



Board of Directors Meeting Minutes
418 Bumps River Road, Osterville, MA 02655
September 11, 2024 - 5:15 PM

I. Cracker Barrel Discussion **5:00 PM**

This section of the meeting is for informal discussion and information sharing among members of the Board of Directors.

Board members were invited to share current concerns and challenges.

The membership of the Board joined the meeting at differing times as the time for the opening of the meeting approached.

II. Call to Order **5:15 PM**

Chair Fuller called the meeting to order at 5:15 PM. The meeting occurred in a hybrid fashion, with participants present in person and attending virtually through the Zoom application. The recommendations associated with conducting a public meeting virtually were shared with Board members as required.

The posting of this Board meeting included means for public participation by virtually by Zoom and by telephone. Attendees may join the meeting by calling:

Phone Number: 1 929 205 6099

Meeting ID: 847 3492 8578

Chair Fuller noted that the order of the meeting included the necessity for all votes to occur through a "roll call" process. Each member of the Board was required to verbally "sign in" as well as any other attendees.

Computer access, including video, was recommended for board members to allow for "sharing" of information on the screen if necessary.

Chair Fuller noted that there was a need for an Executive Session. She expressed that it was required that members of the Board have the capacity to ensure that others cannot participate and/or access the "broadcast" of the meeting during the Executive Session portion of the meeting.

Guidance from Collaborative counsel (Murphy, Hesse, Toomey & Lehane) was shared with Board members.

Board members and Collaborative staff who attended the meeting virtually have “R” for “remote” noted after their names. In attendance were:

Barnstable	Andre King - R
Bourne	Maureen Fuller
Brewster	Steve Leibowitz
Cape Cod Technical HS	MaryRose Grady
Dennis-Yarmouth	Phillip Morris – R (5:20PM)
Eastham	Devon O’Rourke - R
Falmouth	Terri Medeiros – R
Martha’s Vineyard	Roxanne Ackerman – R
Monomoy	Jessica Rogers - R
Nauset	Cathryn Lonsdale
Wareham	Brennan McKiernan – R (5:25PM)
Wellfleet	Laura Baghetti – R
Administrative Board Representative	Dr. Marc Smith – R
Adjunct Board Representative Plymouth	Ms. Vedna Lacombe-Heywood-R(5:30PM)

Also in attendance were:

Executive Director	Paul C. Hilton
Business Manager	R. Patrick Murphy
Associate Business Manager	Amy Lipkind
STAR Program Director	Julia Bryant
Waypoint Program Director	Dr. Jahmal Mosley
Director of Special Education	Dr. Joan Woodward
Operations Manager	Anders Erikson - R
Human Resources Manager	Lena Troye Thompson
Director of Special Projects	Dr. Christopher Bogden – R
Admin & Finance Coordinator	Marc Dupuis – R

III. Appointment of Officers

VOTE

The consideration of this agenda items was postponed by unanimous consent while the Search Process for the Executive Director continued. Chair Fuller indicated that this item would be considered following the conclusion of that process.

IV. New Business

Mr. Hilton introduced Drs. Joan Woodward and Dr. Jahmal Mosley to the Board. He noted that Dr. Mosley had been with the Collaborative approximately ten (10) workdays and that

Dr. Woodward had now been with the Collaborative for approximately twenty-four (24) workdays. He expressed that their time with the Collaborative had been intense with several challenges and opportunities.

a. Programs/Services

• Waypoint

Mr. Hilton noted that Dr. Jahmal Mosley had been selected as the Program Director following a search process facilitated by Dr. Joan Woodward, the (New) Director of Special Education. He indicated that the Search Committee had included Dr. Woodward, Ms. Julia Bryant (STAR Program Director), Ms. Evonne Carvalho (Waypoint Adjustment Counselor), and Ms. Maria Lopes (Assistant Superintendent of The Dennis-Yarmouth Regional School District). Dr. Mosley introduced himself and indicated that his position at Waypoint Academy was the culmination of years of service at various levels within school and district settings. He expressed that he was enthusiastic about the opportunities for students (and staff) at Waypoint Academy. He noted that daily enrollment at Waypoint Academy was forty-one as the school year started.

He and Dr. Woodward noted that the instructional staffing for Waypoint Academy had some significant changes as the 2024-2025 School Year opened. Dr. Mosely indicated that the staffing was nearly complete as the School Year started; however, a sudden resignation had resulted in the need to add capacity. He noted that the program currently had opportunities for Science, High School English/Language Arts, Art as well as an opening for the coordination of the Food Service.

Both Dr. Mosley and Dr. Woodward noted that students and staff were pleased with some changes at the building, including the installation of a permanent, outdoor basketball hoop.

• STAR / Osterville

Ms. Bryant and Dr. Woodward provided an overview of the current and projected enrollment for FY25, and highlighted areas associated with the start of the school year.

Ms. Bryant noted that there had been relatively few staff changes as the school year began. She indicated that most staff had returned and that there were four (4) new staff hired to start the school year. She noted that two (2) of the new employees had already resigned to accept positions elsewhere. Ms. Bryant noted that there would be significant focus upon the “new” Individual Education Plan (IEP) implementation as well as support and integration for the “medically fragile” / “multi-needs” programming that was created during the latter part of the 2023-2024 school year. (Sandwich).

- **Transportation – Issues and Opportunities**

- Staffing

Mr. Erikson discussed the current staffing for the school year. Mr. Erikson noted that the Driver Trainers had been busy throughout the Summer as there was a significant amount of activity with driver training. He indicated that four (4) of five (5) drivers-in-training had completed their training and road tests and were licensed school bus drivers. He indicated that the fifth (5th) trainee in that group would be testing for their license within the week after the Board meeting. He also noted that there was a lot of continued activity with recruitment and training and that there continued to be a number of people at various stages in the “pipeline” to become school bus drivers (or monitors).

Mr. Erikson discussed the “back-to-school” meeting and training that occurred on August 21st at Monomoy High School in Harwich. He expressed great appreciation to the Monomoy Regional Schools for hosting the session. He noted that over one hundred seventy (170+) people attended the meeting and the feedback about the session and the location was very positive from attendees.

Mr. Erikson highlighted the ongoing leadership of Ms. Lisa Stobbart, the Transportation Manager. He noted her incredible commitment to the students, staff, and districts. He indicated that Ms. Stobbart’s commitment to the students, staff and districts occurs every day. He informed the Board that Ms. Stobbart had recently been working in the office on routing for districts with late changes and/or late data submission until 11PM and 4AM in the days leading up to the start of school to ensure that Collaborative staff (drivers and support) and districts were prepared for the students.

Mr. Erikson and Mr. Hilton noted that the first day of school was among the smoothest starts that had been experienced within the Collaborative. Mr. Hilton indicated that many of the districts had provided similar feedback regarding transportation on the first day of school.

- Staffing / Routing

Mr. Erikson and Mr. Hilton will update the Board regarding staffing and routing.

Please note that there continues to be a nationwide shortage of school bus drivers. This shortage is particularly profound in some areas, including the Islands (and the Cape).

The Collaborative continues to work closely with districts to evaluate their needs and to consolidate routing (wherever possible) to ensure capacity.

- **Therapies**

Dr. Woodward and Mr. Murphy provided an update regarding the provision of services within the Collaborative and to districts (and others).

Mr. Murphy indicated that the Collaborative was providing support for Truro, Cape Cod Tech, Provincetown, and Collaborative programs at the start of the school year.

Ms. Bryant noted the continued assessment of needs within programs and that there were increased needs with the expansion as the STAR Program opened a “multi-need” / “medically fragile” classroom. She noted that the transition of the Occupational Therapy services continued with the departing Occupational Therapist (retiring in December).

Chair Fuller asked about the capacity of the Collaborative to support districts in addition to programs with the increased needs.

Ms. Bryant noted that one of the primary district therapists does not also work in the programs and is committed to the Outer-Cape districts,

- **Special Projects**

Dr. Bogden and Mr. Hilton provided updates regarding items considered as “Special Projects” of the Collaborative.

- **School Nurses Professional Development**

Dr. Bogden noted that the workshop offered through the Collaborative and Dennis-Yarmouth Regional School District occurred on August 28, 2024. He noted that the Lead Nurse” from the Dennis-Yarmouth Regional School had approached the Collaborative regarding a workshop they were developing that was be grant funded. Dr. Bogden worked with the Lead Nurse to advertise the program and over twenty-five (25+) nurses participated in the workshops which facilitated by Boston Children’s Hospital with a focus upon “Anxiety & Depression” (AM) and “Pediatric Orthopedic Assessment of Playground & Sports Related Injuries”. A flyer for the workshop was included with Board materials for this meeting.

Dr. Bogden explained that the decision to “open up” registration for other district nurses to participate (through the Collaborative) enabled the district to save a considerable amount of funding and expand the use of those grant funds to meet other needs.

- **Student Discipline Workshop**

Dr. Bogden also discussed a workshop for School Administrators regarding Student Discipline (“Student Discipline Workshop – Legal Issues & Updates for School & District Administrators”) which was offered through the Collaborative on August 15, 2024. He indicated that this workshop was facilitated by Attorney Mary Whalen Gans. A flyer for this workshop was included with Board materials.

- **Bridgewater State University**

Mr. Hilton briefly discussed the ongoing partnership between the Collaborative and Bridgewater State University (BSU).

The Collaborative anticipated the “restart” of the Special Needs licensure “cohort” courses in late (calendar year) 2025.

Mr. Hilton highlighted that the Collaborative had partnered with BSU to secure a grant through the Massachusetts Department of Elementary & Secondary Education (MA-DESE) which provided coursework to support the development of competencies for individuals teaching with an “Emergency Licenses.” He indicated that a subsequent grant proposal to support individuals teaching with an “Emergency Licenses” and teaching with Licensure “Waivers” was funded through MA-DESE. He noted that this grant offers coursework at no cost to the participants and also provides significant support through the coursework and taking Massachusetts Tests for Educational Licensure (MTELEs).

Mr. Hilton indicated that this initiative has continued to be remarkably successful with over nine hundred (900+) individuals having participated (from across the state). He noted that the University and the Collaborative anticipate working throughout the Fall of 2025 to discern opportunities for similar course offerings in a “cohort” model to begin in the Spring of 2026.

- Virtual High School (VHS) – Dr. Bogden updated the Board regarding the cooperative use of Virtual High School among Cape (& Island) School Districts. He noted that the Cape VHS Consortium had reduced the number of “seats” that would be purchased for the 2024-2025 School Year. He highlighted the significant savings possible through the Consortium with district “Teaching Memberships” and indicated that the Consortium facilitated the coordinated “purchase” of VHS to enable greater efficiencies for participating districts.
- ASLP

Mr. Hilton discussed the Summer 2025 ASLP Program. He noted that

- ASLP 2024 was a great success. He indicated that ASLP 2024 commenced on Sunday, July 7th and ended Saturday July 20st with a graduation and award ceremony.
- One-Hundred and Eighty-Five (185) students from the Cape and Islands (and surrounding communities) were enrolled to participate in the program.
- The program this year consisted of 3 morning STEM pathways each made up of 3 -three-day classes as well as 8 daily early afternoon humanities classes.
- The Tuition was \$1,400
- The Collaborative applied for but did not receive an expected grant from the Commonwealth of Massachusetts, Summer School Expansion and Engagement Grant for \$60,000 which could have offset costs for the ASLP Program.

- Mr. Kelleher secured additional grant funds to support many scholarships through private individuals, corporations, and foundations.
- During ASLP 2024, the Program was able to add some new elements to the program to include incorporation of the newly acquired schooner, "Ernestina " to the program.
- All Cape Professional Development Day
 Dr. Bogden indicated that the All-Cape Cape Professional Development Day Program for 2024 would occur on federal Election Day, November 5th. He expressed great appreciation for the Dennis-Yarmouth Regional Schools for hosting the majority of the sessions at Dennis-Yarmouth Regional High School in Yarmouth. He noted that two (2) workshops would occur offsite. He indicated that the other locations were: the Cape Cod Curling Club in Falmouth, and Waquoit Bay Marime Estuary in Falmouth.
 He noted that the program will offer thirty (30) workshop/presentations across a broad range of topic areas relevant to K-12 educators, including: Counseling/Support Services, ELL/ESL, Music and Art Education, Early Childhood Education, World Language, PE/Health, Nursing, and Library Media. In-person workshops will be held at Dennis-Yarmouth Regional High School. Virtual/Remote presentations would be broadcast live on November 5th, with recordings available for educators to access later.
 He indicated that, unless otherwise specified, the morning workshops would take place from 8:00 – 11:00am and afternoon workshops will take place from 12:00 – 3:00pm.
 Mr. Hilton indicated that a copy of the All-Cape Professional Development Program was included with Board materials for this meeting.
- Sheltered English Immersion (SEI) Course Development
 Dr. Bogden mentioned that a remote/virtual section of SEI would be offered later this fall.
- Curriculum Directors Meetings
 Dr. Bogden indicated that the Curriculum Directors continued to meet on the third Thursday of each month from 9AM-11AM. He noted that this group had been meeting to develop coordinated, collaborative approaches to common challenges. He expressed that the expressed need for coordination of support for English Language Learners (ELLs) across the region was a common and growing concern.
- Tower Foundation Grant Proposal
 Mr. Hilton indicated that he as collaborating with District Attorney Galibois and his staff (Seth Rolbein and Danielle Whitney) in the development of a "Strengthening Community Partners" Grant through the Peter & Elizabeth Tower Foundation. He noted that the focus of the grant proposal would be to support strategic planning among stakeholder agencies and consumers to address the increasing challenges associated with the support of at-risk youth. He indicated

that there was an expressed need among schools, human service agencies, police departments, court personnel and the district attorney's office to address the lack of effective support services and interventions to support youth with involvement in disciplinary and/or juvenile justice systems.

Mr. McKiernan (Wareham) departed the meeting at this time

b. Procurement

Discussion / Vote

• Solicitation of Proposals for Equipment for FY25 **VOTE**

Mr. Hilton indicated that the Collaborative would need to replace aging equipment in the Collaborative fleet to effectively meet the needs for the Mashpee Public Schools for FY25 with the replacement of up to four (4) conventional style seventy-one (71) passenger school buses.

Mr. Hilton recommended that the Board vote to authorize the Chief Procurement Officer (Mr. Murphy) to solicit proposals for the following equipment/vehicles.

- Up to Four (4) Conventional Style- 71 Passenger buses for the Mashpee Public Schools service.

Mr. Murphy discussed the status of the procurement and financing for the equipment needed to service the district as well as the planned replacement schedule developed in coordination with the school district.

Ms. Grady made a motion to approve/authorize the solicitation of proposals for up to Four (4) Conventional Style- 71 Passenger buses. Mr. Morris seconded this motion.

A roll call vote was taken:

*Mr. King – yes; Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O'Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Mr. McKiernan - yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

• Financing **VOTE**

Mr. Hilton recommended that the Board vote to authorize the Chief Procurement Officer (Mr. Murphy) to solicit proposals/bids for financing the above referenced equipment. He noted that this vote would require that the borrowing be cost-effective and in the best interests of the Collaborative and member municipalities.

Ms. Grady made a motion to approve/authorize the solicitation of proposals for financing of up to Four (4) Conventional Style- 71 Passenger buses with the requirement that the borrowing be cost-effective and in the best interests of the Collaborative and member municipalities. Mr. Leibowitz seconded this motion.

A roll call vote was taken:

*Mr. King – yes; Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O'Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

c. Plymouth Public School Application for Cape Cod Collaborative Membership **VOTE**

Mr. Hilton introduced Ms. Vedna Lacombe-Heywood from the Plymouth School Committee. Mr. Hilton indicated that the Plymouth School Committee and the Plymouth Public Schools School Administration had sent notice to the Board of Directors indicating their interest in becoming a member district of the Cape Cod Collaborative. They included a letter indicating a vote of the Plymouth School Committee affirming their intention to seek to become a member district.

Mr. Hilton noted that the Plymouth Public Schools had sought Adjunct Membership initially. Mr. Lacombe-Heywood noted that the Plymouth School Committee was seeking full membership with the Cape Cod Collaborative.

Mr. Hilton indicated that the difference between the Adjunct Membership and Full Membership with the Collaborative was delineated in the Cape Cod Collaborative Articles of Agreement. He noted that Adjunct Membership did not include voting rights with the Board; however, the Full Membership did include voting rights with the Collaborative Board.

Ms. Ackerman asked about the benefits of being a Collaborative Member District. Mr. Hilton noted that non-Member districts were assessed an additional percentage for most of the services utilized. He explained that the Member Districts “operated” the Collaborative and the Collaborative programming reflected their needs and changed/adapted in coordination with the Membership needs. He indicated that the Member Districts’ administrators were part of advisory groups, each of which informed the programming and program development of the Collaborative. He highlighted that the benefit of collaboration was the development of services that were efficient, effective, reflective of community need and responsive to ongoing changes with growing (or decreasing) need. He added that the commitment of the Member Districts to the programs and program development was an in-kind cost that non-Member districts did not bear.

Chair Fuller asked if there would be a financial impact if they became a Member District. Mr. Hilton explained that there was currently a ten-percent (10%) additional charge for Plymouth students enrolled in the STAR Program. He noted that this charge had been previously waived (by the Board) for the Waypoint Academy program as the Plymouth Public Schools committed to using a number of “commitments” to that program. He indicated that member districts membership fees are assessed at \$1 per student (district) enrollment (2,000 students in a district = \$2,000). He indicated that Plymouth Public Schools had approximately 7,000 students for the previous school year (2023-2024). He explained that their annual membership fee would be assessed at approximately \$7,000, reflecting the student enrollment. He further indicated that the Plymouth Public Schools had a number of

students enrolled at the STAR Program where they pay a non-Member tuition rate which is ten percent (10%) higher than the Member Tuition rate. He explained that if Plymouth paid the Member Tuition rate, they would pay \$6,000 less per student. He also noted that the Board may determine the conditions of Membership for the Plymouth Public Schools, which may include differing financial arrangements and/or term as the Plymouth Public Schools became active Members of the Collaborative.

Mr. Hilton indicated that the Plymouth Public Schools have continually and consistently increased their participation with the Collaborative during his tenure (fifteen to sixteen years). He explained that there had been some transportation challenges that were resolved in his tenure. He also noted that Plymouth had become increasingly involved with job-a-like groups with the Collaborative, most especially the Business Administrators Meetings.

There were a few questions about the motivation of the Plymouth Public Schools to join the Cape Cod Collaborative and whether they currently belonged to another educational collaborative. Mr. Hilton explained that the benefit of Member tuition was a factor and noted that the Plymouth School Administration did not have an expectation of reduced tuition immediately. He indicated that the Plymouth Public Schools were a Member District of the Pilgrim Area Collaborative (PAC) and had a significant number of students in PAC Programs. He further explained that the Cape Cod Collaborative (CCC) programming had differing focus areas and structures than the PAC programs. He also noted that some CCC programs were more convenient to areas of Plymouth than PAC programs. Mr. Hilton also highlighted the quality of CCC programs and services and noted that Plymouth administrators sought to become more involved with coordinated/cooperative/collaborative programming with CCC districts where and when appropriate.

Mr. Hilton was asked if the Board was being asked to vote for Adjunct Membership and/or Full Membership.

Ms. Lacombe-Heywood indicated that the Plymouth School Committee was seeking full membership.

Mr. Hilton suggested that a vote on full membership would be welcome and appropriate; however, there would need to be further review of the terms for admission in the Articles of Agreement and that there was a process with the Massachusetts Department of Elementary & Secondary Education (MA-DESE) for amending and approving the Collaborative Agreement (Cape Cod Collaborative Articles of Agreement) with admission or withdrawal of Member Districts.

Ms. Grady made a motion for the Board to support the admission of the Plymouth Public Schools / Plymouth School Committee to the Cape Cod Collaborative. Ms. Ackerman seconded this motion

A roll call vote was taken:

*Mr. King – yes; Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O'Rourke-yes;
Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms.
Baghetti – yes; Ms. Fuller – yes
the motion passed*

d. Lunch Debt “Write-Off” from FY2024

VOTE

Ms. Lipkind recommended that the Board vote to “write-off” invoices for uncollectable lunch money from staff who are no longer employed with the Collaborative. She noted that the amount of the “write-off” was \$25.

Ms. Grady made a motion to write-off \$25 of lunch debt associated with staff no longer employed with the Collaborative. Ms. Lonsdale seconded this motion.

A roll call vote was taken:

Mr. King – yes; Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes

the motion passed

Mr. O’Rourke departed the meeting at this time.

e. Executive Session Minutes Review Subcommittee

Mr. Hilton reviewed the necessity of conducting a review of the Executive Session minutes for a considerable period of time. He recommended that the Chair appoint two to three (2-3) Board Members to work with the Executive Director and Collaborative Counsel (Murphy, Hesse, Toomey & Lehane) to review and develop a process for full Board review and approval of Executive Session minutes.

Mr. Morris and Ms. Grady were appointed to this Subcommittee.

V. Executive Session

Mr. Hilton indicated that it was necessary to enter Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel as an executive session may be held only where an open meeting may have a detrimental impact on the body’s negotiating position with a third party. He noted that the items for discussion in Executive Session were:

- Executive Director – Interim Contract
- Personnel Planning / Personnel Adjustments

Ms. Grady made a motion to enter Executive Session for the above indicated reasons. Ms. Lonsdale seconded this motion.

A roll call vote was taken:

Mr. King – yes; Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes

the motion passed

Ms. Ackerman departed the meeting at this time but rejoined shortly after.

VI. Old Business

a. Executive Director Interim Contract

VOTE- ppd.

This item was postponed until the October Board meeting. There was a vote in Executive Session regarding prospective terms for a contract offer; however, the execution of the offer would not occur until after the meeting.

Mr. King exited the meeting at this time (7:00PM)

b. FY24 Warrants

- | | | | |
|-------|------|-------|------|
| • #49 | VOTE | • #53 | VOTE |
| • #50 | VOTE | • #54 | VOTE |
| • #51 | VOTE | • #55 | VOTE |
| • #52 | VOTE | | |

Vote consolidated with FY25 Warrants.

c. FY25 Warrants

- | | | | |
|------|------|------|------|
| • #1 | VOTE | • #6 | VOTE |
| • #2 | VOTE | • #7 | VOTE |
| • #3 | VOTE | • #8 | VOTE |
| • #4 | VOTE | • #9 | VOTE |
| • #5 | VOTE | | |

Ms. Grady made a motion to bundle the votes for FY24 Warrants 49-55 and FY25 Warrants 1-9. Ms. Lonsdale seconded this motion.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

Ms. Grady made a motion to approve FY24 Warrants #49-#55 and FY25 Warrants #1-#9. Ms. Leibowitz seconded this motion.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

d. FY25 Spending Plan

- Updates

Mr. Murphy, Ms. Lipkind, and Mr. Hilton discussed the status of the FY25 Spending Plan. Mr. Hilton noted that the “monthly” financial analysis would be prepared for the October meeting. He noted that it was likely that revisions to the FY25 Spending Plan and Budget would be necessary as there continued to be a need for some adjustments for staffing and/or compensation.

VOTES

Discussion

- Personnel

- **Additions**

VOTE

- Administration
 - Dr. Joan Woodward Director of Special Education
 - Caroline Power IT Support (Summer)
 - Katherine Thoman IT Support (Full-Year)
 - Transportation
 - Doreen Mayer CDL Driver (Re-Hire Nauset)
 - Christopher Racine CDL Training (Provincetown)
 - Andrea Cannon CDL Driver / Trainer
 - Karen Dubis Monitor
 - Taylor Wahlstrom Monitor
 - Annie Aia Monitor
 - Waypoint
 - Dr. Jahmal Mosley Program Director
 - Jessica Linehan ELA/Art Teacher
 - Michael Pecorella PE Teacher / Behavioral Coordinator
 - Kayla Thomas Middle School Teacher
 - STAR
 - Alyssa Flynn Teacher
 - Kimberlee Lynch Paraprofessional
 - Other
 - Anni McGahey Speech/Language Pathologist

- **Reductions**

VOTE

- Transportation
 - Danielle Toews CDL Training
 - Douglas Smith CDL Driver
 - Waypoint
 - Jessica Linehan Teacher (Resignation 8/30)
 - STAR
 - Kimberlee Lynch Paraprofessional (8/30)

- **Change of Status**

- Joan Waddie CDL to Spare CDL (Nauset)
 - Linda Belford CDL Training to CDL (Driver)
 - Margaret Aherne Monitor to 7D Driver
 - Kerri Delianedis CDL Training to CDL Driver
 - Bruce Tessier CDL Training to CDL Driver

- **Salary Adjustments – Executive Session**

- Stipends
 - Lead Teachers – Waypoint Academy
 - Behavioral Coordinator – Waypoint Academy

Ms. Grady made a motion to bundle the votes for FY25 Personnel - Additions, Reductions & Changes in Status. Ms. Lonsdale seconded this motion.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O'Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

Ms. Grady made a motion to approve FY25 Personnel - Additions, Reductions & Changes in Status. Ms. Lonsdale seconded this motion.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O'Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – yes; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

e. FY25 Budget Update

Ms. Lipkind, Mr. Murphy, and Mr. Hilton reviewed and discussed the FY25 Spending Plan.

- Programs
 - STAR – Mr., Murphy noted that enrollment and referrals were trending higher than initially anticipated.
 - Waypoint Academy – Mr. Hilton noted that changes and challenges with staffing would require ongoing attention to the fluctuations that would be necessary to students and the program. He indicated that these changes may require consideration at a later time for changes to be reflected with revisions to the Spending Plan and/or Statutory Budget.

- Transportation

Mr. Hilton noted that the standard service delivery for a school year in each district was reflected in the FY2025 Spending Plan & Statutory Budget.

Mr. Hilton and Mr. Murphy indicated that, throughout the year the Collaborative would facilitate discussions with districts regarding the “capital” needs associated with equipment as well as the need for ongoing attention to the impact of changes in the vehicle replacement schedule to the administrative costs.

Mr. Hilton indicated that the fluctuations in year-to-year costs that would result from inattention to a replacement schedule would need be the subject of discussions with the Board.

- Vehicle lifecycle / Depreciation Schedule
- “Costing Template” Design

- Impact of Significant Changes in Capital/Equipment to Administrative Costs
- Impact of Inconsistent Vehicle Replacement Schedule to Stability/Predictability in District transportation Costs

Mr. Murphy discussed the need for ongoing discussions regarding the planning for these capital costs and that some districts were exploring the potential for these costs to be Town (as opposed to District) responsibilities.

- Therapies

This item had been discussed earlier in the agenda.

- CCT
 - OT (1.0 days; .2 FTE) – Committed
- Truro
 - OT (3.5 days; .7 FTE) - Committed
- Provincetown – COTA Supervision – Consultation Committed
- Martha’s Vineyard – SLP Requested (.6FTE)

VII. Minutes

a. June 12, 2024

VOTE

b. July 2, 2024

VOTE

Ms. Grady made a motion to bundle the votes for the Board minutes for June 12, 2024 and July 2, 2024. Ms. Ackerman seconded this motion.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – no; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

Ms. Grady made a motion to approve the Board minutes for June 12, 2024, and July 2, 2024.

Ms. Ackerman seconded this motion.

Ms. Lonsdale noted that she was not present for the July 2, 2024 meeting and that there had been a communication issue with notification of the meeting. She would need to abstain from this bundled/consolidated vote.

A roll call vote was taken:

*Mr. Leibowitz – yes; Ms. Grady - yes; Mr. Morris - yes; Mr. O’Rourke-yes; Ms. Medeiros – yes; Ms. Ackerman – yes; Ms. Rogers – yes; Ms. Lonsdale – abstain; Ms. Baghetti – yes; Ms. Fuller – yes
the motion passed*

VIII. Adjournment

The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Paul Hilton is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

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