



Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
February 9, 2022 – 5:15PM

I. Call to Order

5:15 PM

The February 9, 2022 meeting of the Cape Cod Collaborative Board of Directors was called to order by Mr. McGee, Vice Chair, at 5:15 PM. The meeting occurred in a hybrid manner, with attendees participating both in person and virtually through the Zoom application. The recommendations associated with conducting a public meeting virtually were shared with Board members as required.

The posting of the Board meeting included means for public participation by telephone. Attendees were able to join the meeting by calling:

Phone Number: 1-929-205-6099
Meeting ID: 834 4460 5697
Phone Passcode: 7821636
Zoom Passcode: CapeCod

Mr. McGee reminded Board members of the necessity for all votes to occur through a “roll call” process. Mr. Hilton noted that information and votes taken during Open Session would be recorded.

Board members and Collaborative staff who attended remotely have “R” noted after their names. In attendance were:

Cape Cod Technical HS	Scott McGee, Vice Chair
Barnstable	Kathleen Bent (R)
Bourne	Maureen Fuller (R)
Brewster	Casey Mecca (R)
Dennis-Yarmouth	Phillip Morris (R)
Falmouth	William Dorfner (R)
Martha’s Vineyard	Kate DeVane (R)
Monomoy	Jessica Rogers (R)
Orleans	Hank Schumacher (R)

Upper Cape Cod RTS
Wareham
Wellfleet

Robert Fichtenmayer (R)
Joyce Bacchiocchi (R)
Jill Putnam (R)

Treasurer
Secretary

William (Bill) Friel
Elizabeth (Beth) Deck

Also in attendance were:

Executive Director
Business Manager
Operations Manager
Admin & Finance Coordinator
Director of Special Education
Director of Special Projects
Waypoint Academy Director
STAR Program Director

Paul Hilton
Amy Lipkind
Anders Erikson (R)
Marc Dupuis (R)
Christina Caputo
Dr. Christopher Bogden (R)
Dr. Kara Peterson (R)
Julia Bryant (R)

Mr. McGee called for a motion to suspend the following districts, as per the Cape Cod Collaborative Articles of Agreement (4.9.2), "When an appointed representative misses two (2) or more consecutive meetings and/or indicates an inability to regularly attend Board of Directors meetings, voting rights may be suspended in accordance to the process outlined in Article III."

Nantucket	Missed meetings
Nauset Regional	Missed meetings
Provincetown	No appointed representative
Sandwich	Missed meetings
Truro	Missed meetings

Mr. Dorfner made a motion that Nantucket, Nauset Regional, Provincetown, Sandwich and Truro be suspended. Ms. Fuller seconded the motion.

A roll call vote was taken:

Ms. Fuller – yes, Mr. Dorfner – yes, Mr. Schumacher – yes, Mr. Fichtenmayer – yes,
Ms. Bacchiocchi – yes, Ms. Putnam – yes, Ms. Rogers – abstain, Ms. Mecca – yes,
Mr. McGee – yes, Mr. Morris – yes.

The motion passed.

For the benefit of new Board members, Mr. Hilton noted this procedure provides a process that allows the Collaborative to maintain a quorum and remain compliant with the law. Suspended members may be reinstated if in attendance at the next Board meeting.

II. New Business

a. Programs/Services

- Waypoint Academy
 - Enrollment

- Programming
- Facility Developments

Dr. Peterson noted the number of absences for both staff and students had been reduced since her report at the January meeting. In January, Dr. Peterson had reported that the program was working towards the implementation of Google classrooms and was drafting an orientation process for new staff and students. She informed the Board that the Google Classrooms platform was working well, and that an orientation process had been initiated.

Dr. Peterson noted that, on January 26, Waypoint Academy staff participated in trainings at the Yarmouth campus. She indicated that building classroom assignments were determined and that lesson planning had occurred, as had discussions focused upon adapting the “point sheets” for a more individualized approach to measure student achievement.

She also discussed the planning for the Extended School Year (ESY) program. Dr. Peterson indicated that the school program would seek to change the program time as it moves to the Yarmouth location. She explained that the shift from 7:45 AM-2:15 PM to 8:15 AM to 2:45 PM would be consistent with current pedagogical practices and would also allow additional time for staff and students to travel to the new location.

Dr. Peterson indicated that Waypoint staff had continued to meet with STAR staff in a professional development cohort which had continued to work toward a consistent and coordinated practice response to trauma. She noted that a trauma responsive practice assessment process had been implemented and that safety planning had continued to occur.

Dr. Peterson also noted that, during February, Waypoint had celebrated “Kindness Week” where students caught doing something kind had been rewarded.

Dr. Peterson reminded the Board that everything in the program was not always “peaches and cream.” She explained that three emergency student terminations had occurred during the current school year. She noted that the program had not been able to meet the particular needs of these students, despite the significant staff and administration efforts. Dr. Peterson informed the Board that the police had been called to the campus the previous week and that a young person had been taken away in handcuffs. She noted that the situation was traumatic for both students and staff.

Dr. Peterson invited Board members to visit the program, indicating that they were always welcome.

Ms. Fuller informed Dr. Peterson that she admired her leadership and appreciated the self-reflective process for measuring successes. Ms. Fuller observed that seeing success makes it grow. She thanked Dr. Peterson for sharing honestly with the Board.

Dr. Peterson described working with Ms. Lipkind, Mr. Hilton, and the architects as the program prepared the move to the Yarmouth campus. She noted that some staff sought to “stake claims” on certain rooms; however, some locations were non-negotiable. (Rooms with sinks were assigned as science rooms and the art room, for example.) She explained that the majority of the room assignments had been made through a lottery process, with the room assigned by course subject (History, ELA, and Math). She explained that staff had been provided with a worksheet asking for suggestions about what would be needed to make the space welcoming and useful. Ms. Caputo summarized the professional development days held at the Yarmouth campus as opportunities for staff to build connection and energy.

Ms. Bent asked Dr. Peterson if she expected to lose staff during the transition to the new program site. Dr. Peterson indicated that she had engaged in continuous conversations with staff regarding the move. She explained that the move provided an opportunity for the program to reinvent itself, and informed the Board that she would not “bribe” staff members who did not want to be part of a process of relocating and refreshing the program. Dr. Peterson noted the change in the program start time could be beneficial for both staff and students, for health and for their commutes.

Mr. Schumacher expressed concern about the emergency student terminations which had occurred. He inquired if this had been a new experience during the current year. Ms. Caputo explained that among the students terminated, two had been new to the program and one had been at Waypoint for a longer period. She explained that a broad array of supports and interventions had been made with these students to help them be successful. Mr. Hilton elaborated that there were systems of care and providers outside of the school and that these systems were struggling, in part due to the pandemic, and had contributed to the increasingly acute needs of some students, these students in particular. He noted that these students had presented a danger to themselves and to others within the school and that the program did not have the capacity to effectively to support the particular needs of these students. He explained that Waypoint Academy was no longer the proper placement for them. Dr. Peterson noted that two of the three students had been residentially placed with the Department of Youth Services.

Mr. Dorfner expressed his appreciation for the transparency of the staff. He indicated that, as a former School Resource Officer (SRO) it was always unfortunate when situations arose where student situations reached a point beyond control. He

explained that, when a student had reached this point, they needed more help than could be given in a school setting.

- STAR Program / Osterville
 - Enrollment
 - Programming

Ms. Bryant agreed with the statement that it was not always “peaches and cream” within the program. She explained both of the programs were engaging in trauma analysis for this very reason. She noted that there were situations where students had continued to demonstrate aggressive actions every day, and this had continued to have a significant impact upon staff. She indicated that the STAR Program had continued to work with Jacob Stapledon, Community Engagement and Education Coordinator at Children’s Cove. She noted that this work with Mr. Stapledon supported staff as many had continued to experience vicarious trauma.

Ms. Bryant indicated that five young teachers at the STAR Program and one paraprofessional had been participating in the Bridgewater State University Special Education cohort.

She expressed her thankfulness that, even with the surge in COVID-19 cases, things had been going well within the program. She explained that staff had continued to meet in PLC groups, which consist of teachers who work with similar populations of students. She noted that these groups had continued to focus upon ensuring the continuity of curriculum across classrooms. She indicated that one topic of discussion had been a review of the point / level system with a focus upon improving its effectiveness using a research-based approach.

Ms. Bryant noted that community trips for older students had begun once again. Community trips were scheduled to occur every-other week, but would occur weekly in the future. She also noted that fundraising for the playground was anticipated to continue with an online auction, through volunteer efforts at the Falmouth Road Race, and with a proposed concert in coordination with Mr. Anthony Teixeira, a noted performer at the Cotuit Center for the Arts and former Collaborative employee.

Ms. Bryant described the competition that had been occurring in the school in celebration of Black History Month. She highlighted that students and staff in each classroom had decorated their classroom doors as a competition. She noted that a student had been designated as the judge to determine the best decorated door.

- Transportation
 - Blizzard Recovery
 - Mr. Hilton recognized staff who worked to clear the buses for each of the districts served during the severe late January

blizzard. He explained that the Transportation department was prepared to provide service throughout the region for Monday morning.

Mr. Erikson spoke about the coordination which had occurred across eight lots and seven towns and districts. He explained that as Collaborative staff worked to clear and move buses, plows worked to clear lots.

- Mr. Hilton offered particular recognition for the staff who tirelessly worked to clear vehicles on the Sunday, following the blizzard:
 - Bourne: Derek Inglis, Susannah Honan, Andrea Barbel, Anders Erikson
 - Dennisport: Joanne Servidori, Erica Johnson, Nathan Bach
 - Mashpee: Gene Desruisseaux, Karen Mora-Hayes, Bob Gaboury, David Judge, Kevin McGrath, Deborah Taylor, Susan Gemborys, John Barron, Mark Hauber, Laurie Hauber (volunteer), Bill P Brooks, Lisa Stobbart
 - Monomoy: David Beklarian, Deslyn Dawkins, Andrea Taylor, John Conca, Cheryl Rodin
 - Nauset (including Truro): Jeff Deck, Steve Gregory, Deb Alden, Rob Normann, Clay Reynard, Ellen Avellar, Greg Sheely, Andrew Hunt
 - Nantucket: Stephen Aube, Roxanne Martin
 - Osterville: Karen McBride, Donald McBride (volunteer)

Mr. McGee expressed his thanks to all.

○ District Operations

Mr. Hilton highlighted some of the challenges associated with the continuity of student transportation services.

- District Operations Updates
 - Monomoy Regional Schools

Mr. Hilton noted there had been a substantial increase in the utilization of special education transportation services. He explained that these changes were being reflected in updated costing templates that were being finalized with district administrators. He noted that the “normal” service delivery, especially for in-district special education transportation, had been estimated at the start of the service agreement to provide primarily

pre-school transportation. He explained that the pandemic timing had prohibited a clear assessment of “normal” service delivery levels until well into the 2021-2022 school year.

- Nauset Operations
Mr. Hilton noted that there had been several challenges with student/staff COVID-19 quarantine/isolation; however, the communication between the Collaborative and the District had been integral to ensuring that challenges were addressed with limited impact.
- Mashpee Public Schools
Mr. Hilton explained that the Collaborative Transportation Administration had worked closely with District Administration to adapt operations and to effectively communicate with families regarding the impact of any changes that had occurred.
- Bourne Public Schools.
Mr. Hilton noted that the Collaborative Transportation Administration had worked closely with the Bourne District Administration to adapt operations and to effectively communicate with families regarding the impact of any changes that had occurred.
- Truro Public Schools
Mr. Hilton noted that the Truro Public Schools maintains a cadre of four (4) drivers. He noted that there had recently been some staffing changes, a rare occurrence with the Truro service.
- Nantucket
Mr. Hilton explained that there continued to be significant challenges with staffing transportation operations on-island. He noted that recruitment efforts continued to secure additional drivers for the island with (very) slow progress. He highlighted that a meeting between Nantucket transportation staff and District administrators had occurred on Monday, January 31st and would occur every six weeks to ensure ongoing communication between the transportation staff on-island and the district administration.

- Therapies

Mr. Hilton provided an update regarding the provision of services within the Collaborative and to districts (and others). He noted that a recent candidate had been offered a position as an Occupational Therapist, but had declined, choosing to make a career change. He explained that the recruitment of an Occupational Therapist had continued with another candidate visiting service sites to assess the “match” before a contract offer would be rendered.

- Special Projects

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

- Professional Inter-District Collaboration

Dr. Bogden noted the region’s Curriculum Administrators and their science department heads would meet on February 17th to discuss the opportunity to offer science content-focused professional development to elementary, middle, and high school teachers with representatives from Tufts University.

- Bridgewater State University

Dr. Bogden indicated the BSU cohort would continue with the next courses within the special education sequence. He noted that the courses SPED 575 and SPED 501/524 would begin in mid-February. He explained that SPED 575 would be delivered asynchronously and 100% online with 10 enrollees, while SPED 501/524 would be delivered synchronously online on Wednesdays, with 15 enrollees.

- Sheltered English Immersion (SEI) Course

Dr. Bogden noted that the Collaborative’s spring semester Sheltered English Immersion endorsement course began February 3 and would continue through May 12. He noted that there were 19 students enrolled in this course. He also explained that registrants are eligible to receive graduate credit through BSU.

- Multi-Tiered Systems of Support (MTSS) -High Achievement for All Students

Mr. Hilton noted that the grant continued to support Wareham, Bourne, and Barnstable in their work with Modern Teacher. Dr. Bogden noted Wareham had a strong investment in Modern Teacher, an initiative that had become part of the district’s strategic planning.

- ASLP

Mr. Hilton indicated applications for the program were in process within districts and staffing was being secured for the scheduled program in July 2022. He noted that discussions had occurred regarding entry criteria, and a suggestion had been made that the eligibility criteria be expanded.

Mr. Hilton also informed the Board that some parents had continued to inquire about vaccination requirements and planned COVID precautions. Mr. Hilton noted that responses to these questions have been carefully phrased, as the program would need to comply with both Mass Maritime campus requirements and Bourne Board of Health requirements.

b. Waypoint Relocation & Building Renovation

Discussion

Mr. Hilton noted Dr. Peterson had provided an update the impact of the relocation earlier in the meeting.

Ms. Lipkind informed the Board that the hazardous material assessment had been completed. She noted that Edward Rowse Architects had continued to work with

Collaborative administrators and staff to ensure appropriate design of the space to support program operations as well as Bridgewater State University use of the building.

Mr. Hilton provided a rough timeline for the project:

- Hazardous materials abatement would begin by February 14, 2022 and was scheduled to be completed by the end of March 2022.
- Advertising for General Contractor would be submitted to the Central Register by February 17, 2022 to appear in the February 23, 2022 publication.
- Architectural Drawings would be completed by February 22, 2022.
- A “Pre-Bid” conference would occur two weeks after the Advertising in the Central Register, on or about March 9, 2022.
- The target for selection of a General Contractor for the project was projected as April 1, 2022.
- The renovation was projected to be substantially completed in August 2022.

Ms. Lipkind discussed a surprisingly high heating invoice, and work that had been done to reduce heating costs, including the recalibration of the heating system.

c. Strategic Planning

Discussion

Mr. Hilton noted the need for a regional process of Strategic Planning, not only for the Collaborative programming and services, but to ensure the capacity of districts to meet the demands that have resulted from the pandemic. He explained that it was imperative that the Collaborative (and districts) continue to evolve to meet the changed needs of the students and families throughout the region. He highlighted that the Legislative Breakfast, held on February 4, included discussions regarding topics of impact to the region as a whole.

Mr. Hilton reiterated the need for a structural method of gathering stakeholders to continue the discussion. He indicated he would seek the guidance of a Subcommittee of the Board with this process.

d. Virtual High School

Dr. Bogden indicated the Board had requested information on the use/purchase of VHS courses by the Collaborative’s member districts. He provided three school years of data for Board review, from the fall of 2019 through the February 2022. (The report was included in Board materials.)

Dr. Bogden noted that the data was summarized by school district, semester, course title, and student status (active, completed or withdrawn).

Dr. Bogden noted that VHS sells its courses by the semester seat. He explained that one seat equates to one student, enrolled in a single course for one semester. He indicated that a full-year course required the district to purchase 2 seats for each student enrolled in that full-year course. He explained that our districts primarily purchased elective courses; subjects not offered at their schools. He noted that,

prior to the 2020-2021 school year, the average number of VHS courses purchased by our districts was 225. He explained that the course purchases rose to 250 (10%) in the first full COVID year, 2020-2021. He also noted that students withdrawing from courses also rose (about 7%). Dr. Bogden anticipated that purchases would be below 220, although the reporting for this spring was incomplete at the time of the Board meeting.

Ms. Fuller asked if VHS courses were the same Advanced Placement Courses also offered through the DESE. Mr. Hilton noted that seats for several AP courses offered through VHS were made available through a grant program contracted through the DESE, and that these were the same courses that could be purchased through VHS.

Ms. Fuller commented on the variety of courses offered, which included a course in American Sign Language. She observed that Bourne had recently decided to phase out French language programs in favor of offering ASL classes.

III. Executive Session

Mr. McGee indicated it was necessary to enter into Executive Session:

- a. To conduct strategy sessions in preparation for negotiations with nonunion personnel; Leave Requests, Executive Director Evaluation

Ms. Bent made a motion that the Board exit Open Session and enter Executive Session for the purpose stated on the agenda. Mr. Dorfner seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Mr. Dorfner – yes, Mr. Schumacher – yes,
Mr. Fichtenmayer – (no response), Ms. Bacchiocchi – yes, Ms. Putnam – yes,
Ms. Rogers – yes, Ms. Mecca – yes, Ms. DeVane – yes, Mr. McGee – yes.

The motion passed.

The Board exited Open Session at 6:05 PM. (Ms. Bacchiocchi left the meeting at this time.)

The Board exited Executive Session and returned to Open Session at 6:14 PM.

IV. Old Business

a. Treasurer Evaluation

VOTE

Mr. Hilton noted the DRAFT evaluation of the Collaborative Treasurer, Mr. William Friel, had been shared with Board members at the last meeting. He indicated that an evaluation must be completed as required by statute each year.

Mr. Hilton asked the Board to review, discuss, and vote for acceptance the evaluation of the Treasurer completed by the Executive Director and Business Manager.

Ms. Fuller made a motion that the Board vote to accept the Treasurer's evaluation as completed by the Executive Director and Business Manager. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – yes,
Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes, Ms. Rogers – yes,
Ms. Mecca – yes, Ms. DeVane – yes, Mr. McGee – yes.

The motion passed.

b. Executive Director Evaluation

Mr. Hilton noted the Evaluation SubCommittee had not yet met with him to discuss preparation for the evaluation of the Executive Director for CY21 (format as well as Goals / Objectives). He noted that the members of this committee were Ms. Lindahl, Mr. Schumacher, and Ms. Fuller.

Mr. Schumacher informed the Board that the SubCommittee had met informally. He explained that the SubCommittee would like Mr. Hilton to send his goals and objectives to Ms. Deck. He indicated that Ms. Deck would utilize this information to create a document which could be used to rate Mr. Hilton's performance, on a scale from 1 to 5, with space for Board members to add comments. He explained that the SubCommittee suggested that Mr. Hilton provide a list of his goals and objectives for calendar year 2022 as well, and would like this information prior to the next Board meeting.

c. FY22 Reconciliation and Update

Ms. Lipkind indicated the "green sheet" included in the Business Manager's report had been updated to reflect the modified Spending Plan. She directed the Board members to note additional expenses associated with the relocation of Waypoint Academy had been included. She explained that these numbers would continue to be updated as the Collaborative worked to obtain financing, continued to work with the architect, and continued to deal with unanticipated expenditures.

d. Establishment of Capital Reserve Fund(s)

Discussion

Mr. Hilton noted that the approval of the establishment of the Capital Reserve and Capital Plan was required of at least 2/3 of the Member School Committees.

Mr. Hilton provided an update regarding school committee discussions and/or votes.

Barnstable	Approved 1/5/22
Bourne	Approved 2/8/2022
Dennis-Yarmouth	Approved 1/10/22
Falmouth	Approved 1/25/22
Mashpee	Approved 1/19/22
Monomoy	Approved 1/20/22
Martha's Vineyard	TBD
Nantucket	TBD
Nauset	TBD 2/3/22

Brewster	TBD 2/17/22
Eastham	Approved 1/18/22
Orleans	Approved 1/12/22
Wellfleet	Approved 2/8/22
Provincetown	Approved 1/5/22
Sandwich	Approved 1/5/22
Truro	Approved 1/13/22
Wareham	Approved 1/27/22
Upper Cape Tech	Tabled
Cape Cod Tech	Approved 1/27/22

Mr. Hilton noted the Collaborative had surpassed the 2/3 approval threshold necessary for the establishment of the Capital Reserve Funds.

Ms. DeVane indicated the Martha’s Vineyard School Committee would discuss this at the February 17, 2022 meeting. Mr. Hilton indicated he would check for the minutes of the meeting to document the vote.

e. Osterville Playground

Discussion

Mr. Hilton indicated that Ms. Bryant, STAR Program Director, had continued to express her desire for a playground at the Osterville campus. Ms. Lipkind indicated the cost was estimated at \$300,000. (The Board had previously voted to provide “seed” money (\$60,000) from the Board to elicit grant participation.) Mr. Hilton reminded the Board that the creation of an inclusive playground at the Osterville campus had been included as an item within the establishment of Capital Reserve Funds.

V. New Business

a. FY22 Warrants

VOTES

- | | | | |
|-------|-------------|-------|-------------|
| • #28 | VOTE | • #30 | VOTE |
| • #29 | VOTE | • #31 | VOTE |

Ms. Bent made a motion that the Board vote to bundle Warrants #28, #29, #30, and #31 and vote to approve the bundle. Ms. DeVane seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – yes,
 Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes, Ms. Rogers –yes,
 Ms. Mecca – yes, Ms. DeVane –yes, Mr. McGee – yes.

The motion passed.

b. Procurement

- | | |
|-----------------------------|----------------|
| • Tax-Exempt Bonding | VOTE(S) |
|-----------------------------|----------------|

Mr. Hilton noted that two votes would be necessary. He explained that the Collaborative submitted an application to secure the assistance of MassDevelopment (a quasi-governmental agency) with securing tax-exempt bonds for the renovation of the Laurence MacArthur Building in South

Yarmouth. He explained that the Collaborative application received preliminary approval at a meeting of the MassDevelopment Board on January 13, 2022.

Mr. Hilton noted that, subsequent to that meeting, a “Commitment Letter” was received from TDBank associated with the proposed terms for bond financing for the renovations at the Laurence MacArthur Building. Mr. Hilton indicated that the Collaborative continues to work with Collaborative Counsel, TDBank and TDBank Counsel, Bond Counsel, MassDevelopment, the Town of Yarmouth and Bridgewater State University to ensure adherence to the terms of the “Commitment Letter”.

Mr. Hilton explained that the primary items for continued clarification were associated with the “Collateral to secure the proposed Term Loan” within the Commitment Letter. He noted, in particular, the process for “collateral assignment” of leases/rents within the framework of the unique partnership through which the Collaborative had received “Use & Occupancy” of the building. Mr. Hilton indicated that the Town of Yarmouth and Bridgewater State University must be considered in regards to this item.

Mr. Hilton recommended that the Board vote to affirm the commitment of the Collaborative to the terms for the financing as outlined in the “Commitment Letter” included with Board materials for this meeting. **VOTE**

Ms. Putnam made a motion that the Board vote to affirm the Collaborative’s commitment to the terms for financing as outlined in the “Commitment Letter.” Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Bent –yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner –yes,
Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes,
Ms. Rogers –yes, Ms. Mecca –yes, Ms. DeVane –yes, Mr. McGee – yes.

The motion passed.

Mr. Hilton also recommended that the Board vote to affirm the authorization of Mr. Friel to execute agreements for bond financing for the renovations at the Laurence MacArthur building in South Yarmouth. It was recommended Mr. Friel sign on behalf of the Collaborative. **VOTE**

Ms. Putnam made the motion that the Board vote to affirm the authorization of Mr. Friel to execute agreements for bond financing for the renovations at the Laurence MacArthur building. Mr. Morris seconded the motion.

Mr. Friel informed the Board that he had been involved in the final reviews of the draft document. He stated that the agreement provided sufficient

financing at the best rate, at reasonable terms in the interest of the Collaborative. He asked the Board for their support of the motion.

A roll call vote was taken:

Ms. Bent –yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – yes,
Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes,
Ms. Rogers – yes, Ms. Mecca – yes, Ms. DeVane – yes, Mr. McGee –yes.
The motion passed.

c. FY22 Spending Plan

Discussion & Vote(s)

- Personnel
 - Additions **VOTE**
 - Kendall Perry Apprentice Mechanic
 - Kena Scott Monitor
 - Tiffany Vittorini Payroll & Benefits Admin
 - Reductions **VOTE**
 - David Borges Paraprofessional, Waypoint
 - Thomas Cleveland Monitor
 - John Golden Custodian
 - Changes in Status **VOTE**
 - Ken Gingras 7D Driver to Spare
 - Thomas Kelley CDL from PT to FT
 - Catherine McKernan CDL from PT to FT
 - Jack Noble CDL Bourne to Spare

Ms. Putnam made a motion that the Board vote to approve the Additions, Reductions, and Changes in Status as shown on the agenda. Mr. Dorfner seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – yes,
Mr. Schumacher –yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes,
Ms. Rogers –yes, Ms. Mecca – yes, Ms. DeVane – yes, Mr. McGee – yes.
The motion passed.

d. Cape Cod Municipal Health Group Rates

Discussion

Mr. Hilton noted the CCMHG is projecting a 3% increase in the cost for health insurance plans for FY23 and a 0% for contributory insurance plans for FY23. He also noted that calculations were being finalized to provide Collaborative employees with a “refund” for overpayment of benefit deductions caused by the premium holiday offered in December 2021.

Mr. Hilton noted that health insurance rates offered by the Cape Cod Municipal Health Group were approximately 25% higher than rates offered by towns located

near the canal (Bourne and Sandwich). He indicated that this difference in health rates had impacted the Collaborative, both in its ability to recruit new staff and through Employer Shared Responsibility Penalties (ESRP) levied under the Affordable Care Act for failure to provide “affordable” health insurance to employees.

Mr. Hilton discussed the (more significant) impact upon employers which had employer contributions of 60% or less. (Note: The Collaborative pays 55% of the cost, employees pay 45%.) He explained that, until this year, it had more cost-effective to accept the ESRP penalty than other options. He noted that each year the ESRP charged to the employer had been increased. Mr. Hilton explained that he had hoped the CCMHG would work to restructure plans and rates to offer an affordable health insurance option.

Ms. DeVane noted Martha’s Vineyard was involved in mediation with the teachers’ union. She explained that the possibility of a higher Cost-of-Living-Adjustment (COLA) was being considered if employees elected to move off of higher-cost plans. She asked if the Collaborative had considered other options. Mr. Hilton indicated that school entities were often able to obtain insurance more cost effectively than other municipal departments. He also noted that the CCMHG trust fund had nearly doubled over the past 5 years. He suggested a discussion should occur with the entities participating in the CCMHG about options for cost containment for employees and employers.

Mr. Hilton informed the Board that the Collaborative was also reviewing the payroll calendar for the 2022-2023 fiscal and school year. He explained that there are 27 possible bi-weekly pay dates and 53 weekly pay dates for FY2023.

e. Legislative Breakfast for 2022

Discussion

The Thirteenth Annual Legislative Breakfast was held on February 4, 2022.

Mr. Hilton informed the Board that there had been an interesting discussion on bonding and borrowing that occurred during a break-out session that he had participated in. He noted that Representative David Vieira, was a member of a legislative committee on state bonding. Representative Vieira offered to bring discussion forward to the Committee to determine whether the Collaborative would benefit from stat supported bonding for planned renovations

Mr. Morris informed Board members that he had taken four pages of notes during his break-out session. He noted that two representatives had sent aides to the breakfast, and commented that it was useful to be able to communicate directly with policy makers.

Ms. Putnam applauded the format and organization of the breakfast. She said she was impressed by the bi-partisan involvement, and noted there were shared

regional concerns regarding housing, the cost of living, and employment challenges. Ms. Putnam noted that she had participated in the break-out room with Representative Peake. Ms. Putnam said the timing and facilitation of the break-out sessions was “perfect.”

Ms. Bent indicated that this had been her first time attending this forum. She noted that she had found the legislators interested and genuinely seeking to hear concerns. She described the event as pro-active and worthwhile, and said she hoped to attend again. Ms. Bent noted Barnstable’s incoming superintendent also attended the event and was impressed.

Mr. Hilton commented the actions of each of the participants make the meeting successful. He noted that the Legislative Breakfast had provided a forum for legislators and constituents to have a unique opportunity in which they could effectively interact.

VI. Minutes

a. January 12, 2022

VOTE

Mr. Morris made a motion that the Board vote to approve the minutes of the January 12, 2022 meeting. Ms. Putnam seconded.

A roll call vote was taken:

Ms. Bent – abstain, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – (no response),
Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes, Ms. Rogers –
abstain, Ms. Mecca – yes, Ms. DeVane – abstain, Mr. McGee – yes.

The motion passed.

VII. Other

No other items were brought forth for discussion.

VIII. Adjournment

Ms. Putnam made a motion that the Board vote to adjourn the meeting. Ms. Bent seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Mr. Morris – yes, Mr. Dorfner – (no response),
Mr. Schumacher – yes, Mr. Fichtenmayer – yes, Ms. Putnam – yes, Ms. Rogers –yes,
Ms. Mecca – yes, Ms. DeVane –yes, Mr. McGee – yes.

The motion passed.

The February 9, 2022 meeting of the Cape Cod Collaborative Board of Directors adjourned at 6:47 PM.