

Cape Cod Collaborative
418 Bumps River Road
Osterville, MA 02655



Board of Directors
508.420.6950
Fax 508.420.6959

Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
October 13, 2021 - 5:15 PM

I. Call to Order

Ms. Lindahl, Chair, called the meeting to order at 5:17 PM. She noted the meeting would occur in a hybrid fashion, with both in-person and virtual attendees participating through the Zoom application. Recommendations associated with conducting a public meeting virtually were shared with Board members as required.

The posting of this Board meeting included means for public participation. Attendees were able to join the meeting by calling:

| | |
|------------------------------|----------------|
| Phone Number: | 1-929-205-6099 |
| Meeting ID: | 828 9988 8496 |
| Passcode for Telephone: | 5482239 |
| Passcode for Zoom attendees: | CapeCod |

Ms. Lindahl noted the order of the meeting would include the necessity for all votes to occur through a "roll call" process. Each member of the Board, and any other attendees, would be required to verbally "sign in."

Computer access, including video, was recommended for board members to allow for sharing of information on the screen if necessary.

Members, guests, and staff who attended the meeting remotely have "R" noted after their names.

In attendance were:

| | |
|--------------------------------|-------------------------|
| Eastham | Judy Lindahl, Chair (R) |
| Barnstable | Kathy Bent |
| Bourne | Maureen Fuller (R) |
| Brewster | Casey Mecca (R) |
| Cape Cod Regional Technical HS | Scott McGee (R) |
| Dennis-Yarmouth | Phillip Morris (R) |
| Falmouth | William Dorfner (R) |
| Mashpee | Don Myers (R) |
| Monomoy | Joe Auciello (R) |

| | |
|--------------------|--------------------------|
| Nantucket | Laura Gallagher Byrne |
| Orleans | Hank Schumacher (R) |
| Upper Cape Cod RTS | Robert Fichtenmayer |
| Wareham | Joyce Bacchiocchi (R) |
| Wellfleet | Jill Putnam (R) |
| Treasurer | William (Bill) Friel (R) |
| Secretary | Elizabeth (Beth) Deck |

Also in attendance were:

| | |
|-------------------------------------|----------------------------|
| Executive Director | Paul Hilton |
| Business Manager | Amy Lipkind |
| Business Operations Administrator | Tricia Murphy |
| Operations Manager | Anders Erikson (R) |
| Admin & Finance Coordinator | Marc Dupuis (R) |
| Director of Special Projects | Dr. Christopher Bogden (R) |
| Director of Special Ed Programs | Christina Caputo |
| Program Director – Waypoint Academy | Dr. Kara Peterson (R) |

Ms. Lindahl asked for a motion to suspend Nauset and Provincetown. Mr. Morris made a motion, which was seconded by Mr. Fichtenmayer.

A roll call vote was taken:

Mr. Fichtenmayer – yes, Ms. Gallagher Byrne – yes, Mr. Schumacher – yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Auciello – yes, Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

II. New Business

a. Programs/Services

- **Waypoint**

- Staffing
- Programming
- Notable Changes

Dr. Peterson spoke about the success of the therapeutic arts program that has been implemented this school year. She explained that the students and staff were greeted with uplifting chalk art on the walkway into the school after a weekend. She also discussed the developing culinary arts program, also new this year. She highlighted the work of the culinary arts teacher, Mr. Chip Koser, who has established a partnership with a produce store in Hyannis which has provided fresh produce to the programs.

Dr. Peterson also noted that the “Energy” and “Chill” spaces have gained acceptance and accessed regularly by students. These spaces offer

alternatives for students who need to separate from their class for periods of time.

Dr. Peterson described continued progress towards students returning to eating together in the cafeteria. She noted that there had been some minor challenges, but the migration was headed in the right direction.

She also noted that student referrals have continued to come on a regular basis with nearly every week.

Dr. Peterson explained that the Middle School Student Council had met, and had elected officers (president, vice president, secretary and treasurer). She noted that the council was working to organize an event for Halloween, as well as monthly birthday recognitions. She indicated that the High School Student Council had focused upon “Spirit Week” and proposed field trips (which appeared to be include “eating” experiences).

Dr. Peterson noted that work was continuing regarding the establishment of the teacher evaluation schedule and to establish mentoring relationships.

Dr. Peterson reiterated an invitation to all Board members, suggesting they could stop by for lunch, which is between 12:00 and 12:30 daily. She noted that the school lunch is enhanced by the students and staff and that Mr. Koser was a phenomenal chef!

Mr. Schumacher asked about COVID protocols, and whether pool testing had been implemented. He asked about positive cases at the school. Dr. Peterson noted that some students discovered that indicating that they had symptoms seemed to be a “free ticket” out of school. Students who claim to experience COVID symptoms need to be tested and wait for a test result. Ms. Caputo indicated that so far there had been no positive COVID results. Ms. Caputo also noted that the Collaborative was not conducting pooled testing, but that nurse leaders were coordinating a “test and stay” program.

- **STAR / Osterville**

- Staffing
- Programming
- Notable Changes

Ms. Caputo noted that two new students had joined the STAR Program since the last Board meeting and that referrals continue to come in. She noted that student “specials” had begun, which include yoga classes and a fabulous music and theater program taught by a former employee. (Students are loving it!)

Ms. Caputo also noted that on the October 8th, professional development programs and trainings had been held at the Osterville campus and that the day began with a team-building staff kick-ball game.

- **Transportation**

- Invoicing & Reconciliation of Changes in Service

- Ms. Lipkind noted in her report to the Board that General Education and In-District Special Education transportation services had been billed and that September out-of-district invoices were sent on October 13th.

- Mr. Hilton commented the Collaborative continued to work with districts to develop methods to operate with existing resources adapted to usage.

- **Therapies**

- Mr. Hilton explained that the Collaborative had continued to support districts and Collaborative student needs through the provision of OT, PT, and SLP therapy services. He noted that there had been an increased demand for therapy services across the region. Mr. Hilton indicated that a discussion of one particular challenge would occur during Executive Session.

- **Special Projects**

- Dr. Bogden and Mr. Hilton provided updates regarding items considered to be “Special Projects” of the Collaborative.

- Bridgewater State University

- Dr. Bogden indicated the Collaborative continued to offer coursework through BSU for students who were working toward licensure in Moderate or Severe Special Education. He noted that a meeting with Special Education Directors, individuals employed by districts who were seeking to pursue Bachelors and Masters degrees, and representatives from BSU, had been scheduled for October 15th @ 3:30PM.

- He explained that the third cohort of students would begin in November.

- Professional Development

- Modern Teacher – Dr. Bogden indicated that four member districts have continued to utilize Modern Teacher. He noted that the Collaborative had been working with these districts to determine what funding might be available.
 - Virtual High School – Dr. Bogden indicated that enrollment in VHS was expected to remain on par with last year’s enrollment.

○ ASLP

Mr. Hilton discussed the reconciliation of costs and revenues for the Summer 2021 ASLP Program.

He noted that:

- 112 students participated in ASLP 2021.
- Initial tuition had been reduced from \$1,400 to \$1,300 as programming was evaluated.
- Initial estimates for the Program would financially either “break even” or lose approximately \$30,000.
- The Collaborative applied for, and received a grant from the Commonwealth of Massachusetts, Summer School Expansion and Engagement Grant for \$100,000 with over \$92,000 targeted to offset costs for the ASLP Program.
- The Collaborative had continued to perform a final reconciliation of costs and will return considerable funds to the families of students who had participated. It was expected that checks would be issued where appropriate in mid-October.
 - Scholarship Students (National Grid and Collaborative) – All Funds paid were returned on October 7, 2021
 - Funds exceeding \$700 per student were returned to families of students that made full costs for the program.

Ms. Lipkind indicated that funds had been refunded to twenty-five (25) families to date.

○ All-Cape Professional Development Day

Dr. Bogden referenced the copy of the program, which had been included with Board materials. He noted that this program listed professional development opportunities which were presented both in person and virtually, both synchronously and asynchronously. He explained that, of the 26 offerings, 13 were delivered in person and 13 were virtual/remote. He also indicated that there were 620 individual sessions available for participants.

Dr. Bogden indicated that the potential charge back to districts would be minimal considering the quality of the programming presented.

Dr. Bogden expressed some frustrations with the coordination of this year’s program. He noted that, in the past, district leaders would align calendars and encourage staff to attend the shared professional development trainings. He represented that this cooperative atmosphere did not exist in the present as it had in the past. He indicated that a number of districts elected not to participate at all in All-Cape Activities for October 2021. Dr. Bogden stressed that a regional commitment was necessary to drive the viable, quality program.

Ms. Lindahl indicated that Nauset Regional Schools had not provided this Professional Development day, although one of the highly regarded speakers was from Eastham. Dr. Bogden noted that two-

thirds of Cape & Island districts had professional development on October 8th, some competing with the All-Cape Professional Development Day.

Ms. Putnam noted the value of aligned PD days.

Mr. Schumacher asked about program evaluations, seeking the perspective of attendees. Dr. Bogden indicated results had not yet been tabulated, but that the program had received consistently high marks in the past.

Ms. Putman explained that she had attended two of the workshops this year, which had been outstanding. She described the information and resources as inspirational.

Mr. Auciello noted Dr. Bogden's frustration and indicated that it sounded justified. He noted that the topics offered had been timely and relevant, and that the speakers and presenters were all qualified. He asked if the topics were derived from Curriculum Administrator meetings.

Mr. Hilton observed that Dr. Gilbert had also shared this frustration in the past. He explained that the original idea for an All-Cape day started with a group of superintendents seeking high quality professional development across the region. He noted that the success of this program requires a commitment to collaborate and to build quality offerings together.

Ms. Lindahl suggested that a plan to reach superintendents and curriculum administrators be developed to discuss coordination and alignment of district calendars. Dr. Bogden indicated these conversations were occurring and had occurred every year. Ms. Lindahl then suggested school board members could be of assistance.

Mr. Dorfner asked that information regarding district attendance could be provided to Board members.

Ms. Bent noted the district calendar had not yet been approved and asked about scheduling. Mr. Hilton explained that the All-Cape Professional Development Day was scheduled for the Friday before the October holiday weekend with the exception of federal election years when it was held on Election Day.

- Curriculum Directors Meeting

Dr. Bogden told the Board that Curriculum Coordinators from member districts continued to meet, although meeting times had changed from once per week to once per month. He explained that the group establishes its own agenda for the meetings.

Mr. Schumacher noted Nauset had a new Curriculum Director who should be included.

- Collaborative Framework for Educator Evaluation (CoFFEE)

Dr. Bogden described the regionally designed course for new administrators and/or department heads who were, or would be, responsible for supervision, observation, and / or evaluation. He

explained that, unlike other evaluation training programs, CoFFEE was designed specifically for Massachusetts, was anchored in the Massachusetts model for educator evaluation, and looked at teaching and learning with a lens of cultural proficiency. He noted that CoFFEE participants were required to submit one video recording of a teacher's lesson that accompanies the participant's feedback.

- SEI Teacher Endorsement Course
It was noted that the Collaborative was offering another section of DESE's mandated SEI endorsement course, to begin in November. It was explained that the SEI Teacher Endorsement course was focused on current theories and evidence-based instructional practices related to the teaching of English Language Learners.
- Promoting High Achievement for All Students. - Massachusetts Tiered Systems of Support (MTSS)
Mr. Hilton provided an update regarding the activities associated with this Tower Foundation Grant that benefits the districts throughout the region. Dr. Bogden noted that MTSS funds had been utilized in the past to support districts' use of Modern Teacher.

b. FY22 Budget Update

Mr. Hilton informed the Board the Collaborative was currently "on track" for FY22. He noted that the information provided within the agenda notes was associated with budget planning and that the Collaborative had continued to adapt based upon resources and how they were deployed to meet district needs.

- Service Commitments
 - Programs
 - STAR
 - September Projection of 51 (previously 47) students
 - Total School Year Projection of 55 FTEs
 - Waypoint Academy
 - Commitments Projected at 52 (previously 56)
 - Total School Year Projected at 58 (previously 60.5 FTEs)

- Transportation

- Summer Transportation
- School Year Transportation

Mr. Hilton noted that there had been continued change in the service delivery during the start of the school year. He explained that the standard service delivery for a school year in each district was reflected in the Spending Plan & Statutory Budget. He noted that a recommendation will be made to modify/adjust the Spending Plan & Budget later in the fiscal year when there was further clarity regarding the service need for School Year transportation for the entirety of FY22. He highlighted that there was considerable and continuing stress within the transportation services with the ongoing driver shortage. He noted that this has significantly impacted

the capacity to provide consistent transportation services particularly for athletics and field trips.

- Therapies

Mr. Hilton noted that the Collaborative is currently committed to provide occupational therapy services for districts. There has been some challenge with the provision of the services as a primary service provider has been on medical leave. He explained that the Collaborative was in the process of securing additional assistance to meet the needs expressed by the districts that had currently committed to services through the Collaborative.

- CCT – OT (1.0) – Committed
- Truro – OT (2.0) - Committed
- Other Districts – As Needed

III. Executive Session

Ms. Lindahl indicated that it would be necessary to enter into Executive Session and read aloud the reasons stated on the agenda.

a. To conduct strategy sessions in preparation for negotiations with nonunion personnel;

An executive session may be held only where an open meeting may have a detrimental impact on the body's negotiating position with a third party:

- Leave Requests
- FY2022 Personnel Transportation Hourly Rates Review
- Business Operation Personnel Planning

b. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body:

(Under this purpose, as with the collective bargaining and litigation purpose, an executive session may be held only where an open meeting may have a detrimental impact on the body's negotiating position with a third party. At the time that the executive session is proposed and voted on, the chair must state on the record that having the discussion in an open session may be detrimental to the public body's negotiating position.)

- Lease Negotiations with Bridgewater State University and Town of Yarmouth for cooperative use of MacArthur School building in South Yarmouth

Mr. Hilton asked that the Board allow Mr. Erikson, Ms. Lipkind and Mr. Friel to remain during this session.

Ms. Putnam made a motion that the Board vote to enter into Executive Session for the stated reasons. Ms. Bent seconded the motion.

A roll call vote was taken:

Mr. Morris – yes, Mr. Auciello – yes, Mr. Schumacher – yes, Ms. Putnam – yes,
Ms. Mecca – yes, Ms. Bacchiocchi – yes, Mr. Dorfner – yes, Mr. Myers – yes, Mr. McGee – yes,
Ms. Bent – yes, Mr. Fichtenmayer – yes, Ms. Gallagher Byrne – yes.
The motion passed.

The Board exited Open Session and entered Executive Session at 5:55 PM.

The Board exited Executive Session and returned to Open Session at 6:23 PM.

IV. Old Business

a. Discussion of Pay Rates for Transportation Employees

Ms. Lindahl asked to put into record a vote to change hourly rates for transportation employees which had occurred during Executive Session.

Mr. Hilton noted the Board had voted to increase the rates as follows:

- CDL Driver – Large Bus \$28.00
- CDL Driver – Small Bus \$26.00
- 7D Van Driver \$21.00
- Monitor \$18.00

Mr. Hilton also noted the Board had provided permission to adjust rates for Nantucket driver and monitor rates in coordination with school district administration. He explained that these changes were voted with unanimous approval (by roll call) in Executive Session.

b. Waypoint Relocation – Planning

○ Henry T Wing School – Sandwich

Mr. Hilton noted that the Town of Sandwich had extended the current lease through June 2022.

○ McArthur Building – Yarmouth

VOTE(S)

Mr. Hilton explained that the Collaborative had reached an agreement for the shared use of the McArthur School building in South Yarmouth. He noted that this site was the primary site being considered for the relocation of Waypoint Academy. Mr. Hilton asked the Board to authorize him to sign the necessary agreement and MOU, and the design services contract.

• Memorandum of Agreement Between the Town of Yarmouth and the Cape Cod Collaborative

VOTE

Ms. Putnam made a motion that the Board vote to authorize Mr. Hilton to sign the Memorandum of Agreement between the Town of Yarmouth and the Cape Cod Collaborative. Mr. Dorfner seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Mr. Fichtenmayer – yes, Ms. Gallagher Byrne – yes,
Mr. Morris – yes, Mr. Auciello – yes, Ms. Mecca – yes, Ms. Putnam – yes,
Mr. Schumacher – yes, Ms. Bacchiocchi – yes, Mr. Dorfner – yes,

Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

• **Agreement for Use and Occupancy** **VOTE**

Ms. Bent made a motion that the Board vote to authorize Mr. Hilton to sign the Agreement for Use and Occupancy. Ms. Putnam seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Gallagher Byrne – yes, Mr. Fichtenmayer – yes, Mr. Morris – yes, Mr. Auciello – yes, Mr. Schumacher – yes, Ms. Putnam – yes, Ms. Mecca – yes, Ms. Bacchiocchi – yes, Mr. Dorfner – yes, Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

• **Cape Cod Collaborative Designer Services Contract** **VOTE**

Mr. Hilton noted that an RFQ was issued and that the responses had been evaluated. Ms. Lipkind has recommended that the Board award a contract to Edward Rowse Architects of Foxborough, Massachusetts for design services consistent with the procurement criteria.

Mr. Hilton noted Collaborative counsel had reviewed the contract.

Mr. Fichtenmayer made a motion that the Board vote to authorize Mr.

Hilton to sign the contract for Designer Services with Rowse Architects.

Ms. Bent seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Mr. Fichtenmayer – yes, Ms. Gallagher Byrne – yes, Mr. Morris – yes, Mr. Auciello – yes, Ms. Mecca – yes, Ms. Putnam – yes, Mr. Schumacher – yes, Ms. Bacchiocchi – yes, Mr. Dorfner – yes, Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

Mr. Hilton suggested that the Board establish a Building Subcommittee to participate in the discussion with the architect and staff.

Ms. Lindahl noted that the formation of a Personnel Subcommittee had been recommended in Executive Session. She asked for volunteers to participate. Ms. Bent and Mr. McGee offered to serve.

Ms. Lindahl asked for volunteers willing to participate on the Building Subcommittee. Mr. Morris offered to serve.

Mr. Hilton indicated he would email his thoughts on meetings and time commitment required of subcommittee members, hoping that an additional member or members to the Building Subcommittee might be found.

c. FY21 Close-Out

Ms. Lipkind and Mr. Hilton discussed the status of FY21 close out. They noted that the Collaborative Auditors (Powers & Sullivan) were expected to submit the initial DRAFT of the audited financial statements during the month of October. Mr. Hilton noted that the Board would need to review the FY21 DRAFT audit at the November Board Meeting and must vote regarding the approval of the audit at, or before, the December Board meeting.

Mr. Hilton noted that a copy of the Actuarial Report for the Collaborative Other Post-Employment Benefits (OPEB) Liability from KMS Actuaries had been included with Board materials. He explained that the report indicated that there had been excellent returns for funds in the OPEB Trust and that the OPEB Liability had decreased significantly, improving the overall Collaborative Financial Position. Mr. Hilton noted the Board must also review and consider approval of the 2020-2021 Annual Report before January 1, 2021.

d. FY22 Warrants

VOTES

- | | | | |
|-------|-------------|-----------|-------------|
| • #11 | VOTE | • #14 | VOTE |
| • #12 | VOTE | • #15 | VOTE |
| • #13 | VOTE | • ASLP #1 | VOTE |

Ms. Putnam made a motion that the Board vote to approve the slate of Warrants: Warrant #11, Warrant #12, Warrant #F13, Warrant #14, Warrant #15, and ASLP Warrant #1. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Gallagher Byrne – yes, Mr. Fichtenmayer – yes,
Mr. Morris – yes, Mr. Auciello – yes, Ms. Mecca – yes, Ms. Putnam – yes,
Mr. Schumacher – yes, Ms. Bacchocchi – yes, Mr. Dorfner – yes,
Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

e. FY22 Spending Plan

VOTES

- | | |
|-----------|-------------------|
| • Updates | Discussion |
|-----------|-------------------|

Mr. Hilton briefly discussed the status of the FY22 Spending Plan. He noted it was likely that revisions to the FY22 Spending Plan and Budget would be necessary during the course of the fiscal year.

- | | |
|---------------------|-------------------------|
| • Personnel | VOTE |
| ○ Additions | |
| • Transportation | |
| ▪ Christina Durante | Monitor (Spare) |
| ▪ Kathleen Dwyer | Monitor (Nantucket) |
| ▪ Erica Johnson | CDL Driver (Monomoy ID) |
| ▪ Jonathan O’Neil | Monitor (Spare) |

- Gary Printz Monitor (Nantucket)
 - Susan Taggart Monitor (Spare)
 - Alfred Waddell CDL Driver (Monomoy ID)
 - John Williams Dispatcher
 - Waypoint
 - Mary Bondarek Paraprofessional
 - STAR
 - Kathleen Archer Paraprofessional
 - Nicole Bourgault Paraprofessional
 - Nadine Buck Paraprofessional
 - Ashleigh Tolley Paraprofessional
 - Clave Springer Paraprofessional
 - Other
 - Khalil Clarke Custodian
 - Michael Harrington Custodian
- **Reductions** **VOTE**
 - Transportation
 - Linda Broughton CDL Driver (on leave)
 - Amy Chilson CDL Driver (Truro)
 - Robert Gosselin Mechanic
 - Stephen Hughbanks CDL Driver (deceased)
 - Jan Malaspino Monitor (Spare)
 - Paul Palladini CDL Driver (Spare)
 - Alfred Waddell CDL Driver (Monomoy ID)
 - Waypoint
 - STAR
 - Iesha Askew Paraprofessional
 - Megan Giles Paraprofessional
- **Change of Status** **VOTE**
 - Jessie Carrier CDL Driver (Bourne) – on leave
 - Thomas Cleveland Monitor – on leave
 - Margo Cloonan Monitor to CDL Driver
 - Allison Grozier Monitor – on leave
 - Thomas Hollister CDL Training to CDL Monomoy
 - Roberta Sandlin Monitor to Spare Monitor

Ms. Putnam made a motion that the Board vote to approve the Additions, Reductions and Changes of Status as shown on the agenda. Ms. Bent seconded the motion.

A roll call vote was taken:

M. Bent – yes, Mr. Fichtenmayer – yes, Mr. Morris – yes, Mr. Auciello – yes,
Ms. Mecca – yes, Ms. Putnam – yes, Mr. Schumacher – yes,
Ms. Bacchiocchi – yes, Mr. Dorfner – yes, Mr. Myers – yes, Mr. McGee –yes,
Ms. Lindahl – yes.
The motion passed.

V. Cracker Barrel Discussion

Ms. Lindahl indicated that she was struggling to find a place on the agenda for this item. She wondered if this item should be an information only session starting at 5:00 PM prior to the meeting. Ms. Putnam discussed the history of this agenda item, noting it was placed at the end of the meeting to prioritize votes. Ms. Putnam indicated that she agreed with the idea of placing this before the call to order.

Ms. Lindahl recommended that Board members who have a topic they would like discussed to share by email and be prepared to start the discussion at 5:00 PM.

Mr. Auciello told the Board that he would be leaving the Monomoy School Committee during the following week. He indicated that he would miss meeting and working with Board members. Mr. Hilton thanked him for his service.

VI. Minutes

a. September 8, 2021

VOTE

Ms. Putnam made a motion that the Board vote to approve the minutes of the September 8, 2021 meeting. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Mr. Fichtenmayer – yes, Mr. Morris – yes, Mr. Auciello –yes,
Ms. Mecca – yes, Ms. Putnam – yes, Mr. Schumacher –yes, Ms. Bacchiocchi – yes,
Mr. Dorfner – yes, Mr. Myers – yes, Mr. McGee – yes, Ms. Lindahl – yes.

The motion passed.

VII. Other

Mr. Hilton briefly discussed the issuance of credits to districts who paid for transportation services not rendered during the COVID shutdown.

VIII. Adjournment

The Board voted to adjourn the meeting, by unanimous show of hands. The October 13, 2021 meeting of the Cape Cod Collaborative Board of Directors adjourned at 6:41 PM.