Dr. Christopher Bogden (R)
Dr. Kara Peterson (R)

Mr. Furnari asked for a motion to confirm the suspension of voting rights for Truro and Provincetown. The motion was made by Mr. Fichtenmayer and seconded by Ms. Putnam. A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes, Ms. Fuller – yes,
Mr. Morris – yes, Ms. Miller-Jacobus – yes, Ms. Tanner-Butler – yes, Ms. Bader – yes,
Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

II. Executive Session

Mr. Furnari indicated that it was necessary to enter Executive Session and read the reasons stated on the agenda:

a. **To conduct strategy sessions in preparation for negotiations with nonunion personnel; Leave Requests; Public Day Program Administration Staffing**

An executive session may be held only where an open meeting may have a detrimental impact on the body's negotiating position with a third party

- Contract language review for program personnel
- Personnel Leaves
- FY2022 Personnel Planning
- FY2022 Heath and Dental Rate Determination
- Special Education Day Program Administrative Restructuring / Transition
- Waypoint Academy Relocation planning – staff

b. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; (Mr. Furnari so declared.)

(Under this purpose, as with the collective bargaining and litigation purpose, an executive session may be held only where an open meeting may have a detrimental impact on the body's negotiating position with a third party. At the time that the executive session is proposed and voted on, the chair must state on the record that having the discussion in an open session may be detrimental to the public body's negotiating position.)

- Lease Negotiations with Bridgewater State University and Town of Yarmouth for cooperative use of MacArthur School building in South Yarmouth
- Status of negotiations with Town of Sandwich (including strategy) for extension of lease for Henry T Wing School in Sandwich
- Review of relocation options and strategy for procurement for site for Waypoint Academy.

Ms. Putnam made a motion that the Board exit Open Session to enter into Executive Session for the stated purposes. Ms. Bent seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello -yes, Ms. Putnam – yes, Ms. Fuller – yes,
Mr. Morris – yes, Ms. Miller-Jacobus – yes, Ms. Bent – yes,
Ms. Tanner-Butler – yes, Ms. Bader – yes, Mr. Flaherty – yes,
Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

The Board exited Open Session and entered Executive Session at 5:23 PM.

The Board exited Executive Session and returned to Open Session at 5:54 PM.

III. Minutes

a. March 10, 2021

VOTE

Ms. Bent made a motion that the Board vote to approve the minutes of the March 10, 2021 meeting. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes, Ms. Fuller – yes,
Mr. Morris – yes, Ms. Miller-Jacobus – yes, Ms. Bent – yes, Ms. Tanner-Butler – yes,
Ms. Bader – yes, Mr. Flaherty – abstain, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

IV. Old Business

a. Transportation

- Invoicing

Ms. Lipkind told the Board that March invoices for out-of-district transportation services had been sent.

- Reconciliation

Ms. Lipkind said that the business office continues to reconcile costs associated with COVID cleaning and other extras that have not yet been invoiced. Most of the calculations have been completed.

b. Paycheck Protection Program

Ms. Lipkind provided an update regarding the status of the Paycheck Protection Program loan and the preparation for an application for forgiveness of the loan. She told the Board that the portal for submission of the forgiveness application was not yet open. She explained that the associated bank (TD Bank) had indicated that the portal was expected to reopen on April 23, 2021. Ms. Lipkind indicated that the Collaborative had prepared the data required for the forgiveness application, but she expressed some concern that there may be changes made to the application form.

NOTE: The forgiveness application process timeline had been extended to two years from the origin of the loan – (May 2020).

c. Strategic Planning

Mr. Hilton expressed his interest in having Board members participate in a discussion regarding the timeline and plan for a Strategic Planning process through the formation of a subcommittee. Mr. Furnari asked interested Board members to contact him or to reach out to Mr. Hilton.

d. Waypoint Relocation Planning

Mr. Hilton noted that a discussion regarding the Waypoint Program relocation had occurred during Executive Session. He explained that the Collaborative had continued to evaluate all options. Ms. Lipkind and Mr. Hilton indicated that they had recently visited a location in Hyannis with the Collaborative's contracted Real Estate Broker.

Mr. Hilton indicated that he would welcome Board members in a drive-by tour of all options considered over the past several years, beginning in Sandwich at the Wing School and ending at the MacArthur School in South Yarmouth. He explained that he would like for this tour to take place within the next four to eight weeks. Mr. Furnari noted the Collaborative had continued to use due diligence throughout this process.

e. Transportation Subcommittee

Mr. Erikson indicated that draft policies had been developed, based upon discussions which occurred with the Transportation Subcommittee (Flaherty, Lindahl, and McGee). He noted that the DRAFT had been submitted to Collaborative counsel for review. He indicated that the Collaborative staff and counsel were clarifying language associated with reimbursement to drivers who may be asked to travel beyond their "home lot."

Mr. Erikson explained that the number of miles and the travel time must be considered. Mr. Hilton noted that this issue had grown in importance as the

Collaborative had significantly expanded transportation services. He indicated that it would take some time to work out policy details for inclusion in the 2021-2022 Transportation Handbook.

f. Executive Director Evaluation

Mr. Furnari referred to the Evaluation Summary which had been included in Board packets. He noted that Board members were invited to share comments regarding Mr. Hilton’s job performance at the March meeting, and that the comments were overwhelmingly positive.

Mr. Furnari asked for a vote to put the Evaluation Summary on record as the evaluation document for calendar year 2020.

Ms. Putnam made a motion that the Board vote top accept and approve the Evaluation Summary for Mr. Hilton for the 2020 calendar year. Mr. Fichtenmayer seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes, Ms. Fuller – yes, Mr. Morris -yes, Ms. Miller-Jacobus – yes, Ms. Bent – yes, Ms. Tanner-Butler – yes, Ms. Bader – yes, Mr. Flaherty – yes, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

g. Osterville Playground

Discussion

Ms. Lipkind informed the Board that she had recently attended a meeting regarding fund raising for the Osterville playground. She explained that Program staff had been exploring various fundraising options. She noted that the Collaborative was also pursuing several grant opportunities.

(Note: The Board had previously voted to provide “seed” money (\$60,000) from the Board to elicit grant participation.)

Ms. Lipkind indicated that the playground design had been finalized and that the cost was estimated at \$250,000.

Mr. Hilton mentioned the passing of a local person who had strong ties to the Collaborative. He indicated that the family had asked request memorial donations be made to the playground fund.

Ms. Putnam reiterated her suggestion that a press release be issued to local papers, especially as that the playground plan has been finalized.

V. New Business

a. FY2021 Warrants

VOTES

- | | | | |
|-------|------|-------|------|
| • #37 | VOTE | • #40 | VOTE |
| • #38 | VOTE | • #41 | VOTE |
| • #39 | VOTE | | |

Mr. Furnari asked for a motion to approve Warrants #37, #38, #39, #40 and #41 as a slate. The motion was made by Ms. Bent and seconded by Ms. Putnam.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello - yes, Ms. Putnam – yes, Ms. Fuller – yes, Mr. Morris – yes, Ms. Miller-Jacobus – yes, Ms. Bent – yes, Ms. Tanner-Butler – yes, Ms. Bader – yes, Mr. Flaherty – yes, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

b. FY21 Spending Plan & Statutory Budget

VOTES

- Updates

Discussion

Mr. Hilton indicated that the Collaborative was expected to finish FY21 on target. He indicated that the provision of out-of-district transportation services could impact the final position for transportation services. He noted that there was not a need to make revisions to the Spending Plan or Budget at this time.

Ms. Lipkind reviewed the financial status of the Collaborative and projections through the end of the fiscal year.

- Projection Narrative
- Projection Spreadsheet

- Audit Preparation

Ms. Lipkind updated the Board regarding preparations for the FY21 Audit of Collaborative Financial Statements. She explained that the auditors were conducting an off-site review which would begin in the coming week. She noted that the auditors had requested information and documents which had been provided. Ms. Lipkind indicated the auditors were expected to be on-site in August.

Mr. Hilton commented that auditors usually review at least one spending item which required a vote of the Board. He indicated that documentation regarding the Board vote to provide gift cards to transportation employees was requested.

- **Write-Off for Uncollectable Debt from FY20**

VOTE

Ms. Lipkind recommended the Board vote to write off a portion of an invoice for services to Martha's Vineyard Public Schools from May 2020. She noted that the total write-off is \$302.84. She explained that details were provided in the Board packet.

Ms. Bent made a motion that the Board vote to approve the write-off of \$302.84. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes, Ms. Fuller -yes, Mr. Morris -yes, Ms. Miller-Jacobus – yes, Ms. Bent – yes, Ms. Tanner-Butler -yes, Ms. Bader – yes, Mr. Flaherty – yes, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

- Personnel
 - Additions **VOTE**
 - David McMaster Monitor, Nantucket
 - Anthony Rivera Paraprofessional, STAR
 - Reductions **VOTE**
 - Paul Kay CDL Driver
 - Alicia Reihl CDL Driver, Spare
 - Gledson Simon Paraprofessional, STAR
 - Linda Smith Monitor, Spare
 - Change of Status **VOTE**
 - William Aldrich CDL Training to CDL Mashpee
 - Thomas Cleveland Monitor Spare to Monitor OOD
 - John Conca CDL Training to CDL Spare
 - Lucas Enabenter CDL Training to CDL Spare
 - Charles Foley CDL Training to CDL Spare
 - Rhonda Mills CDL Spare to CDL Monomoy ID
 - Jack Noble CDL Spare to CDL Bourne
 - Michael Ochoa CDL Training to CDL Mashpee
 - Deborah Taylor CDL Mashpee to CDL Spare

Mr. Furnari asked for a motion to approve the Additions, Reductions and Status Changes as a slate. The motion was made by Ms. Putnam and was seconded by Ms. Miller-Jacobus.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes,
 Ms. Fuller – yes, Mr. Morris -yes, Ms. Miller-Jacobus – yes,
 Ms. Bent – yes, Ms. Tanner-Butler -yes, Ms. Bader – yes,
 Mr. Flaherty – yes, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

c. Programs/Services

- **Coordinated Program Review (CPR) – STAR & Waypoint Academy**

Dr. Woods discussed the finalization of the Tiered Focus Monitoring (formerly Coordinated Program Review). She noted that the review of Collaborative programming occurs on a six-year cycle. She explained that this review had been a “full” review, which had begun in the previous year (2019-2020) last year, had been interrupted by the pandemic, and finally completed virtually this year (2020-2021). She indicated that the process had included virtual site visits, interviews, and record reviews.

Dr. Woods told the Board that the final report, received just prior to the meeting, had noted that there were “no findings.” She explained that this indicted that the Collaborative programs were in compliance with state and federal laws and regulations in the following areas:

- Special Education

- Civil Rights
- English Language Learners

Dr. Woods told the Board that she had been happy to receive such a positive report. Mr. Hilton said kudos were due to all program staff.

Ms. Fuller extended praise for this report with no findings. She noted that the fact that all staff were “on board” during these (pandemic) times was a testament to much hard work, which was much appreciated. Mr. Furnari echoed these comments.

- Waypoint Academy
 - Enrollment Update
 - Programming

Dr. Peterson explained that enrollments within the middle school were growing. She noted that two more students would be joining the program after April break. She indicated that the current week was “spirit week” at Waypoint Academy. She explained that students and staff joined in “crazy hair” day, “school colors” day and “dress as your favorite teacher” day. She noted that winners were chosen for each category (one middle school and one high school).

Dr. Peterson noted staff are ready for a break. She mentioned that staff members were delighted to hear that the program was likely to remain at the Wing School until June of 2022. She offered Board members an invitation to tour the program when it was safe to do so.

Mr. Hilton noted there had been some concern over Waypoint Academy program enrollment. He noted that “Commitments” for the 2021-2022 school year were strong as special education directors projected significant needs for the upcoming year.

Ms. Peterson told the Board she had played an “April Fool’s” joke on two staff members who currently travel the furthest to work each day. She told these staff that they were needed to help move items to the new school in Yarmouth the next day, to open in Yarmouth the following week. She explained that both employees were ready, willing, and able to pitch in and help (although they were relieved that it was a joke). Dr. Peterson indicated that this demonstrates the level of staff commitment to the students and program.

- STAR / Osterville
 - Enrollment
 - Programming

Ms. Caputo told the Board that STAR enrollment was currently steady with 61 students attending the program. She noted that many students would be transitioning in the near future – some from STAR to Waypoint, some returning to district, and some aging out of services.

She explained that STAR was also wrapping up “spirit week.” She suggested

that Board members might drive by the Osterville campus to see the artwork that recognized “autism awareness” and “child abuse prevention” which can be seen in the fields at the front of the school.

Mr. Hilton observed that seventeen (17) students would be transitioning out of the STAR Program by the end of the school year. Dr. Woods noted that it was a very positive measure of program success to have students transition out of the program and return to less restrictive settings in their home districts.

- **Transportation**

Mr. Hilton provided an update regarding current issues and opportunities with Collaborative transportation.

- **Staffing**

He noted that the Collaborative continues to struggle to cover routes. He explained that driver absences during the week had required the Transportation Manager and dispatchers to drive routes while Mr. Erikson manned dispatch.

- **Solicitation of Proposals for Equipment**

Ms. Lipkind reviewed the procurement of vehicles for FY22. She noted that the Collaborative was waiting for quotes from Anderson and Dattco for the equipment.

- **Determination of Surplus Vehicle for Disposition VOTE**

Mr. Hilton recommended that the Board vote to authorize the vehicle listed below to be determined a surplus vehicle for disposition as necessary:

Bus#	VIN #	YEAR	SEAT/WC	MAKE/MODEL	MILEAGE
CC2	4UZAAXDD85CM96352	2005	77/0	Thomas	104,456

Ms. Putnam made a motion that the Board vote to authorize the vehicle to be determined as surplus for disposition as necessary. Ms. Tanner-Butler seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello -yes, Ms. Putnam – yes,
Ms. Fuller -yes, Mr. Morris -yes, Ms. Miller-Jacobus -yes,
Ms. Bent – yes, Ms. Tanner-Butler – yes, Ms. Bader -yes,
Mr. Flaherty – yes, Mr. Fichtenmayer – yes, Mr. Furnari – yes.

The motion passed.

Ms. Bent left the meeting at 6:25 PM.

- **Consultation**

- Mr. Hilton discussed recent and ongoing consultation with districts regarding their current and future transportation needs, with particular focus upon the changing needs and capacity associated with the impact of the COVID-19 pandemic.

- Provincetown – He noted that the Collaborative had coordinated support for the Provincetown Public Schools due to unforeseen transportation challenges. He indicated that it was expected that there would be a need for increased collaboration for the provision of transportation services for the outer Cape.
- Nantucket – He noted that the Collaborative had provided transportation services for the Nantucket Public Schools continually since 1997. He explained that Ms. Linda Bayard (formerly Barret & Carpenter) had supervised the provision of school transportation on the Island since (and before) that time. He noted that Ms. Bayard had indicated her plan to retire at the end of FY21 (June 30, 2021).

Mr. Hilton and Ms. Lipkind have been in discussions with the Nantucket Public Schools administration and with transportation staff on the island to plan for the transition. Mr. Hilton also noted that, in addition to Ms. Bayard’s retirement, the service on the island would be impacted by the retirement of her husband, Peter Bayard, and the “family leave” of her sister, Nancy Morris.

- Therapies

Mr. Hilton indicated the Collaborative is evaluating needs for next year. Currently, all available service time is fully booked, and it is likely that additional needs will be identified.

- Special Projects

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

- Bridgewater State University (BSU)

Dr. Bogden spoke about the Collaborative Framework for Educator Evaluation (COFFEE) course offered in partnership with Bridgewater State University (BSU). He explained that the course was designed for new administrators and department heads who were responsible for supervision, observation, and/or evaluation.

He noted that COFFEE was designed specifically for Massachusetts and anchored in the Massachusetts model for educator evaluation. He indicated that this course was designed as a regional alternative to RBT’s ATSR course. He noted that it had been conceived and was being taught by Sonia Tellier and Marc Smith, assistant superintendents from Falmouth and Monomoy, respectively. He also noted that graduate credit for the course was offered through BSU.

- Professional Development / Grants - Tower Foundation Grant – Mr. Hilton provided an update regarding the status of the grant programming.

- All-Cape In-Service
Dr. Bogden informed the Board that the All-Cape In-Service day had been scheduled for October 9, 2021. He noted that nine (9) local content coordinators have been identified. He explained that workshops would be provided in specific content areas: Counseling, ELL, Library, Physical Education, Health, and Career & Technical Education.
- ASLP
Mr. Hilton updated the Board regarding the planning for the Summer 2021 ASLP Program. He explained that, to date, 205 applications had been received. He also noted that Dr. Joseph Gilbert had agreed to continue to support the ASLP programming development through June 30, 2021.
He indicated that the Collaborative had been in continuous discussions with the Massachusetts Maritime Academy regarding planning for Summer 2021. He explained that an alternative option was in development for a different structure of the program (if necessary) that would have students on the campus continually from July 5, 2021 through July 18, 2021 (instead of Monday through Friday, July 5 – July 23) to address potential COVID-19 pandemic restrictions. He explained that there would be communication with families in April 2021 with a final determination regarding programming (in consultation with MMA and the Bourne Department of Public Health) in Mid-May 2021. A “Zoom” teleconference is planned with all students/families for May 21, 2021 to discuss the structure and coordination of the programming for Summer 2021.
- Sheltered English Immersion (SEI) Course Development
Dr. Bogden noted there are 21 educators registered for the current SEI course. About half of the attendees are seeking credit for the course through the partnership with BSU.

d. FY2022 Spending Plan & Statutory Budget Development

Mr. Hilton noted that a meeting of the Finance Subcommittee was held immediately prior to the April Board meeting. He indicated that topics discussed included the development of the FY22 Spending Plan and Statutory Budget.

Mr. Hilton noted the Collaborative Articles of Agreement require that the FY22 Spending Plan and Statutory Budget be approved at the June meeting of the Board. He indicated the Board has historically approved preliminary rates at the May meeting with final approval of the Spending Plan/Budget at the June Board meeting. Factors considered and included in the FY22 Spending Plan & Statutory Budget include:

- Health Insurance Costs - Cape Cod Municipal Health Group has indicated that the health insurance costs will increase (3% BCBS HMO and 2% HPHC HMO) this coming fiscal year. Additionally, there will be a one-time rate holiday (one month not billed) for FY22 only.

- Restructuring of the Administration of Special Education Programs (STAR & Waypoint) is included in the Spending Plan / Budget.
- Salary Scale increase of 2% is included in the Spending Plan/Budget Proposal
- A decrease in Special Education program enrollment (revenue) is included in the proposal based upon modified projections.
- A 2.8% increase in Special Education Tuitions and Itinerant Services Fees are also proposed in the Spending Plan/Budget.
- Costs associated with the replacement of buses for the Mashpee and Nantucket Public Schools general transportation as well as some Specialized Transportation vehicles, are also included in the Spending Plan/Budget proposal.

Mr. Hilton reminded the Board of the discussion which occurred during Executive Session and noted the Spending Plan and Budget would be revised slightly based on issues discussed.

Mr. Hilton reviewed the proposed changes included with the FY2022 DRAFT Spending Plan & Statutory Budget.

- Health and Dental Insurance Rates:

Mr. Hilton indicated that discussion regarding health and dental rates occurred during Executives Session. He explained that insurance for employees was provided through the Cape Cod Municipal Health Group (CCMHG). He indicated that rates for Blue Cross Blue Shield plans offered through the CCMHG would increase 3%; Harvard Pilgrim plan premiums will increase 2%. He noted that CCMHG had also instituted a premium holiday for one month during FY22. He explained that meetings were held with staff members, who unanimously preferred that the Collaborative determine benefit deductions without inclusion of the premium holiday, instead issuing a refund in April after final FY23 rates had been determined.

- Bridgewater State University (BSU)– Cape Cod (MacArthur School Building):

Mr. Hilton and Ms. Lipkind discussed the cooperative agreement that had been developed for the continued use of the MacArthur School building in South Yarmouth.

The status of negotiations (with BSU/state and the Town of Yarmouth) were discussed in Executive Session.

Mr. Hilton noted estimated expenses associated with the use of the MacArthur School are included in the FY22 Spending Plan and Budget.

e. Memorandum of Agreement (MoAs) – Transportation

- | | |
|---|------------|
| • Bourne - General Education (expires FY22) | Discussion |
| • Mashpee - General & Special Education (expires FY23) | Discussion |
| • Monomoy – General & Special Education (expires FY22, renewable to FY24) | Discussion |
| • Nantucket – General & Special Education (annual contract) | Discussion |

- Nauset - General & Special Education (expires FY23) Discussion
- Truro - General & Special Education (expires FY22) Discussion

Mr. Hilton reviewed the status of Memoranda of Understanding which memorialize the agreements associated with service provision for the districts indicated above.

f. Virtual High School

Dr. Bogden briefly discussed the status of the consortium for Virtual High School that has existed through the Cape Cod Collaborative since 2001.

The Collaborative has reconciled the district use of the Virtual High School service for the 2020-2021 School Year and has invoiced districts for their coordinated use of this programming.

VI. Other

Ms. Putnam expressed her appreciation to the staff of the Collaborative. She indicated that, although the April meeting of the Board had taken less time than past meetings, she suggested that agenda items could be rearranged to allow staff members to speak at the start of the agenda and then leave the meeting.

She also offered that, alternatively, staff members could present written reports that would be included in the Board packet and that they would not need to attend the meeting at all. Ms. Putnam noted that time constraints on fellow Board members might require votes to be “stacked” toward the beginning of the agenda. She asked that time efficiencies be considered.

Mr. Furnari said that this item will be added to the agenda for the May meeting of the Board.

VII. Cracker Barrel

Mr. Flaherty told the Board that, like Mr. Furnari, he has decided not to seek reelection to the school committee. He hoped to be in attendance at the May meeting and expressed that he would miss participation on this Board.

VIII. Adjournment

Mr. Flaherty made a motion that the Board vote to adjourn the meeting. Ms. Miller-Jacobus seconded the motion.

A roll call vote was taken:

Mr. Schumacher – yes, Mr. Auciello – yes, Ms. Putnam – yes, Ms. Fuller – yes, Mr. Morris – yes, Ms. Miller-Jacobus – yes, Ms. Tanner-Butler – yes, Ms. Bader – yes, Mr. Flaherty -yes, Mr. Ficghtenmayer – yes, Mr. Furnari – yes.

The motion passed.

The April 14, 2021 meeting of the Cape Cod Collaborative Board of Directors adjourned at 6:40 PM.