Cape Cod Collaborative
Board of Directors Meeting Agenda
September 9, 2026
418 Bumps River Rd, Osterville, MA 02655
In Person with Remote Option
Zoom link: https://us02web.zoom.us/j/82927153975
Meeting ID: 829 2715 3975
September 9, 2026 5:00 PM: Call to Order

Cape Cod Collaborative Member Districts
Barnstable, Bourne, Brewster, Cape Cod Regional Technical, Dennis Yarmouth Regional, Eastham Falmouth, Martha's Vineyard, Mashpee, Monomoy Regional, Nantucket, Nauset, Orleans, Plymouth, Provincetown, Sandwich, Truro, Upper Cape Regional Technical, Wareham, Wellfleet

Attendance: Cathryn Lonsdale-Nauset, Bob Fichtenmayer-UCT, Andre King-Barnstable (R), Glenda Cohen-Falmouth (R), Ngina Lythcott-Provincetown (R), Roger Bonin-Wareham (R), Melissa Lynch-Wellfleet (R), Kathy McNamara- Orleans (R), Steve Leibowitz-Brewster (R), Devon O'Rourke-Eastham (R)

Also in Attendance: Dr. Hanscom, Chris Oliva, Bill Friel, Dr. Tellier, Patrick Murphy, Troye Thompson, Dr. Woodward, Jenn Smith, Julia Bryant

Item	Agenda Item
1	Call to Order at 5:04 PM & Roll Call Regular Board of Directors Meeting ● Cathryn Lonsdale called for a motion to temporarily suspend the following districts to establish a quorum: Truro, Dennis-Yarmouth. Moved: Roger Bonin Seconded by: Ngina Lythcott. Roll Call Vote. Motion: passed unanimously.
2	*Approval of Minutes ● June 10, 2026 ○ Cathryn Lonsdale called for a motion to approve the Minutes from June 10, 2026. Moved: Bob Fichtenmayer, Seconded: Ngina Lythcott. Roll Call Vote: Andre King-yes, Steve Leibowitz- yes, Devon O'Rourke-abstain, Glenda Cohen-yes, Cathryn Lonsdale-yes, Ngina Lythcott-yes, Bob Fichtenmayer-yes, Roger Bonin-yes, Melissa Lynch-abstain. Motion: passed
3	Executive Director's Report *(Dr. Hanscom)* *Dr. Hanscom presented the 4.8.2026 CCC BOD ED report* ● Strategic Plan 2026-2031 ● Summer 2026 ○ Administrative Retreat *(Goals 1-5)* ■ *2 days in July at the Osterville Village Library. Dr. Hanscom highlighted the admin team work around purpose, roles and responsibility and updated our meeting norms.* ○ Teaching and Learning *(Goals 1&3)* ■ *Dr. Hanscom highlighted work related to Teaching and Learning and Programs and Services. The team finalized the Strategic Plan language and action steps and explored the TNTP Opportunity Makers model to strengthen equity and access. Key areas of focus included student belonging, consistency of instruction across programs, and coherence in language and expectations. The team also developed Ed Eval goals, including proposed Student Learning Goals and Professional Practice Goals for program staff. Next month the BOD will receive a draft of Dr. Hanscom's goals for review.* ○ Facilities *(Goal 4)* ■ *Dr. Hanscom recognized the Facilities Team Rajah Williams, Chris Keating, Kevin Schakett, Skip Tetreault, and Jamie Andrews, Facilities Manager for their work over the summer. Safety and security improvements at the Osterville campus included the installation of a fob and camera system, similar to the system already in place at the Waypoint Campus, providing staff and students with secure building access. The Collaborative is also implementing staff ID badges as an additional safety measure.*

	○ Transportation *(Goals 3&5)* ■ *Dr. Hanscom recognized Transportation leaders Lisa Stobbart, Anders Erikson, and Andrea Barbel for their summer work supporting safe student transportation and staff. Over the summer, the department developed process maps to clarify roles and responsibilities across Transportation operations. Leaders and dispatchers have been assigned specific districts to serve as primary contacts and district experts, creating a more streamlined and consistent communication process.* ○ ASLP *(Goal 2)* ■ *The Advanced Studies and Leadership Program (ASLP) celebrated its 22nd year and largest class, with 227 middle school students participating at Mass Maritime. The program serves high-achieving students with leadership potential, including emerging leaders. Dr. Hanscom recognized Program Coordinator Steve Kelleher for his efforts securing donations to ensure all recommended students can participate regardless of financial circumstances. .* ● Convocation 2026 ○ *The Collaborative held its second annual Convocation on September 1 at YMCA Camp Burgess for administrative, business, and program staff. Transportation had already begun servicing districts, with driver and monitor back-to-school meetings held in mid-August. Guest speaker Carrie Stack led a session focused on positivity and positive psychology in schools. Last year's theme was We Are One Collaborative. This year's theme is Clarity is Kind.* ● Program Updates *(Dr. Hanscom and program staff)* ○ ESY and Opening of SY26-27 *(Goal 1)* ■ *Ms. Bryant provided a STAR Program update, highlighting recent assemblies, including the Bubble Lady and Mad Scientist, which offered engaging, differentiated experiences for students. ESY enrollment was 53 students, with 60 students currently enrolled, the highest enrollment to date. With a capacity of 70, additional enrollment is currently limited by staffing needs, including the need to hire several paraprofessionals.* ■ *Mr. Oliva provided a Waypoint Academy update, noting strong ESY participation with 16 students, approximately half of the program population. A key focus was increasing community-based experiences, with students participating in activities including bumper boats, driving range, and a group breakfast. Waypoint began the school year with 35 students and is positioned for continued growth. Dr. Hanscom noted that Waypoint is fully staffed, with only one waivers needed, compared with 10 in previous years, reflecting increased interest in the Collaborative and progress toward competitive salaries supported by the Board and budget. .* ● *Staffing Updates *(Goal 3)* ○ Cathryn Lonsdale called for a motion to approve the Staffing Updates. Moved: Roger Bonin, Seconded: Bob Fichtenmayer. Roll Call Vote. Motion: passed unanimously. ○ CCC Organizational Chart ○ Welcome to and update from Dr. Sonia Tellier, Director of Professional Growth and Innovation *(Goal 2)* ■ *Dr. Tellier introduced herself to the Board and provided an update on Professional Learning initiatives. She is finalizing plans for All Cape Day, with information now available on the Collaborative website. Upcoming professional development includes training with Steve Gill focused on language acquisition for multilingual students and students with disabilities, including distinguishing between language and disability-related needs. The team is also exploring opportunities to bring back the COFFEE evaluation course through the Curriculum Advisory Team.*
4	Financial Review (*Mr. Murphy*) *(Goal 4)* ● Business Manager's Board report ○ *Mr. Murphy presented the Business Manager's Board Report and offered new and returning Board members an opportunity to meet individually to learn more about the Collaborative's unique structure and business model.* ● *Warrants SY 26 # 47-56, Warrants SY 27 #1-9 ○ Cathryn Lonsdale called for a motion to Bundle Warrants SY 26 #47-56. Moved: Ngina Lythcott, Seconded: Steve Leibowitz. Roll Call Vote. Motion: passed unanimously. ○ Cathryn Lonsdale called for a motion to approve Warrants SY26 #47-56. Moved: Steve Leibowitz,

	Seconded: Ngina Lythcott. Roll Call Vote: Andre King-yes, Steve Leibowitz-yes, Devon O'Rourke-yes, Glenda Cohen-yes, Cathryn Lonsdale-yes, Kathy McNamara-yes, Ngina Lythcott-yes, Bob Fichtenmayer-yes, Roger Bonin-abstain, Melissa Lynch-yes. Motion: passed ○ Cathryn Lonsdale called for a motion to Bundle Warrants SY 27 #1-9. Moved: Steve Leibowitz, Seconded: Ngina Lythcott. Roll Call Vote. Motion: passed unanimously. ○ Cathryn Lonsdale called for a motion to approve Warrants SY 27 #1-9. Moved: Steve Leibowitz, Seconded: Bob Fichtenmayer. Roll Call Vote: Andre King-yes, Steve Leibowitz-yes, Devon O'Rourke-yes, Glenda Cohen-yes, Cathryn Lonsdale-yes, Kathy McNamara-yes, Ngina Lythcott-yes, Bob Fichtenmayer-yes, Roger Bonin-abstain, Melissa Lynch-yes. Motion: passed. ● *Vote to approve surplus vehicles ○ Cathryn Lonsdale called for a motion to approve Surplus Vehicles. Moved: Bob Fichtenmayer, Seconded: Steve Leibowitz. Roll Call Vote. Motion: passed unanimously. ● *Vote to approve vehicle purchase ○ Cathryn Lonsdale called for a motion to approve Vehicle Purchase up to 6 new or used vans not to exceed $640,000 as approved in the FY 27 budget. Motion: Bob Fichtenmayer. Seconded: Ngina Lythcott. Roll Call Vote. Motion: passed unanimously. ● ACH withdrawals ● Account reconciliations (run date 9.3.26)
5	New Business ● *PROTECT Act policy ○ Cathryn Lonsdale called for a motion to accept the PROTECT Act Policy. Moved: Steve Leibowitz, Seconded: Ngine Lythcott. Roll Call Vote: Andre King- yes, Steve Leibowitz-yes, Devon O'Rourke-yes, Glenda Cohen-yes, Cathryn Lonsdale-yes, Kathy McNamara-yes, Bob Fichtenmayer-yes, Roger Bonin-no, Melissa Lynch-yes. Motion: passed.
6	SY26-27 BOD meeting schedule *Adjournment ● Cathryn Lonsdale called for a motion to adjourn at 6:22 PM. Moved: Bob Fichtenmayer, Seconded: Steve Leibowitz. Motion: passed unanimously.

**Vote required*
The listing of matters is that which is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The Board may go into Executive Session prior to or during the regular meeting for the purpose of approval of executive session minutes, contract negotiations and/or legal issues.