



Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
November 9, 2022 - 5:15 PM

I. Cracker Barrel Discussion 5:00PM – Pre-Meeting

This section of the meeting was reserved for informal discussion and information sharing among members of the Board of Directors. No discussion occurred at this meeting.

II. Call to Order 5:15PM

Ms. Lindahl called the meeting to order at 5:15 PM. While waiting for a quorum, the meeting opened for informational discussion only. Mr. Hilton briefly discussed the initial draft of the FY22 Audited Financial Statements that had been shared with the Board. He noted that a final reconciliation of receivables was occurring, and that it was projected the Collaborative would finish with a positive fund balance.

Mr. Nelligan, of Powers & Sullivan, LLC (the Collaborative’s audit firm) was present remotely to respond to questions from Board members. No questions were raised. Mr. Nelligan indicated the draft would be finalized prior to the December Board meeting. He left the meeting at 5:17 PM.

Ms. Lindahl called Board meeting to order at 5:17 PM when a quorum was achieved. The meeting occurred in a hybrid fashion, with participants present in person and attending virtually through the Zoom application. The recommendations associated with conducting a public meeting virtually were shared with Board members as required.

The posting of this Board meeting included means for public participation through telephonic means. Attendees were able to join the meeting by calling:

Phone Number:	1-929-205-6099
Meeting ID:	852 1710 5965
Passcode for Telephone:	2708025
Passcode for Zoom attendees:	CapeCod

Ms. Lindahl noted the order of the meeting included the necessity for all votes to occur through a “roll call” process. Each member of the Board was required to verbally “sign in.”

Board members and Collaborative staff who attended the meeting virtually have “R” for “remote” noted after their names. In attendance were:

Eastham	Judy Lindahl, Chair - R
Barnstable	Kathleen Bent
Bourne	Maureen Fuller – R
Brewster	Casey Mecca – R
Dennis-Yarmouth	Phillip Morris – R
Mashpee	Don Myers – R
Monomoy	Jessica Rogers – R
Nauset	Cathryn Lonsdale – R
Orleans	Ian Mack – R
Truro	Kolby Blehm – R
Upper Cape Cod RTS	Robert Fichtenmayer
Wareham	Joyce Bacchiocchi – R
Treasurer	William (Bill) Friel
Secretary	Elizabeth (Beth) Deck

Also in attendance were:

Executive Director	Paul Hilton
Business Manager	R. Patrick Murphy
Assist Business Manager	Amy Lipkind
Director of Special Projects	Dr. Christopher Bogden – R
Accounting & Finance Coordinator	Marc Dupuis – R
Operations Manager	Anders Erikson – R
Director of Special Education	Christina Caputo
STAR Program Director	Julia Bryant
Powers & Sullivan, LLC	Michael Nelligan, CPA - R

III. New Business

a. Programs/Services

- **Waypoint**

- Staffing
- Programming
- Notable Changes

Dr. Peterson was unable to attend the meeting. Ms. Caputo discussed the enrollment, programming, and initiatives at Waypoint Academy. Ms. Caputo indicated that Dr. Peterson had provided her with notes regarding specific updates for the Board associated with Waypoint Academy activities:

- All Waypoint Staff were certified in Cardio Pulmonary Resuscitation (CPR) as part of the November professional development training.
- Dr. Peterson had attended a “keying meeting” at the MacArthur School in Yarmouth. Dr. Peterson relayed through Ms. Caputo that she had

been very pleased to see how much work had been completed and that color formats for the interior of the building had been shared with staff.

- An informal Survey Monkey had been scheduled to be sent to all Waypoint staff in order to get a sense of how the move to the Yarmouth location, and the change in the program time, would impact staff.
- Three guest speakers had participated in school meetings.
 - The first speaker was a recent Waypoint Academy graduate who shared his insight on the program from a student's point of view.
 - The second speaker was from the Boston vs. Bullies program, and
 - The third was Sean Meagher, a local man who grew up on Cape Cod and shared his experience as a boat captain and explorer.
- Student artwork, based on the theme "walk a mile in my shoes" was on display at the local (Sandwich) town hall. The art depicted artistic drawings of footwear by students.
- Waypoint continues to take in rocking chairs, decorate them, and place them in classrooms. Students have enjoyed taking breaks in them.
- The program planned an Honor Roll celebration with an ice cream social in the school cafeteria.
- The annual Thanksgiving Feast was scheduled for Tuesday, November 22nd. Ms. Caputo relayed Dr. Peterson's invitation to Board members and asked that members who wished to attend reach out to Dr. Peterson.
- **STAR / Osterville**
 - Staffing
 - Programming
 - Notable Changes

Ms. Bryant provided an overview of the current and programming as well as highlighting areas associated with program operations.

She noted that the STAR Program Open House was held on October 12, 2022. Ms. Bryant reported that 12 families were represented. She noted that many families were unable to attend in person and discussions had occurred regarding a "virtual" open house.

Ms. Bryant indicated that students from seven (7) of the ten (10) classrooms in the program had recently attended Special Olympics. She noted that most of the students (and parents) who attended had an enjoyable experience. She also reported that students had recently visited Plymouth Patuxet Museums (formerly Plymouth Plantation), and that in-school events included Laura Lapinski's "Drums Alive", yoga, and Sam Holmstock's "Therapeutic

Drumming” program. (Ms. Bryant noted that Mr. Holmstock would partner with the STAR Program for a “Drumming through Trauma” program during this school year.)

Ms. Bryant also indicated that fundraising for the playground had continued. She noted that over three-thousand (3,000) pounds of clothing and linens had been collected, filling a small bus. She indicated that this donation to Savers (an organization that purchases used clothing by the pound to support fund raising) had resulted in over \$600 being raised. She remarked that there had been a great deal of excitement watching the playground being built and that students (and staff) looked forward to using it in the near future.

Ms. Bryant described the recent full day of professional development. She noted that a staff kick- ball game was supposed to energize staff for the day, inclement weather had forced a change to a “Name that Tune” competition. She noted that staff continue to focus upon lagging skills in professional development activities and professional learning communities.

Ms. Bryant also noted that staffing for the program remained a challenge. She noted that three (3) of the four (4) ED/BD (Emotional Disability/Behavioral Disability) rooms would benefit from additional paraprofessionals. She informed the Board that there were seven (7) referrals on her desk, three (3) with scheduled start dates. She also explained that several more referrals were anticipated.

Ms. Bryant became emotional as she described her staffs’ reaction to the recent bonus (staff return/retention) checks. She explained that there were tears and heartfelt thanks, with many comments about staff being able to pay the rent or to afford necessary car repairs. Ms. Bryant thanked Board members for their support of the Collaborative.

Ms. Fuller asked about the increase in referrals, and if the increase could be due to a lack of consistency in education for students. Ms. Bryant noted that three (3) or four (4) new students had been born drug-addicted, and indicated that she thought the population of students that had been born drug-addicted was a significant component of a new wave. She explained that the program’s social-emotional (ED/BD) group filled quickly, as did the program classrooms focused on students with disabilities on the autism spectrum. Ms. Bryant repeated her concerns about the challenges with finding employees.

Ms. Lindahl asked if the program used substitutes for staff. Ms. Bryant indicated that staff in the program were required to deal with extremely challenging student behaviors every day, some requiring restraints, and foul language. Ms. Bryant explained that not many people who might be substitute staff were equipped to handle situations which occurred in program classrooms.

Mr. Myers noted that Mashpee had recently renegotiated the paraprofessional contract with a starting wage of \$20 per hour. He indicated that this had seemed to help with staffing.

Mr. Hilton observed that Collaborative paraprofessional starting wages were not far from that figure. He also noted the Collaborative paraprofessional scale has top steps with higher salary levels than most, if not all member districts.

Mr. Myers asked if the Collaborative had experienced an influx of student who required English language support. Ms. Caputo and Ms. Bryant responded that had not occurred at the time of the meeting.

Mr. Mack referred to staffing shortages, and asked if there had been outreach to colleges and universities, particularly the Cape Cod Community College and local universities. He indicated that he wondered if apprenticeship programs existed. Mr. Hilton indicated the Collaborative had been exceptionally creative in its outreach to bring staff into its programs, including outreach with colleges and universities. He indicated that lack of housing had become a serious problem.

Ms. Bryant remarked that, for the first time, she had begun to hire people who were unable to be present for the full school day. She noted that, although this situation presented training challenges, she had been able to hire a soccer coach and a single mom by providing this flexibility.

Ms. Bent referred to a program run in Pennsylvania approximately 25 years ago which had provided “battle pay” through free tuition to staff who made a five year commitment to teaching in a challenged school district. Ms. Bent wondered if lobbying and outreach could be done at the state level.

Ms. Lindahl responded positively to Ms. Bent’s idea, but noted the housing issue remained a challenge. Ms. Bent suggested it may be worth exploring whether housing could be made available on Joint Base Cape Cod for service workers.

• **Transportation**

- Invoicing & Reconciliation of Changes in Service

Mr. Murphy and Ms. Lipkind briefly discussed out of district and trip invoicing, which continues on a monthly basis.

- Staffing

Mr. Erikson updated the Board regarding ongoing changes to the transportation staffing for FY23. He noted that the Collaborative continued to recruit drivers (7D and CDL) as well as monitors.

Mr. Erikson joked that “surprisingly” the transportation department had also faced staffing challenges. He noted that of the 136 drivers, 68% are over 60 years old. He explained that recruitment of younger drivers was proving very challenging. He noted that most of the

younger potential employees were seeking full-time employment (rather than school year employment with a split shift).

He also explained that another challenge related to an older driver population had been the increased need for time off for medical and/or family medical needs. He indicated that some of these leave periods were for several weeks.

Mr. Erikson remarked that a driver who had recently been offered (and accepted) a position in Bourne had been unable to schedule an appointment at the Registry of Motor Vehicles to transfer an out-of-state license and withdrew their acceptance due to the delay and the need to begin work more immediately.

- Staffing / Routing

Mr. Erikson updated the Board regarding the impact of staffing on routing.

- Bourne – A licensed driver hired for a Bourne route had recently withdrawn their acceptance of the position as noted earlier.
- Nauset continues to have one open route, which continued to be covered by Dispatch and Administration.
- Monomoy – There are four (4) open routes
- Nantucket – One driver that had been in training became licensed at the start of November and would begin a route. Another fully licensed driver was considering covering a route on the island.

Mr. Erikson discussed the increased requests for both sports trips and field trips. He noted transportation staff have been phenomenal in their flexibility and commitment to meet the student/district needs. He noted that dispatchers from every area had been driving daily and through coordinated/collaborative efforts, students had been getting to school.

- **Therapies**

Mr. Hilton informed the Board that Ms. Caputo and Mr. Murphy had reviewed district needs and invoicing for therapy services. He noted that the Dennis-Yarmouth Regional Schools had recently contracted for Physical Therapy (PT) capacity, that Cape Cod Regional Technical High School had been utilizing Speech & Language pathology (SLP) services, and that Upper Cape Cod Regional Technical High School and the Provincetown Public Schools had increased their utilization of Occupational Therapy (OT) services.

- **Special Projects**

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

- Bridgewater State University
Dr. Bogden discussed the partnership between the Collaborative and Bridgewater State University. He noted that the Collaborative continued to offer coursework through the Collaborative which supported a cohort of students in progressing towards their licensure in Moderate or Severe Special Education. He indicated that the Collaborative continued to work closely with the University to maximize the capacity of a recent grant to support individuals employed with an Emergency License for Moderate Special Needs in securing their provisional and/or initial license.
- Virtual High School – Dr. Bogden updated the Board regarding the cooperative use of Virtual High School among Cape (& Island) School Districts. He noted that one hundred fifty-one (151) “seats” purchased by regional districts at a discounted price, providing a variety of courses from remedial to advanced-placement studies.
- Advanced Studies & Leadership Program ASLP **VOTE**
Mr. Hilton discussed the planning for ASLP Summer 2023. He explained that he and Mr. Kelleher had met with Massachusetts Maritime Academy administration regarding planning for the program. He noted that it was recommended that the program operate as a residential program for a continuous two weeks for Summer 2023 (this was the structure for Summer 2022). He indicated that it was also recommended that the program begin on a Sunday evening, have a field and family day during the weekend and end with a graduation the following Saturday.
Mr. Hilton explained that he was excited to report General Electric Co. had agreed to provide support for the ASLP program by funding ten (10) endowed annual scholarships at \$500 per scholarship.
Mr. Hilton also noted that the final reconciliation of costs and revenues had been completed for ASLP Summer 2022 in October. He explained that the Collaborative had been able to return funds to each participant, which had been made possible through the efficiencies of the program as well as a considerable grant through the Massachusetts Department of Elementary & Secondary Education which supported expanded summer enrichment and engagement.
Mr. Hilton noted that funds were returned in various amounts:
 - Families paying full tuition - \$200
 - Families who had been granted financial aid or Collaborative scholarships were returned their full tuition payments

Mr. Hilton also noted that the ASLP District Liaisons Meeting was scheduled to occur on November 17, 2022 at Massachusetts Maritime Academy.

Mr. Hilton indicated that a copy of the ASLP Liaison Handbook and a copy of the proposed Parent and Student Handbook had been included with Board Materials for review and consideration, including

the recommended tuition of \$1,200 for Summer 2023. Mr. Hilton noted the ASLP Program was for students scoring in the top 20% of MCAS results for their grade/district. He asked for a vote to approve the Parent Student Handbook as well as the Liaison Handbook.

VOTE

Ms. Bent made a motion that the Board vote to approve the ASLP Liaison Handbook and the Parent Student Handbook for the 2023 program. Mr. Morris seconded the motion. A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Ms. Mecca – yes, Mr. Morris – yes, Ms. Lindahl – yes, Mr. Myers – yes, Ms. Rogers – yes, Ms. Lonsdale – yes, Mr. Mack – yes, Mr. Blehm – yes, Mr. Fichtenmayer – yes, Ms. Bacchiocchi – yes

The motion passed.

Mr. Hilton invited interested Board members to attend the announcement ceremony regarding the General Electric grants, which was to be held on November 18. Two Board members, Ms. Bacchiocchi and Ms. Fuller, expressed an interested in attending. Mr. Hilton noted that Superintendents from Bourne and Mashpee also had indicated that they would also be present.

- All-Cape Professional Development Day
Dr. Bogden presented the participation information regarding the All-Cape In-Service participation. He noted attendance and enrollment had increased 25% since the previous year. Dr. Bogden indicated that five-hundred-thirteen (513) educators had registered for the equivalent of six hundred seventy-four (674) half-day sessions delivered on October 7, 2022.

The registration breakdown by district is described in the table.

District	Attendees
Barnstable	168
Bourne	5
Cape Cod Collaborative	21
Cape Tech	4
Dennis-Yarmouth	64
Martha’s Vineyard	38
Mashpee	36
Monomoy	25
Nantucket	53
Nauset	21
Provincetown	24

Sandwich	10
Truro	9
Wareham	19
Other	16
Total Attendees	513

Dr. Bogden noted, based upon the evaluations collected, that sessions had been very well received, scoring better than a 3.5 (out of a possible 4.0) in all categories and a 3.56 in: *This workshop increased your knowledge and skill for working with students.*

Dr. Bogden also observed that, by offering virtual workshops, the Collaborative had been able to attract high-power presenters whose workshops had been found to be very popular. He explained that it would not have been possible to attract (or afford) these national and regional presenters without a virtual option.

He also noted that the ability to include virtual workshops increased the quality of programming available to local educators while keeping the costs affordable to member districts.

Mr. Hilton discussed the process for determining the allocation of costs associated with the All-Cape Day.

- Curriculum Directors Meeting
Dr. Bogden discussed the ongoing, monthly meetings of the Curriculum Coordinators from member districts. He explained that this group had continued to meet to develop coordinated, collaborative opportunities. He noted that meetings had recently been scheduled to occur in person, with shared hosting.
- Collaborative Framework for Educator Evaluation (CoFFEE)
Dr. Bogden noted this course had been regionally designed for new administrators / department heads who were, or would be, responsible for supervision, observation, and / or evaluation. He noted that the course was approved for graduate credit through Bridgewater State University. He indicated that the most recent CoFFEE course cohort began on October 17 and would meet monthly through April 2023.
- Sheltered English Immersion (SEI) Teacher Endorsement Course
Dr. Bogden noted that the SEI endorsement course had been fully subscribed and began on October 11th. He noted that this course met the DESE SEI requirements. He explained that the SEI Teacher Endorsement course focused upon current theories and evidence-based instructional practices related to the teaching of English Language Learners.
- Promoting High Achievement for All Students. - Massachusetts Tiered Systems of Support (MTSS)

Mr. Hilton discussed this significantly grant funded opportunity, which provided support to districts. He noted that it had required some financial district commitment each year (three calendar years) for the duration of the grant (through December 2022).

b. FY23 Budget Update

Mr. Hilton, Mr. Murphy and Ms. Lipkind reviewed and discussed the FY23 Spending Plan.

- Programs

- STAR
- Waypoint Academy
- Additional Remuneration

Mr. Hilton noted that the “additional remuneration” that had been approved for program staff at the October Board meeting had been reconciled and checks were scheduled for issue to eligible employees on November 10th.

- Transportation

- School Year Transportation

Mr. Hilton noted there has been continued change in the service delivery during the start of the school year. He discussed Mr. Erikson’s continued work with districts to adjust schedules and routes and Mr. Murphy’s recent work on a driver survey, which would allow the Collaborative to understand and respond to driver concerns.

Mr. Hilton also discussed the proposed development of a regional initiative for the development of training for commercial drivers / school bus drivers which would involve the Cape Cod Community College and local Regional Vocational Technical schools.

Mr. Murphy indicated that he had recently issues invitations to districts and to other school bus service providers to come together for a regional discussion about the need to recruit and maintain drivers, and whether the (school bus driver) position could be restructured from school-year to year-round.

Ms. Bent asked if it would be feasible to combine school bus driver and school paraprofessional positions. Mr. Murphy responded that creativity would be needed and that perhaps food service and custodial positions could also be combined with driver positions.

Mr. Hilton discussed two drivers who had recently sought to transfer out-of-state licenses and who had tried for six weeks, but who could not obtain timely appointments at the Registry of Motor Vehicles.

Ms. Lindahl asked if local legislators were made aware of this issue. Mr. Hilton explained that they had, and that they had been engaged in trying to help, but that the potential employees would not continue to wait. Mr. Blehm suggested that Mr. Hilton send details and that he would contact Senator Cyr.

Ms. Bacchiocchi indicated that driver recruitment had also been a subject of ongoing discussion in Wareham and asked about the proposed partnership with vocational schools and the community college. Mr. Hilton indicated the collaboration had been four years in the making and was starting to have traction. He also noted that he had spoken with the Wareham Superintendent about the proposed initiative.

Mr. Myers asked if the cost of gas had generated concerns related to the commute. Mr. Hilton suggested that this topic would come up in Executive Session. Mr. Myers asked if drivers would be allowed to “park out.” Mr. Hilton discussed the challenges posed by parking off-site and indicated that every effort was being made to allow drivers to commute to local lots.

Mr. Hilton noted that the standard service delivery for a school year in each district had been reflected in the Spending Plan & Statutory Budget. He explained that a recommendation would be made to modify/adjust the Spending Plan & Budget later in the fiscal year when there was further clarity regarding the service need for School Year transportation for the entirety of FY23.

Mr. Hilton repeated that there was considerable and continuing stress within the transportation services area associated with the ongoing driver shortage. He indicated that this had significantly impacted the capacity to provide consistent transportation services particularly for athletics and field trips.

- Therapies

Mr. Hilton noted the Collaborative remained committed to the provision of therapy services for districts. He indicated that there had been some challenges with the provision of the services as a primary service provider had/had been on medical leave. He noted that the Collaborative has worked to secure additional assistance to meet the needs expressed by the districts that have currently committed to services through the Collaborative.

IV. Old Business

a. Waypoint Relocation – Planning

- **Henry T Wing School – Sandwich**

Mr. Hilton indicated the Town of Sandwich has indicated that an extension of the current occupancy at the Wing School for the Collaborative through June 2023 was being prepared. He indicated that the Collaborative recommended maintaining the program at the Henry T Wing School through June 2023 to ensure stability for students, staff and districts. Mr. Hilton asked the Board to authorize the extension to the lease.

Mr. Fichtenmayer made a motion that the Board authorize the extension of the lease of the Wing School in Sandwich through June 2023. Mr. Morris seconded the motion. A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Ms. Mecca – yes, Mr. Morris – yes,

Ms. Lindahl – yes, Mr. Myers – yes, Ms. Rogers –yes, Ms. Lonsdale – yes,
 Mr. Mack –yes, Mr. Blehm – yes, Mr. Fichtenmayer – yes,
 Ms. Bacchiocchi – yes.
 The motion passed.

○ **MacArthur Building – Yarmouth**

Mr. Hilton noted that the Collaborative has an agreement with Bridgewater State University (BSU) and the Town of Yarmouth for the shared use of the MacArthur School building in South Yarmouth. He described plans for a gradual move, beginning when the building renovations are completed, to allow the extended school year (summer) program to take place at the MacArthur Building.

b. FY23 Warrants

VOTES

- | | | | |
|-------|-------------|-------|-------------|
| ● #16 | VOTE | ● #18 | VOTE |
| ● #17 | VOTE | ● #19 | VOTE |

Ms. Bent made a motion that the Board vote to approve Warrants #16, #17, #18, and #19, as presented. As a slate and to vote to approve the slate. Mr. Morris seconded the motion. A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller –yes, Ms. Mecca – yes, Mr. Morris – yes,
 Ms. Lindahl – yes, Mr. Myers –yes, Ms. Rogers – yes, Ms. Lonsdale – yes,
 Mr. Mack – yes, Mr. Blehm –yes, Mr. Fichtenmayer – yes,
 Ms. Bacchiocchi – yes.
 The motion passed.

c. FY23 Spending Plan

VOTES

● Updates

Discussion

Mr. Hilton discussed the status of the FY2023 Spending Plan. He noted that there were no significant adjustments needed at the time of the meeting, but that he anticipated revisions to the FY2023 Budget would be necessary due to the ongoing renovations of the MacArthur Building.

● **Personnel**

○ **Additions**

VOTE

- Therapy
 - Jeanne Conca Physical Therapist (Per Diem)
 - Suzanne Sarafin SLPA (Hourly)
- Transportation
 - Wendie Boudreau Spare Monitor

○ **Reductions**

VOTE

- Transportation
 - Richard Archibald 7D Driver
 - Elizabeth Quarentei Spare Monitor
 - David Tibbetts Monitor (Deceased)
- STAR

- Shadae Clarke Paraprofessional

○ **Change of Status**

VOTE

- Kedene Love-Richardson CDL Training to CDL Nantucket
- Allison Peterson CDL Training to CDL Mashpee
- Patricia Stewart From Spare Monitor to CDL Monomoy ID

Ms. Bent made a motion that the Board vote to approve the Additions, Reductions, and Changes of Status as shown on the agenda as a slate, and that the vote approve the slate. Mr. Morris seconded the motion.

A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller –yes, Ms. Mecca – yes, Mr. Morris – yes,
Ms. Lindahl – yes, Mr. Myers – yes, Ms. Rogers – yes,
Ms. Lonsdale – yes, Mr. Mack – yes, Mr. Blehm – yes,
Mr. Fichtenmayer – yes, Ms. Bacchiocchi – yes.

The motion passed.

d. Employee Benefits

Discussion & VOTE

• **Senior Plan Rates for CY23**

VOTE

Mr. Hilton noted that Open Enrollment for the Collaborative Retirees was underway. (Senior Plans run on a calendar year.) He indicated that the Cape Cod Municipal Health Group (CCMHG) had released the costs for Senior Plans for calendar year 2023. He explained that, once again, there were increases in the premiums for most plans.

Mr. Hilton recommended that the Board approve the current rates and offerings for the CCMHG Senior Plans.

VOTE

Mr. Myers asked for clarification that these plans run on a calendar year and not on the Collaborative’s fiscal year. Ms. Deck confirmed. Ms. Bent asked whether the Collaborative had any say over the rates. Ms. Lindahl indicated the vote was for housekeeping purposes.

Mr. Morris made a motion that the Board vote to approve the Senior rates and plans for calendar year 2023. Mr. Fichtenmayer seconded the motion. A roll call vote was taken:

Ms. Bent –yes, Ms. Fuller – yes, Ms. Mecca – yes, Mr. Morris – yes, Ms. Lindahl – yes,
Mr. Myers – yes, Ms. Rogers –yes, Ms. Lonsdale – yes, Mr. Mack – yes,
Mr. Blehm – yes, Mr. Fichtenmayer – yes, Ms. Bacchiocchi – yes.

The motion passed.

e. Planning Legislative Breakfast for 2023

Discussion

Mr. Hilton discussed planning for the annual Legislative Breakfast. The Board of the Cape Cod Collaborative has annually hosted a regional meeting with Legislators from throughout the region. The Legislative Breakfast usually occurs at the Osterville location during *early February* to coincide with annual legislative deliberations regarding educational funding.

Mr. Hilton noted that MASC Region 7 had begun discussion for a breakfast involving legislators to be held at a different location. He observed that MASC had cohosted the Legislative Breakfast with the Collaborative in the past. Mr. Morris indicated that he had been involved in Region 7 for many years and that he would make some phone calls to find out what has been planned. Mr. Morris said that he would work to support the Collaborative's event.

Mr. Hilton recommended that a Subcommittee of the Board be formed to facilitate the coordination and planning of this event with MASC and the Collaborative, and asked for volunteers. Mr. Mack and Mr. Morris volunteered, and Ms. Putnam had expressed an interest in participating.

Mr. Hilton suggested that planning should begin, with or without MASC participation. He noted that historically the event had been scheduled for the first or second Friday in February. Topics of discussion could include workforce issues.

V. Minutes

a. October 12, 2022

VOTE

Mr. Mack made a motion that the Board vote to approve the minutes of the October 12, 2022 meeting. Ms. Bent seconded the motion. A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – abstain, Ms. Mecca – abstain, Mr. Morris – yes, Ms. Lindahl – abstain, Mr. Myers – yes, Ms. Rogers – yes, Ms. Lonsdale – yes, Mr. Mack – yes, Mr. Blehm – yes, Mr. Fichtenmayer – yes, Ms. Bacchiocchi – yes.

The motion passed.

VI. Other

No other items were brought forth for discussion.

VII. Executive Session

Ms. Lindahl indicated that it was necessary to enter into Executive Session and read the purposes stated in the agenda:

a. To conduct strategy sessions in preparation for negotiations with nonunion personnel;

An executive session may be held only where an open meeting may have a detrimental impact on the body's negotiating position with a third party:

- Leave Requests
- Business Operation Personnel Planning

b. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. (The Chair so declared.)

- Lease negotiations regarding the Henry T Wing School with Town of Sandwich

Mr. Blehm made a motion that the Board vote to enter into Executive Session for the stated purposes. Mr. Morris seconded the motion. A roll call vote was taken:

Ms. Bent – yes, Ms. Fuller – yes, Ms. Mecca – yes, Mr. Morris – yes, Ms. Lindahl – yes, Mr. Myers – yes, Ms. Rogers – yes, Ms. Lonsdale – yes, Mr. Mack – yes, Mr. Blehm – yes, Mr. Fichtenmayer – yes, Ms. Bacchiocchi – yes.

The motion passed.

The Board exited Open Session and entered Executive Session at 6:34 PM.

VIII. Adjournment

The Board left Executive Session at 6:51 PM and adjourned the meeting without returning to Open Session.