



#WeAreOneCollaborative

Cape Cod Collaborative ◦ STAR ◦
Waypoint Academy ◦ Transportation ◦
Professional Development ◦ ASLP

**Cape Cod Collaborative
Board of Directors Meeting Agenda
October 15, 2025
Regular Meeting at 5:15 PM
418 Bumps River Rd, Osterville, MA 02655
In Person with Remote Option**

Zoom link: <https://us02web.zoom.us/j/86745587447>

Meeting ID: 867 4558 7447

October 15, 2025 5:00 PM: Cracker Barrel / 5:15 PM: Call to Order

Cape Cod Collaborative Member Districts

Barnstable, Bourne, Brewster, Cape Cod Regional Technical, Dennis Yarmouth Regional, Eastham, Falmouth, Martha's Vineyard, Mashpee, Monomoy Regional, Nantucket, Nauset, Orleans, Plymouth, Provincetown, Sandwich, Truro, Upper Cape Regional Technical, Wareham, Wellfleet

Attendance: Terri-Ann Medeiros-Falmouth, Phillip Morris-DY, Kari MacRae-Bourne, MaryRose Grady-CCT, Cathryn Lonsdale- Nauset, Devon O'Rourke-Eastham (R), Steve Leibowitz- Brewster (R), Alicia Lesnikoska-Martha's Vineyard(R), Brad Schiff- Momomoy (R), Esmeralda Martinez, Nantucket (R), Vedna Lacombe-Heywood- Plymouth (R), Alexis Higgins- Sandwich (R), Roger Bonin (R), Marc Smith (R), Bill Friel-Treasurer

Also present: Hope Hanscom, Patrick Murphy, Maureen LaCroix, Amy Lipkind, Troye Thompson, Joan Woodward, Julia Bryant, Jenn Smith

Item	Agenda Item
1	Cracker Barrel Discussion <ul style="list-style-type: none"> ● Local district issues ● Questions/concerns
2	Call to Order & Roll Call Regular Board of Directors Meeting- <ul style="list-style-type: none"> ● Meeting call to order Terri-Ann Medeiros 5:16 PM
3	*Approval of Minutes <ul style="list-style-type: none"> ● September 10, 2025 ● Motion to approve September 10, 2025 minutes made by Phillip Morris, Seconded MaryRose Grady- approved unanimously
4	*CCC Board of Directors meeting structure: start time and agenda order <ul style="list-style-type: none"> ● Motion to change the start time of the Cape Cod Collaborative Board of Directors meetings to 5:00 PM made by MaryRose, Seconded Phillip Morris <ul style="list-style-type: none"> ○ Open discussion; Are quorums required throughout the meeting? You can not do business as a public body if you do not have a quorum. Any number of people can close a meeting. ○ On the RSVP, please note if you have to leave the meeting early. ○ Vote: Motion-passes unanimously

Dr. Hanscom presented her report

- 50th Celebration
 - Since our last meeting, we held a kickoff 50th birthday celebration for our STAR and Waypoint Academy students at our Osterville site. Beginning of this celebration including all of our students and program staff across the Collaborative demonstrated the theme of this year: #WeAreOneCollaborative.
- DESE Updated Regulations Regarding Time-Out Practices
 - Goes into effect August 2026
 - We are working with MOEC to provide collective input into how we interpret these regulations. The program staff is spending this year planning and developing how the initiative will take shape at our sites. Dr. Hanscom will apply for a competitive grant through DESE to support CCC making any required changes. Dr. Hanscom is working with our collaborative partners across the Commonwealth and she will continue to update the board as we work through this.
- Strategic Planning
 - A Google Form will be sent out next week to gather interest in joining the strategic planning committee. We're aiming for broad representation across both geographic areas and professional roles. We are seeking representation from 25 to 30 individuals, ensuring diversity in both geographic location and professional roles. For those not directly involved, there will be additional opportunities to participate through surveys and focus groups.
- Mashpee Wampanoag Tribe partnership- Dr. Hanscom met with Brad Lopes and Roxanne Mills-Brown from the Mashpee Wampanoag tribe. In addition to the information provided below, the Collaborative is partnering with the Mashpee Wampanoag Tribe to offer PDPs for professional development that meet the established criteria.
 - Native America Teacher Retention Initiative (NATRI) grant
 - CCC providing PDPs for MWT PD offerings
 - Mr. Lopes and Mrs. Mills-Brown will present at the November Curriculum Directors meeting.
 - Indian Child Welfare Act (ICWA) collaboration
- FY26 Q1 Quarterly Report
 - [Full copy- color](#)
 - [Full copy- black and white](#)
 - [Newsletter summary](#)
 - As a reminder, board members of the Cape Cod Collaborative must report out on your school committee agendas at least quarterly on what's going on at the Collaborative. We provide the Quarterly Report to support you fulfilling that requirement at your School Committee meetings.
- Program Updates (*Dr. Hanscom and program staff*)
 - Transportation- Mr. Anders Erikson
 - Mashpee fully staffed. Bourne is fully staffed and they have a full-time spare. Monomoy started off one driver short, and was able to fill a route. Another driver that was in training obtained his license, he will start soon. Nauset started off 3 drivers short, filled with 2 new drivers, one open route. A new monitor started this week. A new CDL trainee started this week. Truro fully staffed. With a rehire in Nantucket we were able to add a much needed route, still looking for a 7D driver.
 - Dr. Hanscom shared the implementation of monitor training this year. Dr. Hanscom recently led a training for all monitors focused on: what is special education, categories of disabilities, and how to appropriately respond to what monitors may observe on the bus.
 - Waypoint- Dr. Joan Woodward
 - Dr. Woodward shared her program update, highlighting recent professional

development efforts. On September 19th, Dr. Hanscom and Dr. Woodward led a session focused on the key elements of writing an effective IEP, working with restorative justice, and collaborative problem solving, focusing on the student population at Waypoint Academy. October 10th was a full-day PD with consultant, Dr. Marc Hauser, focused on trauma histories and how those impact the neuroscience and the executive functioning of students.

- Community based justice meetings with the DA's office, focused on supporting students that may struggle with school attendance, how to keep them coming before getting to CRA, that is a child requiring assistance. This is another way we align our services and knowledge base to proactively support students in a socially responsive manner.
- STAR Program- Mrs. Julia Bryant
 - Mrs. Bryant highlighted her creative staff and their plan for 50th projects throughout the school year.
 - Professional Development: Full-day PD on October 10th, offered five different training sessions, including one for vision impairments. Our VSI staff led the sessions and provided a range of simulation goggles to help participants experience different types of vision impairment during various activities.
 - The STAR Program currently has 3 referrals.
- ASLP
 - Dr. Hanscom and Mr. Steve Kelleher were interviewed by the Mass Maritime Magazine highlighting the ALSP program's reach and the outcomes for the students afterwards.
- *Staffing Updates
 - Dr. Hanscom presented the staffing updates.
 - Motion to approve Staffing Updates made by MaryRose Grady, Seconded Phillip Morris. Vote: Motion-passed unanimously

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Financial Review (*Mr. Murphy*)

- Business Manager's Board report
 - Mr. Murphy shared his Business Manager report prioritizing two items:
 - FY26 actual salary comps- teachers/ TAs
 - Mr. Murphy shared that this serves as baseline information; he is providing background context so that when we later discuss salary comps, which are entirely dependent on enrollment numbers and tuition, the Board will have the necessary foundational information. This information will also be provided to our Business Managers, Special Education Directors, and the Cape & Islands Superintendents.
 - KMS Actuary report
 - Actuary report OPEG benefits. Top 1-2% funding levels in the Commonwealth. With that shared, we need to make sure the benefits we provide our retirees are competitive and have identified some opportunities. There will be several recommendations we put forward.

*Warrants #6-9, #10-13

- Motion to bundle the Warrants #6-9, #10-13 made by MaryRose Grady, Seconded Phillip Morris. Call to vote: Kari MacRae-yes, Steve Leibowitz- yes, MaryRose Grady-yes, Phillip Morris-yes, Devon O'Rourke-yes, Alicia Lesnikoska-yes, Brad Schiff-yes, Esmeralda Martinez-yes, Cathryn Lonsdale-yes, Vedna Lythcott-Heywood-yes, Alexis Higgins-yes, Roger Bonin-abstain, Terri-Ann Medeiros-yes. Motion- passes
- Motion to approve Warrants #6-9, #10-13 made by MaryRose Grady, Seconded Phillip Morris. Call to vote: Kari MacRae-yes, Steve Leibowitz- yes, MaryRose Grady-yes, Phillip Morris-yes, Devon O'Rourke-yes, Alicia Lesnikoska-yes, Brad Schiff-yes, Esmeralda Martinez-yes, Vedna Lythcott-Heywood-yes, Alexis Higgins-yes, Roger Bonin-abstain, Cathryn Lonsdale-yes, Terri-Ann Medeiros-yes. Motion- passes
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	<ul style="list-style-type: none"> ● ACH withdrawals ● Account reconciliations (run date: 10/09/25)
7	<p>New Business</p> <ul style="list-style-type: none"> ● CCC Policies update <ul style="list-style-type: none"> ○ Dr. Hanscom has partnered with our attorney to formalize our policies. She is currently waiting on a list of required Collaborative policies from the attorney and will share that list with the Board of Directors once received.
8	<p>SY25-26 BOD meeting schedule - next meeting Wednesday November 12, 2025</p> <p>*Adjournment</p> <ul style="list-style-type: none"> ● Motion to adjourn 6:38 PM MaryRose Grady, Seconded Phillip Morris- All in favor
<p><i>*Vote required</i></p> <p><i>The listing of matters is that which is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The Board may go into Executive Session prior to or during the regular meeting for the purpose of approval of executive session minutes, contract negotiations and/or legal issues.</i></p>	