



**Cape Cod Collaborative
Board of Directors Meeting Agenda
November 10, 2025
418 Bumps River Rd, Osterville, MA 02655
In Person with Remote Option
Zoom link: <https://us02web.zoom.us/j/85068192632>
Meeting ID: 850 6819 2632
November 12, 2025 5:00 PM: Call to Order**

#WeAreOneCollaborative

Cape Cod Collaborative ◦ STAR ◦
Waypoint Academy ◦ Transportation ◦
Professional Development ◦ ASLP

Cape Cod Collaborative Member Districts

Barnstable, Bourne, Brewster, Cape Cod Regional Technical, Dennis Yarmouth Regional, Eastham, Falmouth, Martha's Vineyard, Mashpee, Monomoy Regional, Nantucket, Nauset, Orleans, Plymouth, Provincetown, Sandwich, Truro, Upper Cape Regional Technical, Wareham, Wellfleet

Attendance:

Item	Agenda Item																																										
1	Call to Order & Roll Call Regular Board of Directors Meeting																																										
2	*Approval of Minutes <ul style="list-style-type: none"> • October 15, 2025 																																										
3	Executive Director's Report (<i>Dr. Hanscom</i>) <ul style="list-style-type: none"> • Report of Entry Findings (to be shared) • Strategic Planning <ul style="list-style-type: none"> ◦ BOD focus group Monday Dec. 1, 2025 at 5:00 PM • Program Updates (<i>Dr. Hanscom and program staff</i>) • *Staffing Updates 																																										
4	Financial Review (<i>Mr. Murphy</i>) <ul style="list-style-type: none"> • Business Manager's Board report • *KMS Actuarial report • *Warrants #14, #15, #16, #17, #18 • *Surplus vehicles: Vote to authorize the list of vehicles below to determine surplus vehicles for disposition as necessary. <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Assett</th> <th></th> <th>Mileage</th> <th>Year</th> <th>Make</th> <th>Passengers</th> <th>VIN</th> </tr> </thead> <tbody> <tr> <td>1606</td> <td>Van 23</td> <td>183,385</td> <td>2016</td> <td>Ford Transit</td> <td>8/0</td> <td>1FDZX2CMOGKA75224</td> </tr> <tr> <td>0904</td> <td>0904</td> <td>154,028</td> <td>2009</td> <td>Bluebird</td> <td>71/0</td> <td>1BABJCPA09F262143</td> </tr> <tr> <td>1305</td> <td>32S</td> <td>163,538</td> <td>2013</td> <td>Bluebird</td> <td>14/2</td> <td>1GB3G3BG7D1185446</td> </tr> <tr> <td>0905</td> <td>0905</td> <td>111,735</td> <td>2009</td> <td>Bluebird</td> <td>71/0</td> <td>1BABJCPA29F262144</td> </tr> <tr> <td>1011</td> <td>1011</td> <td>103,820</td> <td>2010</td> <td>Bluebird</td> <td>71/0</td> <td>1BAKGCPHXAF273327</td> </tr> </tbody> </table> • ACH withdrawals • Account reconciliations (run date: 11/06/25) 	Assett		Mileage	Year	Make	Passengers	VIN	1606	Van 23	183,385	2016	Ford Transit	8/0	1FDZX2CMOGKA75224	0904	0904	154,028	2009	Bluebird	71/0	1BABJCPA09F262143	1305	32S	163,538	2013	Bluebird	14/2	1GB3G3BG7D1185446	0905	0905	111,735	2009	Bluebird	71/0	1BABJCPA29F262144	1011	1011	103,820	2010	Bluebird	71/0	1BAKGCPHXAF273327
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5	New Business <ul style="list-style-type: none"> • Waypoint site update • CCC Policies update <ul style="list-style-type: none"> ◦ Policy subcommittee • *SY25-26 Transportation Handbook <ul style="list-style-type: none"> ◦ Document highlighting updates 																																										
6	SY25-26 BOD meeting schedule - next meeting Wednesday December 10, 2025 at 5:00 PM *Adjournment																																										

**Vote required*

The listing of matters is that which is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The Board may go into Executive Session prior to or during the regular meeting for the purpose of approval of executive session minutes, contract negotiations

and/or legal issues.