#WeAreOneCollaborative

Cape Cod Collaborative ○ STAR ○ Waypoint Academy ○ Transportation ○ Professional Development ○ ASLP

Cape Cod Collaborative
Board of Directors Meeting Agenda
June 10, 2026
418 Bumps River Rd, Osterville, MA 02655
In Person with Remote Option
Zoom link: https://us02web.zoom.us/j/83162594700
Meeting ID: 831 6259 4700
June 10, 2026 5:00 PM: Call to Order

Cape Cod Collaborative Member Districts
Barnstable, Bourne, Brewster, Cape Cod Regional Technical, Dennis Yarmouth Regional, Eastham, Falmouth, Martha's Vineyard, Mashpee, Monomoy Regional, Nantucket, Nauset, Orleans, Plymouth, Provincetown, Sandwich, Truro, Upper Cape Regional Technical, Wareham, Wellfleet

Attendance: Kari MacRae- Bourne(R), Steve Leibowitz- Brewster(R), MaryRose Grady- CCT, Terri-Ann Medeiros-Falmouth, Brad Schiff-Monomoy Regional(R), Cathryn Lonsdale- Nauset, Ngina Lythcott-Provincetown(R), Roger Bonin-Wareham(R), Vedna Lacombe-Heywood- Plymouth(R), Cathy Lewis-Mashpee(R), Andre King, Barnstable(R)

Also in Attendance: Dr. Hope Hanscom, Troye Thompson, Dr. Joan Woodward, Patrick Murphy, Bill Friel, Chris Oliva, Jenn Smith, Ander Erikson (R)

Item	Agenda Item
1	• Terri-Ann Medeiros called for a motion to temporarily suspend the following districts to create a quorum: Dennis-Yarmouth, Truro, Upper Cape Tech. Moved: MaryRose Grady, Seconded: Ngina Lythcott. Roll Call to Vote: Passed unanimously Call to Order 5:06 & Roll Call Regular Board of Directors Meeting
2	*Approval of Minutes • May 27, 2026 ○ Terri-Ann Medeiros called for a motion to approve the Minutes from May 27, 2026. Moved: MaryRose Grady. Seconded: Roger Bonin. Roll Call to Vote: Passed unanimously
3	Executive Director's Report *(Dr. Hanscom)* • Dr. Hanscom presented the Executive Director's Report, highlighting key updates from the Quarterly Report. She also shared the results of the DESE English Learner Education (ELE) review conducted in January. The review resulted in no findings, and the report is linked below. • DESE English Learner Education (ELE) Tiered and Focused Monitoring Report • FY26 Q4 Quarterly Report ○ FY26 Q4 Quarterly Report Summary ○ This report is intended for Cape Cod Collaborative Board of Directors members to share with their respective school committees as part of their obligation to provide quarterly updates from the Collaborative. ○ Beginning in the fall, CCC will share the quarterly update language with districts, potentially through Superintendents' Administrative Assistants, per SMEC Collaborative recommendation. CCC Board of Directors members will also identify the appropriate district contact to receive this information. • Program Updates *(Dr. Hanscom and program staff)* ○ STAR Program ■ Dr. Woodward shared the STAR Program update, noting that DESE completed an on-site visit following the submission of the program's self-assessment. The visit included a building tour, classroom observations, staff interviews, and a record review. The next steps include interviews with Dr. Hanscom and Dr. Woodward, followed by a formal exit interview. ○ Waypoint Academy ■ Mr. Oliva shared the Waypoint Academy update, noting that DESE completed their

	on-site visit today. Graduation took place a few weeks ago, with four seniors graduating. MCAS is progressing well, with a 98% completion rate. For Extended School Year (ESY), Waypoint had three students attend last year and currently has 14 students confirmed for this year. ○ Transportation ■ Mr. Anderson shared a Transportation update, noting that four new CDL drivers joined the department last month. He provided an update on the IFB process for propane, diesel, and our maintenance facility. CCC received one diesel bid from the current vendor and three propane bids, with negotiations underway for potential cost savings. The recommendation is based on selecting the lowest and most responsible bidder. ■ Dr. Hanscom shared an update regarding Nantucket Transportation and CCC's recommendation for them to go out to bid for transportation services due to current hiring challenges. She also noted that a recent Transportation job fair on Nantucket was well attended, resulting in 11 applications. ○ ASLP ■ Dr. Hanscom shared that the program will run in July. Steve Kellegher has secured more than $75,000 in scholarship donations, and this year will have the largest class to date. ○ Professional Development ■ Dr. Hanscom shared that we continue to move our initiatives forward while we wait for Dr. Tellier to begin with us on July 1st. *Staffing Updates ● Terri-Ann Medeiros called for a motion to approve the Staffing Updates. Moved: MaryRose Grady. Seconded: Cathryn Lonsdale. Roll Call to Vote: Passed unanimously
4	Financial Review (*Mr. Murphy*) ● Business Manager's Board report ○ Mr. Murphy presented the Business Manager's Board report. ○ *Loan Agreement to purchase 16 school buses: seven-year term, 3.7% interest rate, total amount of $1,907,388.00. ■ Terri-Ann Medeiros called for a motion. Upon review of the financing documents the terms for financing with TD Equipment Financing were determined to be the most advantageous or acceptable for or $1,907,388.00 over seven years. The rate is 3.7% the borrowing has been determined to be cost effective and in the best interest of the Collaborative and the member districts and is recommended for approval into this agreement. Moved: Ngina Lythcott. Seconded: Cathryn Lonsdale. Roll Call to Vote: Passed unanimously ■ Terri-Ann Medeiros called for a motion to accept and approve the TDEF vote regarding the Opinion of Counsel and agreement included in the packet. Moved: MaryRose Grady. Seconded: Cathryn Lonsdale. Roll Call to Vote: Passed unanimously ■ Terri-Ann Medeiros called for a motion to approve diesel fueling with Cape Cod Oil. (variable rate that is 0.95 cents above the OPIS rate) Moved: Ngina Lythcott Seconded: Roger Bonin. Roll Call to Vote: Passed unanimously ■ Terri-Ann Medeiros called for a motion to enter into agreement to continue our Maintenance Facility lease with Caterino for up to 3 years. The lease agreement ends in August. Moved: MaryRose Grady. Seconded: Roger Bonin. Roll Call to Vote: Andre King-Yes, Kari MacRae-yes, Steve Leibowitz-yes, MaryRose Grady-yes, Terri-Ann Medeiros-yes, Cathy Lewis-yes, Brad Schiff- yes, Cathryn Lonsdale-yes, Vedna Lacombe-Heywood-yes, Ngina Lythcott-abstain, Roger Bonin-yes, Motion : Passed ■ Terri-Ann Medeiros called for a motion to authorize the Cape Cod Collaborative to enter into an agreement with the lowest and most responsive propane vendor for propane fueling services for FY27. Moved: Ngina Lythcott. Seconded: Roger Bonin. Roll Call to Vote: Passed unanimously. ● *Warrants #44, 45, 46 ○ Terri-Ann Medeiros called for a motion to bundle Warrants #44,45,46. Moved: MaryRose Grady.

	Seconded: Ngina Lythcott. Roll Call to Vote: Passed unanimously. ○ Terri-Ann Medeiros called for a motion to approve Warrants #44,45,46. Moved: Ngina Lythcott . Seconded: MaryRose Grady. Roll Call to Vote: Passed unanimously. ● ACH withdrawals ● Account reconciliations
5	New Business ● *Cape Cod Collaborative Strategic Plan 2026-2031 ○ Dr. Hanscom presented the Cape Cod Collaborative Strategic Plan 2026-2031 ■ Terri-Ann Medeiros called for a motion to endorse the Cape Cod Collaborative Strategic Plan 2026-2031. Moved: Cathy Lonsdale. Seconded: Brad Schiff. Roll Call to Vote: Passed unanimously. ● *Policy on Physical Restraint and Time-Out ○ Dr. Hanscom presented the Cape Cod Collaborative Policy on Physical Restraint and Time-Out ■ Terri-Ann Medeiros called for a motion to approve Policy on Physical Restraint and Time-Out. Moved: Cathryn Lonsdale. Seconded: Steve Leibowitz. Roll Call to Vote: Kari MacRae-yes, Steve Leibowitz-yes, MaryRose Grady-abstain, Terri-Ann Medeiros-yes, Cathy Lewis-abstain, Brad Schiff-yes, Cathryn Lonsdale-yes, Ngina Lythcott-abstain, Roger Bonin-yes. Motion: Passed ● FY27 CCC BOD members ○ Please send an email to h.hanscom@capecodcollaboraive and copy j.smith@capecodcollaborative with your district CCC BOD member for FY27. ■ FY27: Ngina Lythcott- Provincetown, Cathy Lewis-Mashpee, Kari MacRae-Bourne, Steve Leibowitz-Brewster, Brad Schiff-Monomoy (Monomoy is reorganizing will follow up), Roger Bonin-Wareham, Falmouth (will follow up).
6	SY26-27 BOD meeting schedule next meeting Wednesday September 9, 2026 at 5:00 PM *Adjournment of Public Meeting ● Terri-Ann Medeiros called for a motion to Adjourn the CCC BOD meeting at 6:31 PM. Moved: MaryRose Grady. Seconded: Ngina Lythcott. Vote: Passed unanimously.

**Vote required*
The listing of matters is that which is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The Board may go into Executive Session prior to or during the regular meeting for the purpose of approval of executive session minutes, contract negotiations and/or legal issues.